

# MINUTES

## CULPEPER SOIL AND WATER CONSERVATION DISTRICT

### **BOARD MEETING** **Washington Volunteer Firehall** **Washington, Virginia 22747** **July 6, 2021**

The meeting was called to order by Chairman Lynn Graves at 10:35 AM.

**DIRECTORS PRESENT:** Lynn Graves, Madison County  
Tom O'Halloran, Culpeper County  
Dennis Verhoff, Culpeper County  
Robert Bradford, Orange County  
Robert Brame, Orange County  
Stephen Hill, Madison County  
Mike Biniek, Rappahannock County  
Mike Sands, Rappahannock County  
Philip Morris, Greene County  
Robert Runkle, Greene County  
Bob Williamson, Associate Director, Culpeper County

**DIRECTORS NOT PRESENT:** Steve Morris, Greene County  
Sarah Sharpe, Virginia Cooperative Extension, Greene County  
Brad Jarvis, Associate Director, Madison County  
Jim Byrne, Associate Director, Madison County  
Warren Lee, Associate Director, Orange County

**STAFF PRESENT:** Greg Wichelns, District Manager  
Stevie Ross, Administrative Secretary  
David Massie, Conservation Specialist

**OTHERS PRESENT :** Debbie Cross, CDC, DCR  
Rex Rexrode, NRCS  
Monira Rifaat

#### **1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**

L. Graves called the meeting to order at 10:35 AM. Following a moment of silence, Lynn Graves led the Pledge of Allegiance. There were four handouts: District Technical Committee Report Addendum, NRCS Report, BMP Cost Estimate Worksheet, and the DCR Monthly Report. L. Graves welcomed Monira Rifaat.

#### **2) DRAFT MINUTES**

L. Graves called for approval of the substance of the June 1, 2021 Draft District Board Meeting Minutes and for any substantive corrections or additions. R. Bradford announced a change to the June Technical Minutes. Contract 07-21-0007, Instance 393090 has a final payment of \$16,701.08 rather than the \$15,901.08 listed. S. Hill moved to approve the minutes as corrected. T. O'Halloran seconded the motion. (S. Hill, T. O'Halloran, unanimous)

**3) AGENDA APPROVAL**

L. Graves called for Agenda approval. The Technical Committee Report was removed from the Consent Agenda and placed on the Agenda as 6.1, along with the Addendum to the Report. M. Sands moved to adopt the Agenda as modified. P. Morris seconded the motion. (M. Sands, P. Morris, unanimous)

**4) CONSENT AGENDA**

Consent Agenda adopted as modified.

**COMMITTEE REPORTS**

- EDUCATION COMMITTEE REPORT
- OPERATIONS COMMITTEE REPORT
- LEGISLATIVE COMMITTEE REPORT
- TREASURER’S REPORT
- NRCS PLANS

**5) NOMINATING COMMITTEE REPORT**

R. Bradford reported that the Nominating Committee discussed options for a new slate of Board Officers for FY22 and supports keeping the remaining set of officers. R. Bradford brought the decision before the Board. R. Brame moved to keep L. Graves as Chairman, P. Morris as Vice-Chairman, and T. O’Halloran as Treasurer. P. Morris seconded the motion. No other nominations were forthcoming. (R. Brame, P. Morris, unanimous)

**6) ADDITIONS TO AGENDA**

**6.1) TECHNICAL COMMITTEE REPORT w/ Addendum**

R. Bradford, Technical Committee Chairman, read a prepared statement covering several topics of importance for the new fiscal year: Cost Share Program Primary/Secondary Considerations, Culpeper SWCD Average Cost List used to estimate BMP costs, signing of an MOU with DCR for the new Small Heard Initiative, and the FY21 Carryover Report. He moved to approve all of these documents by single motion. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

R. Bradford announced that he and the District Manager, G. Wichelns, opened three sealed bids for the Beautiful Run Dams Spillway Sliplining projects and he read the sum for each bid submission. Kiewit Infrastructure South Co., \$1,050,000; Garney Companies, Inc., \$1,209,000; Bander Smith, Inc., \$635,000. He moved to accept the Bander Smith, Inc. bid as the low bid and award them a contract. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

**June 22, 2021 Technical Committee Meeting Minutes (Updated)**

Present: Robert Bradford, Chairman; Lynn Graves, Madison; Tom O’Halloran, Culpeper; Mike Sands, Rappahannock; Bob Williamson, Culpeper; Greg Wichelns, District Manager; Spencer Yager, Conservation Specialist; David Massie, Conservation Specialist

