

### PLAN REVIEW APPLICATION

**Type of plan (check all that apply)**

<input type="checkbox"/> <b>Minor Site Plan*</b> Construction projects disturbing less than 1 acre of land	<input type="checkbox"/> <b>Major Site Plan*</b> Construction projects disturbing 1 acre of land or greater	<input type="checkbox"/> <b>Erosion Control Plan*</b> For any non-exempt land disturbance $\geq$ 10,000 sq. ft.	<input type="checkbox"/> <b>Plan Amendment</b> Modification of a previously-approved and valid plan	<input type="checkbox"/> <b>Infrastructure Plan</b> Subdivision roads, water lines, sewer lines, etc.
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\* Certain projects may be eligible for the Administrative Site Plan review process and/or an Agreement in Lieu of an Erosion Control Plan (contact the department or see the checklists/information available on the department's website).

**Project**

<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Other:
Project: _____ (Name and description)			
Location: _____			
Tax parcel #(s): _____		Land Disturbance (total): _____	

**Applicant**

_____ (Name)	_____ (Phone)
_____ (Address)	_____ (Email)

 Landowner same as Applicant\*

**Landowner**

_____ (Name)	_____ (Phone)
_____ (Address)	_____ (Email)

\*If the Applicant differs from the Landowner, written authorization for the Applicant to apply on the Landowner's behalf must be supplied with this application. This application will not be accepted without the authorization.

**Plan preparer**

_____ (Name)	_____ (Phone)
_____ (Address)	_____ (Email)

**Utilities**

Water service:	<input type="checkbox"/> Town of Orange	<input type="checkbox"/> Town of Gordonsville	<input type="checkbox"/> Rapidan Service Authority	<input type="checkbox"/> Private Well
Wastewater service:	<input type="checkbox"/> Town of Orange	<input type="checkbox"/> Town of Gordonsville	<input type="checkbox"/> Rapidan Service Authority	<input type="checkbox"/> Septic System

***Submittal requirements***

✓	N/A	
		This application and the accompanying fee(s)
		Minimum 4 sets of plans (2 per review agency)
		Landowner authorization
		Minor or major site plan checklist
		Culpeper Soil & Water checklist
		VDOT checklist
		Stormwater management plan submittal to DEQ (made separately to DEQ)
		Engineer's estimate for erosion and sediment control bond (submitted prior to plan approval)
		Engineer's estimate for road construction/improvements bond (submitted prior to plan approval)

***Applicant certification***

I, \_\_\_\_\_, hereby make this application to the Orange County Development Services Department for plan review. I understand that the county will make every effort to provide timely review of the submitted materials, but ultimately the total review time will depend on the accuracy of the submitted materials, the applicant and his/her agent(s) satisfactorily meeting all regulations pertaining to the plans, the timeframes for external agency review, and the timeliness of the applicant and/or my plan preparer in satisfactorily addressing all comments received on the plans.

By signing below, I grant right-of-entry to Development Services Department to make all necessary inspections related to the submitted plans, both pre-approval and during construction, as well as to monitor all aspects of the project post-development.

\_\_\_\_\_  
(Applicant Signature)

\_\_\_\_\_  
(Date)

↓ ***Office use only*** ↓

Date of submittal: \_\_\_\_\_ # of plan copies: \_\_\_\_\_ Received by: \_\_\_\_\_

Fees paid on: \_\_\_\_\_ (date) Amount: \$ \_\_\_\_\_  Check  Cash  Other

Transmission to:

- |  |  |
|--|--|
| <input type="checkbox"/> Virginia Department of Transportation | <input type="checkbox"/> Town of Orange                |
| <input type="checkbox"/> Rapidan Service Authority             | <input type="checkbox"/> Town of Gordonsville          |
| <input type="checkbox"/> Culpeper Soil & Water                 | <input type="checkbox"/> Virginia Department of Health |
| <input type="checkbox"/> Economic Development Authority        | <input type="checkbox"/> Other:                        |

Zoning: \_\_\_\_\_

Subject to:  Proffers  SUP/SE  Variance

NOTES: \_\_\_\_\_