



## ORANGE COUNTY FOIA FEE SCHEDULE EFFECTIVE JULY 1, 2012

Tasks	Base Fee
<b>Cost of DVD of Single Meeting Date<sup>1</sup></b>	\$9.00
<b>Cost per DVD for Multi-Disk Recording of Single Meeting</b>	\$1.00/DVD
<b>Additional Copy of Same Meeting</b>	\$1.00/ DVD
<b>Copy of Data CD</b>	Same Fee Schedule as Meeting DVD'S
<b>Paper Copy Reproduction<sup>2</sup></b>	
8 1/2" x 11"	\$.25/page
11" x 17"	\$.50/page
<b>Postage if Mailed</b>	Standard Postage
<b>Email Cost</b>	\$0.00
<b>Maps/Plats</b>	
Color Copy 8-1/2"x11"	\$1.00/page
Color Copy 11"x17"	\$1.00/page
Color Copy 18"x24"	\$10.00/page
Black & White Copy 8-1/2"x11"	\$.50/page
Black & White Copy 11"x17"	\$1.00/page
Black & White Copy 18"x24"	\$10.00/page
<b>Vendor Fee<sup>3</sup></b>	Actual Incurred Cost
<b>Staff Time Calculated by Employee Hourly Pay Rate</b>	Actual Incurred Cost

<sup>1</sup>. The minimum cost per meeting for a DVD is \$9.00. If the meeting/recording requires more than 1 disk, then it is an additional \$1.00 per disk. (i.e. meeting is 4 disks : \$9.00+\$1.00+\$1.00+1.00=\$12.00).

<sup>2</sup>. For paper copy reproductions, there will be no charge for copies if reproductions and staff time total less than \$10.00.

<sup>3</sup>. When outside vendors are required, we will pass on the actual costs, plus an hourly rate for administration of the request. (i.e. vendor charges \$10.00 + \$13.00 hourly cost for ordering , delivery and pick up of copied material = \$23.00).

Adopted 6/26/12