*Items in italics were added at the July 6, 2021 Board Meeting in Washington, Virginia*

1) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-SL-6W	2021 VACS	Crystallis LLC	07-21-0315	432209	Madison	\$ 31,750.00	\$ 0.00

CCI-SL-6W	2021 VACS	Tom Williams	07-21-0316	432432	Madison	\$ 12,750.00	\$ 0.00
SL-10	2021 VACS	Zack Burkett	07-21-0297	431615	Orange	\$ 3,699.75	\$ 0.00
SL-10	2021 VACS	Rivandale Farm	07-21-0298	431616	Orange	\$ 4,653.75	\$ 0.00
SL-10	2021 VACS	Charlie Thornton	07-21-0299	431686	Madison	\$ 11,855.25	\$ 0.00
SL-10	2021 VACS	Charles and Vicki Horn Family Trust	07-21-0300	431687	Madison	\$ 6,459.75	\$ 0.00
SL-10	2021 VACS	Dustin Watson	07-21-0318	432434	Greene	\$ 7,615.50	\$ 0.00
SL-10	2021 VACS	Richard Durrer	07-21-0321	432597	Greene	\$ 15,000.00	\$ 0.00
SL-10	2021 VACS	C. W. Properties Properties	07-21-0328	432670	Madison	\$ 4,268.25	\$ 0.00
SL-10	2021 VACS	Jonathan Boone	07-21-0301	431688	Madison	\$ 4,429.50	\$ 0.00
SL-10	2021 VACS	Jonathan Boone	07-21-0301	432694	Madison	\$ 3,043.50	\$ 0.00
SL-10	2021 VACS	Jonathan Boone	07-21-0301	432695	Madison	\$ 1,194.75	\$ 0.00
SL-10	2021 VACS	Jonathan Boone	07-21-0301	432698	Madison	\$ 2,393.25	\$ 0.00
SL-10	2021 VACS	Jonathan Boone	07-21-0301	432699	Madison	\$ 417.00	\$ 0.00
SL-8B	2021 VACS	W.J. Davis	07-21-0333	432750	Madison	\$ 3,160.00	\$ 0.00

2) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-1	2020 VACS	Millwood Farm LLC	07-20-0114	374116	Orange	\$ 6,017.17	\$ 0.00
SL-1	2020 VACS	Crystallis LLC	07-20-0349	383834	Madison	\$ 22,387.83	\$ 0.00
SL-10	2020 VACS	James Woodcock	07-20-0464	389511	Orange	\$ 3,573.00	\$ 0.00
CCI-SL-6W	2021 VACS	Crystallis LLC	07-21-0315	432209	Madison	\$ 31,750.00	\$ 0.00
CCI-SL-6W	2021 VACS	Tom Williams	07-21-0316	432432	Madison	\$ 12,750.00	\$ 0.00
FR-1	2021 VACS	Carolyn Smith*	07-21-0168	421303	Madison	\$ 5,610.65	\$ 925.31
FR-3	2021 VACS	Carolyn Smith*	07-21-0196	421977	Madison	\$ 18,662.06	\$ 87.66
SL-8H	2021 VACS	Wheatley Shackelford	07-21-0141	420708	Culpeper	\$ 640.00	\$ 0.00
SL-8H	2021 VACS	William Settle	07-21-0143	420771	Rappahannock	\$ 1,160.00	\$ 0.00
SL-8H	2021 VACS	Payne Hay and Straw	07-21-0199	422154	Culpeper	\$ 2,040.00	\$ 0.00
SL-8B	2021 VACS	Dale Welch	07-21-0192	421707	Rappahannock	\$ 7,900.00	\$ 0.00
SL-8B	2021 VACS	Dennis Brown	07-21-0159	421253	Culpeper	\$ 4,200.00	\$ 0.00
SL-8H	2021 VACS	Dennis Brown	07-21-0157	421251	Culpeper	\$ 3,072.60	\$ 0.00
SL-8H	2021 VACS	William Brown III	07-21-0161	421257	Culpeper	\$ 1,197.40	\$ 0.00
SL-8B	2021 VACS	Paul Compton	07-21-0127	420288	Culpeper	\$ 2,100.00	\$ 0.00
SL-8H	2021 VACS	Paul Compton	07-21-0126	420287	Culpeper	\$ 900.00	\$ 0.00
SL-8H	2021 VACS	Jeffrey Herren	07-21-0293	428878	Culpeper	\$ 4,955.80	\$ 0.00
SL-8B	2021 VACS	Brooke Farms	07-21-0132	420629	Orange	\$ 38,432.00	\$ 0.00
SL-8H	2021 VACS	Brooke Farms	07-21-0132	420630	Orange	\$ 7,247.60	\$ 0.00
SL-8B	2021 VACS	Mike Coates	07-21-0079	418920	Madison	\$ 5,234.90	\$ 0.00
SL-8B	2021 VACS	Bobby McDaniel	07-21-0190	421690	Greene	\$ 504.50	\$ 0.00
SL-8H	2021 VACS	Bobby McDaniel	07-21-0190	421945	Greene	\$ 92.00	\$ 0.00
SL-8B	2021 VACS	Battle Park Farm	07-21-0278	427663	Culpeper	\$ 20,386.20	\$ 0.00
SL-8B	2021 VACS	Lazy Creek Farm Inc.**	07-21-0094	419685	Madison	\$ 19,021.60	\$ 0.00
SL-8H	2021 VACS	Lazy Creek Farm Inc.	07-21-0094	419684	Madison	\$ 1,663.80	\$ 0.00
SL-8B	2021 VACS	Beauregard Farm, Inc.	07-21-0151	421086	Culpeper	\$ 48,720.00	\$ 0.00
WQ-4	2021 VACS	Beauregard Farm, Inc.	07-21-0152	421087	Culpeper	\$ 14,730.00	\$ 0.00
SL-8H	2021 VACS	Beauregard Farm LP	07-21-0154	421089	Culpeper	\$ 3,700.00	\$ 0.00
NM-4	2021 VACS	Beauregard Farm, Inc.	07-21-0257	425928	Culpeper	\$ 522.00	\$ 0.00
NM-4	2021 VACS	Beauregard Farm LP	07-21-0256	425926	Culpeper	\$ 139.50	\$ 0.00
SL-8B	2021 VACS	Glebe Farm LLC	07-21-0248	424534	Culpeper	\$ 12,711.60	\$ 0.00
WQ-4	2021 VACS	Glebe Farm LLC	07-21-0251	424545	Culpeper	\$ 3,237.30	\$ 0.00
SL-10	2021 VACS	Robert Rodden	07-21-0269	426875	Rappahannock	\$ 2,625.00	\$ 0.00
SL-10	2021 VACS	Brian Farinholt	07-21-0148	420806	Greene	\$ 4,584.75	\$ 0.00

