

At a regular meeting of the Orange County Community Policy and Management Team (CPMT) held on Tuesday, August 23, 2021 beginning at 9:00 a.m., via Zoom. Present: Marc Moore, Letitia Douthit, Crystal Hale, Alisha Vines, and Dana Rexrode. Also present: N/A

Mr. Moore called the meeting order at 9:18 a.m.

RE: PUBLIC APPEARANCES
There were no public appearances scheduled.

RE: READING AND APPROVAL OF PREVIOUS MINUTES

RE: JULY 27, 2021

Mrs. Hale made a motion to approve minutes from the July meeting, seconded by Ms. Rexrode, all were in favor.

RE: NEW BUSINESS

RE: CLOSED SESSION

Mrs. Vines moved at 9:19 a.m. that we enter closed session pursuant to Virginia Code Section 2.1-344, all were in favor. At this time, cases regarding the youth on the case agenda were reviewed and discussed.

Mrs. Vines then moved to exit closed session at 09:50 a.m., all were in favor.

RE: FUNDING FOR AGENDA CASES

Mrs. Hale made a motion to approve all funding for the cases that were discussed and approved during closed session at 9:50 a.m., seconded by Ms. Rexrode all were in favor.

RE: APPOINTMENT OF PARENT REPRESENTATIVE

After a brief discussion, Mrs. Hale made a motion to appoint Alicia Rogers-Carrico as the Parent Representative for CPMT, seconded by Ms. Rexrode, all were in favor. Mrs. Vines stated she would send a memo to the Board of Supervisors requesting them to appoint her to the team as well, per policy.

RE: REPORT OF AGENCIES

RE: CSA COORDINATOR

Mrs. Douthit reported that we are over our budget, however, the County has appropriated funds to get us through the end of FY2021. A short discussion took place.

RE: GOVERNMENT REPRESENTATIVE

Mrs. Vines informed the membership that the school supply distribution to families in need went well with over 130 kids served. She also stated she is working on year end VJCCCA paperwork and close-out as well as preparing for the Thinking for a Change Facilitator class to be held September 13th – 16th. The class is currently full, and a waiting list will be held. Lastly, she let the team know that it is time to start thinking about the next two-year VJCCCA plan as it is due for submission this year.

RE: DEPARTMENT OF SOCIAL SERVICES

Mrs. Hale reported her department is experiencing turnover, including in the family services unit. She stated she had one possibly accept and are actively recruiting. She also stated that they have held their first MDT meeting.

RE: HEALTH DEPARTMENT

Absent due to COVID

RE: DEPARTMENT OF JUVENILE JUSTICE

Mr. Moore reported that his agency did hire a new PO for the Madison office but lost two others and so their staff is stretched at this time.

RE: COMMUNITY SERVICES BOARD

Absent due to COVID

RE: ORANGE COUNTY PUBLIC SCHOOLS

Absent

RE: PRIVATE PROVIDER

Ms. Rexrode stated that her agency is expanding their licensure to add IOP. Additionally, the Orange office is in a rebuilding phase, they are exploring becoming an MST provider, and are actively recruiting for staff. A discussion was then held on program interests.

RE: PARENT REPRESENTATIVE

Vacant at this time

RE: COMMITTEES

RE: FINANCE

Mrs. Vines distributed the two August Board of Supervisors reports for review. There were no questions at that time.

RE: PROJECT LINK

A discussion was held on non-CSA cases and what that looks like at this time.

RE: UNFINISHED BUSINESS

RE: AUDIT UPDATE

No update was given at this time as no new information has been provided from the Office of Children's Services.

RE: INFORMATION ITEMS

RE: SUCCESS STORIES

It was reported that two of our youth were discharged according to the closed agenda and two youth are in a trial home placement.

RE: ADJOURNMENT

There being no further business, the meeting was adjourned at 10:12 am.

Respectfully Submitted
Alisha Vines
08/25/2021

To: Orange County Board of Supervisors

From: Alisha Vines, Office on Youth Director *AV*

Through: Glenda Bradley, Asst. Co. Administrator for Management Services

Date: July 30, 2021

Subject: CSA Monthly Report

Please find attached the CSA Coordinator's report for expenses through June 31, 2021. Based on current expenses and projections through the end of the fiscal year, we show our expenses approximately \$147,343 over our approved budget for FY2021. This is a slight increase from the last report provided. After a discussion with the CSA Coordinator, she feels the total projected (which includes current actual expenses and anticipated expenses based on the current plans in place) is an accurate representation of where we will end our year financially. Again, there may be a light fluctuation based on services provided versus what was projected (i.e., provider not providing as many hours of their service as allowed, etc.), but there should not be a dramatic increase as seen in the July report.

