

Minutes  
of the  
*Dogwood Village Health Center Commission*

December 3, 2021

PRESENT: Lee Frame, Chairman; Philip Frazer, Vice-Chairman;  
Sam Kessler, Deanne Marshall and Jim White

ALSO PRESENT: Eric Lansing; Pam Doshier; Tabitha Payne,  
Patty Talley and Brenda Hutchinson

ABSENT: NONE

Lee Frame, Chairman, called the meeting to order at 9:05 a.m. The Board congratulated Tabitha on her award from VHCA as Director of Nursing for the year.

A motion was made by Jim White, seconded by Philip Frazer that the October 29, 2021, minutes be approved as presented.

MOTION CARRIED

OLD BUSINESS:

- Vaccine Protocol – Eric reviewed with the Board the vaccine protocol. Revisions to the mandate will be made and reviewed as we are made aware of updates. The mandate has currently been rescinded.
- Nursing Starting Salaries – The Board reviewed the scale and offered flexibility to Pam as she sees necessary for current staff and hiring of new staff.
- Insurance Premiums – Will be discussed at the January Board meeting.
- New Building (Capital Campaign), Alternative Services – Discussion ensued on what a new facility might look like for the future – i.e. – Expand skilled Services, Home Hemo-Dialysis is a possible route we could go. We would need to partner with a dialysis company. We will continue to explore this possibility.
  
- *Pam shared her report with the Board on the day-to-day operations of the facilities. She reported that Loretta Clements had completed the Validation Report for the Cares Act monies. The loss of revenue is huge. Pam also shared with the Board the progress of a resident that we are discharging from the facility.*

#### CONSENT BUSINESS:

- Census and Admission Activity – reviewed – discussed. We have set up an account with Facebook called Boosting. This will enable us to post testimonials about Dogwood Village.
- Discharge Surveys – reviewed
- Financial Analysis – reviewed – discussed.
- Review Accounts – reviewed – discussed.
- 60 Days and Older Aging Report – reviewed – discussed.
- HR Report – reviewed – discussed how the vaccine mandate had affected our staff. We are also posting on face book any current vacancies we have.
- Pressure Ulcers – The facility Acquired Pressure Ulcer Report was reviewed by Tabitha Payne, Director of Nursing for Health and Rehab.
- Rehab Therapy Report – The productivity report was reviewed.

#### NEW BUSINESS:

- Review Board of Supervisors Report – The Board reviewed Pam’s report to present to the Board of Supervisors at their meeting on Tuesday, December 7<sup>th</sup>.
- Audited Financials – The Board was given a copy of the audited financials for July 1, 2020-June 30, 2021, to review. They will discuss at the January Board meeting.

#### OTHER BUSINESS:

- NONE

#### MEETINGS OF SEPARATE ENTITIES:

The Health Center Commission remained in session while each of the following separate entities held joint sessions with the Commission: The Board of Directors of Dogwood Village Senior Living met and then adjourned. The Board of Directors of the Dogwood Village Foundation met and then adjourned.

Separate minutes of each of the above-named entities are posted publicly with these minutes, pursuant to Section 2.2-3707 of the Virginia Freedom of Information Act.

Next meeting date is scheduled for Friday, January 28, 2022 --9:00 a.m. at the Orange County Airport.

ADJOURNMENT: A motion was made by Deanne Marshall, seconded by Philip Frazer that the Health Center Commission meeting be adjourned at 11:45 a.m.

  
Lee Frame  
Chairman

  
Brenda Hutchinson  
Secretary