SL-10	2021 VACS	Calvin Powell	07-21-0277	427653	Greene	\$ 5,094.75	\$ 0.00
SL-10	2021 VACS	Calvin Powell	07-21-0277	427654	Greene	\$ 4,423.50	\$ 0.00
SL-10	2021 VACS	Goodall Family Farm, GP	07-21-0239	423189	Madison	\$ 5,566.50	\$ 0.00
SL-10	2021 VACS	Copper Hill LLC	07-21-0242	424411	Madison	\$ 1,875.00	\$ 0.00
SL-10	2021 VACS	Copper Hill LLC	07-21-0243	424412	Madison	\$ 5,325.00	\$ 0.00
SL-10	2021 VACS	Zack Burkett	07-21-0297	431615	Orange	\$ 3,699.75	\$ 0.00
SL-10	2021 VACS	Rivandale Farm	07-21-0298	431616	Orange	\$ 4,653.75	\$ 0.00
SL-10	2021 VACS	Charlie Thornton	07-21-0299	431686	Madison	\$ 11,855.25	\$ 0.00
SL-10	2021 VACS	Charles and Vicki Horn Family Trust	07-21-0300	431687	Madison	\$ 6,459.75	\$ 0.00
SL-10	2021 VACS	Dustin Watson	07-21-0318	432434	Greene	\$ 7,615.50	\$ 0.00
SL-10	2021 VACS	Richard Durrer	07-21-0321	432597	Greene	\$ 15,000.00	\$ 0.00
SL-10	2021 VACS	C. W. Properties Properties	07-21-0328	432670	Madison	\$ 4,268.25	\$ 0.00
SL-10	2021 VACS	Jonathan Boone	07-21-0301	431688	Madison	\$ 4,429.50	\$ 0.00
SL-10	2021 VACS	Jonathan Boone	07-21-0301	432694	Madison	\$ 3,043.50	\$ 0.00
SL-10	2021 VACS	Jonathan Boone	07-21-0301	432695	Madison	\$ 1,194.75	\$ 0.00
SL-10	2021 VACS	Jonathan Boone	07-21-0301	432698	Madison	\$ 2,393.25	\$ 0.00
SL-10	2021 VACS	Jonathan Boone	07-21-0301	432699	Madison	\$ 417.00	\$ 0.00
WP-2W	2021 VACS	Gregory S. Lohr	07-21-0007	393090	Madison	\$ 16,701.08	\$ 0.00
SL-6	2018 VACS	Lebert Powell	07-18-0149	300223	Culpeper	\$ 39,660.00	\$ 2,478.75
SL-8B	2021 VACS	Mount Pony Farms Inc.**	07-21-0214	422980	Culpeper	\$ 20,814.00	\$ 0.00
SL-8H	2021 VACS	Mount Pony Farms Inc.	07-21-0215	422982	Culpeper	\$ 4,580.00	\$ 0.00
SL-8B	2021 VACS	W.J. Davis	07-21-0333	432750	Madison	\$ 3,160.00	\$ 0.00
SL-8B	2021 VACS	Tom Nixon***	07-21-0115	420231	Orange	\$ 12,907.80	\$ 0.00
SL-8B	2021 VACS	Nixon Farms LLC***	07-21-0120	420236	Orange	\$ 2,607.50	\$ 0.00
SL-8B	2021 VACS	Glenmary Farm Holdings LLC***	07-21-0110	420226	Orange	\$ 35,052.60	\$ 0.00
WQ-4	2021 VACS	Glenmary Farm Holdings LLC	07-21-0112	420228	Orange	\$ 398.10	\$ 0.00
SL-8B	2021 VACS	Western View LLC	07-21-0122	420238	Orange	\$ 7,495.00	\$ 0.00
WQ-4	2021 VACS	Western View LLC	07-21-0123	420239	Orange	\$ 4,477.80	\$ 0.00
SL-8B	2021 VACS	Glenmary Farm LLC***	07-21-0105	420201	Orange	\$ 26,190.30	\$ 0.00
SL-8H	2021 VACS	Glenmary Farm LLC***	07-21-0105	420202	Orange	\$ 7,133.60	\$ 0.00
WQ-4	2021 VACS	Glenmary Farm LLC	07-21-0107	420223	Orange	\$ 1,623.00	\$ 0.00
SL-8H	2021 VACS	Am. Heritage Family Farm Inc.	07-21-0129	420477	Culpeper	\$ 3,080.00	\$ 0.00
FR-1	2021 VACS	Melissa McDonald*	07-21-0236	423500	Rappahannock	\$ 8,107.50	\$ 445.62
SL-6W	2021 VACS	JONBE LLC****	07-21-0145	398371	Culpeper	\$ 36,110.82	\$ 3,009.23

\*Increase in cost per acre of hardwoods and site preparation.

\*\*Increase for additional acres.

\*\*\*Increase due to consolidation of acreage between entities and most fields were planted early.

\*\*\*\*Increase for additional pipeline and a water trough.

3) The following BMP applicants have requested to cancel their contracts:

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
SL-8B	2021 VACS	Jean M. Coates	07-21-0080	418922	Madison	\$ 2,000.00	\$ 0.00
SL-8H	2021 VACS	Mike Coates	07-21-0079	418921	Madison	\$ 8,000.00	\$ 0.00
SL-8H	2021 VACS	Battle Park Farm	07-21-0278	431472	Culpeper	\$ 5,742.80	\$ 0.00
SL-6W	2021 VACS	2 Rivers Cattle Company	07-21-0216	422997	Culpeper	\$ 47,493.28	\$ 0.00
SL-6W	2020 VACS	2 Rivers Cattle Company	07-20-0456	388204	Culpeper	\$ 92,913.38	\$ 0.00
SL-6W	2020 VACS	Natural Roots Farm LLC	07-20-0245	380255	Greene	\$ 35,347.50	\$ 0.00
SL-6W	2020 VACS	John Dawson II	07-20-0078	365836	Orange	\$ 43,993.50	\$ 0.00
SL-6W	2020 VACS	Jacquelyn Graves	07-20-0362	384397	Madison	\$ 51,150.00	\$ 0.00
SL-6	2019 VACS	Cattle Run Farm LLC	07-19-0008	307818	Greene	\$ 7,084.80	\$ 442.80
SL-6	2017 Earmark	White's Organic	07-15-0350	209003	Culpeper	\$ 13,155.25	\$ 0.00

