

ORANGE COUNTY
DEPARTMENT OF PLANNING AND ZONING

COMMUNITY DEVELOPMENT
128 WEST MAIN STREET
ORANGE, VIRGINIA 22960



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orangecountyva.gov

APPLICATION FOR PLAT VACATION

I. TO BE COMPLETED BY APPLICANT

Part A: Required Information

Applicant name(s): _____

Home phone #: _____ Work/mobile phone #: _____

Mailing address: _____

E-mail address: _____ Fax #: _____

*(Place a * beside your preferred method of correspondence above)*

Part B: Vacation Request

I am requesting: the entire plat; a portion of the plat recorded in _____ *(provide Orange County Circuit plat cabinet reference and/or instrument number)* in the Orange County Circuit Court land records, and otherwise described as _____ *(title of plat or portion thereof to be vacated)*, be vacated pursuant to § 15.2-2271:2272 of the Code of Virginia. If only a portion of the plat is to be vacated (such as an easement or right-of-way), describe said portion: _____.

Lots shown on the plat: have; have not been sold since the plat was recorded.

- If no lots (or any portion of the plat) have been sold, and the owner(s) who originally signed the owner's consent on the plat have not changed, include with this application a copy of the recorded plat which is subject to this vacation request. A separate affidavit containing notarized consent signatures from all owners shown on the plat must also be included with this application.
- If a lot (or any portion of the plat) has been sold, a new plat prepared by a surveyor or engineer is required which illustrates the vacation request (see record plat checklist). If all affected owners sign the plat, approval may be given administratively. If not, a public hearing must be held and the request for plat vacation is subject to Board approval. Following Board action, the applicant must reimburse the County for advertising and public notice costs associated with the public hearing.

APPLICANT SIGNATURE: _____ DATE: _____

II. TO BE COMPLETED BY DEPARTMENT STAFF

Part A: Required Information

Tax parcel number(s): _____ Zoning of parcel(s): _____

Parcel(s) subject to: Proffers SUP/SE conditions Variance(s) Other: _____

OFFICE USE ONLY

Submission accepted by: _____ Date: _____ Fee Paid: \$ _____

of plats submitted: _____ Other submitted documents: _____

Vacation request (approved / denied): Administratively by Subdivision Agent By the Board via ordinance