



ORANGE COUNTY

SEP 10 2021

ADMINISTRATION

COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.
Executive Director

OFFICE OF CHILDREN'S SERVICES *Administering the Children's Services Act*

September 7, 2021

Theodore Voorhees, County Administrator
Orange County, Virginia
Post Office Box 111
Orange, Virginia 22960

Re: Orange County Children's Services Act (CSA) Audit Findings

Dear Mr. Voorhees,

On April 14, 2021, the Office of Children's Services (OCS) issued the final report of its audit of the Orange County CSA program (Report # 13-2020). An interim report had been issued on November 16, 2020. As indicated in the report and shared with the Community Policy and Management Team (CPMT), the auditor identified issues of non-compliance with CSA statutes, policies of the State Executive Council for Children's Services (SEC), or internal control deficiencies.

The specific findings are as follows:

1. In three (3) cases reviewed, the required annual assessment utilizing the Child and Adolescent Needs and Strengths (CANS) instrument was not completed. The amount of CSA state pool funds involved was \$56,169.80. This finding falls into Level Two under State Executive Council for Children's Services Policy 4.7 (Response to Audit Findings with Regard to the Children's Services Act) and is not subject to denial of funds in the current audit cycle. Repeat findings on this issue in a future audit will result in denial of CSA reimbursements.
2. The Orange County CSA Program has not reported any refunds from child support collections remitted to the local department of social services by the Division of Child Support Enforcement (DCSE) although the CSA program served over 25 children in foster care. There is no immediate financial implication of this finding as the auditor is unable to determine the amounts that should have been refunded to the CSA state pool. I am requesting that the Orange County CSA program work with the Orange County DSS to determine the total of child support collections that should be refunded to the CSA and to arrange to do so within six months of the date of this letter.
3. The non-public members of the Orange County FAPT and CPMT had not completed the required Statement of Economic Interest filing. This finding falls into Level One under

State Executive Council for Children's Services Policy 4.7 and is not subject to denial of funds in the current audit cycle. Repeat findings on this issue in a future audit could be subject to suspension of CSA reimbursements until the issue is corrected per Policy 4.7. This finding was also noted in the previous CSA audit report issued in August of 2017.

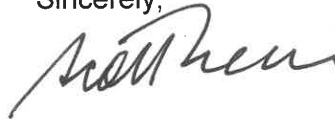
4. One member of the CPMT attended less than 75% of the meetings of the body in contradiction to the locality's policy requiring 75% attendance. This is an internal control weakness not covered by state law or policy. This finding was also noted in the previous CSA audit report issued in August of 2017.

The Orange County Community Policy and Management Team (CPMT) has submitted responses to these findings that are incorporated in the final audit report as well as a Quality Improvement Plan. OCS Audit staff will monitor implementation of that Plan.

Please accept my appreciation for the cooperation of the Orange County CSA Coordinator and CPMT Chair throughout this review period.

Should you have any questions about this communication, please contact me by phone at 804-662-9082 or via e-mail, scott.reiner@csa.virginia.gov.

Sincerely,



Scott Reiner
Executive Director

cc: Letitia Douthat, CSA Coordinator
Susan Aylor, CPMT Chair
Stephanie Bacote, CSA Audit Program Manager