WQ-4	2021 VACS	Tom Nixon	07-21-0117	420233	Culpeper	\$ 8,241.00	\$ 0.00
NM-7	2021 VACS	Tom Nixon	07-21-0116	420232	Orange	\$ 95.00	\$ 0.00
NM-7	2021 VACS	Glenmary Farm LLC	07-21-0106	420205	Orange	\$ 150.00	\$ 0.00
NM-7	2021 VACS	Glenmary Farm Holdings LLC	07-21-0111	420227	Orange	\$ 2,045.00	\$ 0.00

4) The following Upper Hazel Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	DEQ16546	Rose Parris	07-21-0319	432587	Rappahannock	\$ 1,600.00
RB-3M	DEQ16546	Courtney Frazier	07-21-0324	432618	Culpeper	\$ 1,000.00
RB-3M	DEQ16546	Alejandro Chafuen	07-21-0327	432669	Rappahannock	\$ 1,000.00
RB-1	DEQ16546	Jack Overstreet	07-21-0329	432679	Rappahannock	\$ 175.00

5) The following Upper Rapidan River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	DEQ16678	Stephen Holmes	07-21-0322	432598	Orange	\$ 1,500.00
RB-3M	DEQ16678	Patrick Colby	07-21-0323	432609	Orange	\$ 2,000.00
RB-4	DEQ16678	Timothy Zook	07-21-0250	432636	Madison	\$ 4,000.00
RB-3M	DEQ16678	Christopher Wingate	07-21-0330	432681	Orange	\$ 1,000.00

6) The following Upper York Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	DEQI6974	Joyce Jenkins	07-21-0320	432595	Orange	\$ 1,600.00
RB-3M	DEQI6974	James Heglar	07-21-0325	432647	Orange	\$ 1,000.00
RB-3M	DEQI6974	Hector Elmore	07-21-0326	432663	Orange	\$ 1,000.00
RB-3M	DEQI6974	Harry Hopkins III	07-21-0331	432682	Orange	\$ 1,000.00

7) The following Upper Rapidan Residential participant has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	DEQ16678	Ellen Wessel	07-21-0263	426223	Orange	\$ 337.50

8) The following Upper Hazel Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	DEQ16546	David Riedel	07-21-0229	423283	Rappahannock	\$ 350.00
RB-1	DEQ16546	Sharon K. Spear	07-21-0286	427843	Rappahannock	\$ 175.00

9) The following Residential applicant has been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	DEQ16678	Timothy Zook	07-21-0250	424544	Madison	\$ 1,000.00

10) The following Virginia Conservation Assistance Program (VCAP) practice has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
Rain Garden (RG)	Theresa Barber	Orange	\$ 3,500.00

11) The District Manager gave an update on the dams:

- a. The bids for slip lining of six Beautiful Run primary spillways is due by 4 PM on Thursday, July 1, 2021. The bids will be opened on Monday, July 5, 2021, and be awarded at the Tuesday, July 6, 2021 Board Meeting.
- 12) District Staff presented the Technical Committee a revised Average Cost List for PY 2022. The Committee approved the changes and recommends Board approval. The document will be sent to the Agricultural Cost Share Incentive Program Manager and Conservation District Coordinator.
- 13) The Technical Committee reviewed the Annual Plan of Work and felt it was satisfying all requirements of this document. The Strategic Plan was also discussed, and a working group meeting was planned for late winter 2021.
- 14) The Technical Committee reviewed the proposed Secondary Considerations for FY2022. The Committee approved the changes and recommends Board approval. The document will be sent to the Agricultural Cost Share Incentive Program Manager and Conservation District Coordinator.
- 15) The Technical Committee briefly discussed the Clean Water Farm Awards (CWFA) for this year. Directors are encouraged to make recommendations to Staff for all the CWFA, or any other of the others awards given by the District.
- 16) The Technical Committee continues to delegate the authority to the District Manager to sign BMP contracts on behalf of the Board of Directors on an as needed basis.
- 17) *Update to Item 11a above; Three bids were opened on Monday, July 5, 2021 for slip lining of six Beautiful Run primary spillways. The winning low bid was awarded to Bander Smith LLC at the Tuesday, July 6, 2021 Board Meeting.*
- 18) *The Average Cost List for FY2022, Secondary Considerations and Carryover List were approved by the Board of Directors at the Tuesday, July 6, 2021 Board Meeting. All were Board approved.*