A couple of additional items of note for the board members is that we have not had any feedback from the Office of Children's Services (OCS) after submitting our Quality Improvement Plan (QIP). We have been working on our end to address the issues cited and three of the four have been completed. The fourth revolves around the reporting of Child Support Enforcement Funds received for youth in Foster Care. Staff is working on getting all the information together to determine what we need to do in order to report these numbers accurately moving forward. An updated QIP will be submitted no later than August 11th to OCS to keep them abreast of our progress.

The second item to address is the attendance of the membership for the first half of calendar year 2021. The following representatives have been present at every meeting for January through June: DJJ, CSB, DSS, Government Representative, and OCPS. Our Private Provider attended all but one meeting from January to June. Our VDH representative has only been able to attend one meeting in the six months due to COVID, as well as his other obligations. The current representative is acting as temporary Health Director for our district due to the retirement of the previous director, as well as managing his own district. He has made every effort to be involved and responsive when needed. Some good news, however, is that we have received an application for a Parent Representative for CPMT and that person will be discussed and voted upon at our August meeting. They will then need to be officially appointed by the Board of Supervisors. We are excited at the possibility of finally having a full team.

As always, we want to thank you for your continued support of the Orange CSA program. Please let our office know if you have any questions after reading the attached report.

Cc: Letitia Douthit
File

Orange County Children's Services Act Program Report

Thank-you for your continued support in serving our At- Risk Youth and families. As of June 30, 2021, CSA expenses are projecting over budget by \$147,342.74. We have provided multiple services to 120 At -Risk Youth/Families compared to approximately 118 Youth/Families in the same reporting period of 2020.

Going forward into FY21, we will do our best to stay within our budget while continuing to provide the much-needed services to our At-Risk families and Youth of Orange County.

FY 21 County Budget: Original \$3,000,133

FY 21 YTD Expenses as of 06/30/2021 (which are expenses thru Jul,2020 – May,2021)

		YTD Expenses	Projections	Total Projected	FY21 Budget
43270	Residential Congregate Care	194,103.86	105,896.14	300,000.00	300,000
43275	Foster Care	253,854.25	96,145.75	350,000.00	600,000
43276	Congregate Care ED Services	185,783.66	164,216.34	350,000.00	350,000
43277	SpEd (IEP) Priv Day Placement	1,344,383.63	105,616.31	1,450,000.00	1,200,000
43280	Community Based Services	596,279.50	40,979.50	637,259.00	500,000
43285	Special ED Wrap - CBS	30,939.74	0.00	30,939.74	21,856
43290	Non-Mandated - CBS	17,646.76	10,630.25	28,277.00	28,277
		\$2,622,991.46	\$ 523,484.29	\$3,146,475.74	3,000,133

Respectfully Submitted,



Orange County CSA Coordinator

To: Orange County Board of Supervisors
From: Alisha Vines, Office on Youth Director *AV*
Through: Glenda Bradley, Asst. Co. Administrator for Management Services
Date: August 12, 2021
Subject: CSA Monthly Report

Please find attached the CSA Coordinator's report for expenses and projections through August 13, 2021. As with our last report, we show projections and expenses approximately \$147,343 over our approved budget for FY2021. We truly hope that no unforeseen expenses come up between now and when the CSA books must close in September and we will keep the Board members apprised of any concerns that may arise.

With no other updates at the time, we want to thank you, as always, for your continued support of the Orange CSA program. Please let our office know if you have any questions after reading the attached report.

Cc: Letitia Douthit
File

August 13, 2021

Orange County Children's Services Act Program Report

Thank-you for your continued support in serving our At- Risk Youth and families. As of August 13, 2021, CSA expenses are projecting over budget by \$147,342.74. We have provided multiple services to 120 At -Risk Youth/Families compared to approximately 118 Youth/Families in the same reporting period of 2020.

Going forward into FY22, we will do our best to stay within our budget while continuing to provide the much-needed services to our At-Risk families and Youth of Orange County.

FY 21 County Budget: Original \$3,000,133

FY 21 YTD Expenses as of 08/13/2021 (which are expenses thru Jul,2020 – August 13,2021)

	YTD Expenses	Projections	Total Projected	FY21 Budget
43270 Residential Congregate Care	199,075.36	100,924.64	300,000.00	300,000
43275 Foster Care	254,734.25	95,265.75	350,000.00	600,000
43276 Congregate Care ED Services	186,001.10	163,998.90	350,000.00	350,000
43277 SpEd (IEP) Priv Day Placement	1,392,904.19	57,095.81	1,450,000.00	1,200,000
43280 Community Based Services	605,312.75	31,976.25	637,259.00	500,000
43285 Special ED Wrap - CBS	30,939.74	0.00	30,939.74	21,856
43290 Non-Mandated - CBS	21,806.26	6,470.75	28,277.00	28,277
	\$2,690,773.65	\$ 455,702.10	\$3,146,475.74	3,000,133

Respectfully Submitted,



Orange County CSA Coordinator