S. Hill moved to approve the Committee Report as presented. D. Verhoff seconded the motion.  
(S. Hill, D. Verhoff, unanimous)

## 6) DIRECTOR REPORTS

**S. Hill** announced that D. Verhoff would be taking over the position of Chair of the Educational Committee and that B. Williamson would be taking over the position of Chair of the Legislative Committee.

**R. Bradford** let the Board know that he spoke with Molly Elqin at the Orange County Fair, and she is still interested in a possible position with CSWCD Board. She is waiting to complete projects on her farm and would still like to be sent District meeting information.

**R. Runkle** let the Board know that he is experiencing delays in mail. He did not receive the March Board Packet until June.

**M. Sands** announced that Eldon Farms in Rappahannock County recently sold.

**T. O'Halloran** reported that he attended the Rappahannock River Bain Committee Meeting and that the next meeting will be held on September 22, 2021, at Graves Mountain Lodge in Syria, Virginia.

**L. Graves** reported that he attended the Virginia Association of Soil and Water Conservation Districts Quarterly Meeting and that the next Association meeting will be held virtually because not all Districts or speakers have lifted COVID-19 travelling restrictions. He will soon be meeting with Representative Bob Goode as well.

## 7) STAFF REPORTS

**D. Massie** reminded the Board that nominations for Clean Water Farm Awards would be due on October 1, 2021.

**G. Wichelns** reviewed all the current Agricultural Cost Share outreach being conducted by staff. He emphasized the importance of messaging about the “Bay Bill” and its potential impacts and has included this in outreach efforts. He reviewed all the repair work currently underway, or still awaiting funding for our flood control dams. Finally, he provided the Board an update on potential funding for Mountain Run and Muddy Run in Culpeper County.

**8) AGENCY REPORTS**

**NRCS** – R. Rexrode updated the Board on NRCS COVID-19 protocol. NRCS has lifted mask requirements for vaccinated individuals while those who have not been vaccinated are still required to wear a mask. NRCS is still operating by appointment only. R. Rexrode also announced that NRCS has obligated 75% of funding.

**DCR** – D. Cross let the Board know that the Virginia State of Emergency expired on June 30, 2021 and reminded the Board that Quarterly Reports are due on July 15, 2021 and that this should be considered Year End Reporting, as it is the end of the District’s Fiscal Year. She also reminded the Board that the Attachment D – FY23 Budget Template would be due on July 15, 2021. D. Cross let the Board know about upcoming trainings, including a four part QuickBooks training, one part of which will be required. She recognized that CSWCD had obligated over 97% of funding this year, surpassing the goal of 90%. She also recognized Culpeper SWCD as the leading District in the Commonwealth at recognizing its producers with Clean Water Farm Awards. Culpeper gives one per County each year and has for decades. They are all good, strong nominations.

**9) PLAN FOR JULY COMMITTEE MEETINGS (IN PERSON)**

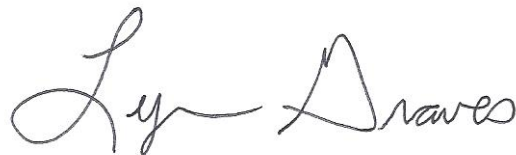
Committees will meet at the Culpeper office on Tuesday, July 20, 2021. Personnel 9:00, Operations 9:30, Technical 10:00, and Education will be held via Zoom or by telephone at 4 pm. **BOARD MEETING FOR AUGUST WILL TENTATIVELY BE HELD TUESDAY, August 3, 2021, in person, at 9:30 AM at Pepper’s Grill in Culpeper County.**

**10) ADJOURNMENT**

R. Bradford motioned to adjourn July 6, 2021 Board meeting at 11:57. T. O’Halloran seconded the motion. (R. Bradford, T. O’Halloran, unanimous)

Respectfully Submitted,

Lynn Graves, Chairman



Stevie Ross  
Administrative Secretary

Date Approved: **August 3, 2021**