

**MINUTES**  
**CENTRAL VIRGINIA REGIONAL JAIL**  
**July 10, 2014**

The regular monthly meeting of the Authority of the Central Virginia Regional Jail was held July 10, 2014, at 6:00 P.M., at the Central Virginia Regional Jail, Orange, Virginia.

Authority members present were: Mr. David Haney (Fluvanna County); Sheriff Erik Weaver (Madison County); Sheriff Ashland Fortune (Louisa County); Mr. Troy Wade (Louisa County); Mr. Robert J. Schwartz (Orange County); Sheriff Eric Hess (Fluvanna County); and Mr. Davis Lamb (Greene County).

Authority members absent were: Sheriff Steve Smith (Greene County); Sheriff Mark Amos (Orange County); Mr. Robert Ullenbruch (Fluvanna County); and Mr. Steve Hoffman (Madison County).

Also present were: Superintendent Glenn Aylor (Central Virginia Regional Jail); Major Frank Dyer (Central Virginia Regional Jail); Teresa Miller (Central Virginia Regional Jail); Deborah McCall (Central Virginia Regional Jail); and Mr. Lee Frame (Orange County, Outgoing At-Large Member).

Vice-Chairman Schwartz called the meeting to order at 6:00 p.m.

**1. Moment of Silence**

**2. Approval of the Minutes of June 12, 2014**

Sheriff Fortune made the motion to approve the minutes of June 12, 2014 as written. Motion seconded by Mr. Haney and carried unanimously. There were no votes in opposition.

**3. Superintendent's Report:** Superintendent Aylor reported on the following items:

1. Federal Billing for the month of June 2014 was \$130,450.00; fiscal year to date total is \$1,289,450.00.
2. The DOC population is 73.
3. The Road Gang activity as reported by Major Dyer is as follows:  
The month of June for Greene County is 153.5 Inmate Hrs (\$2091.87)  
The month of June for Orange County is 113.85 Inmate Hrs (\$2,308.21)  
The month of June for Fluvanna County is 63.00 Inmate Hours (\$918.75)  
The month of June for Madison County 188.5 Inmate Hrs (\$2,480.62)  
The month of June for Louisa County is 105.7 Inmate Hrs (\$1,572.62)  
The total amount of savings for January – June to the jurisdictions is \$29,175.07.

4. The construction project has begun and work started on July 07, 2014. The storm water barriers have been put in place, inspected and approved.

**4. Legal**

Ms. Phillips will have a synopsis prepared for the PREA standards for the August meeting.

**5. Financial Reports for June 2014 and Payment of Bills dated July 10, 2014:**

Superintendent Aylor reported the income is 5.9% under the budgeted amount and the expenditures are 13.39% under budget for the FY 13/14. Financial accounts interest for the month is \$87.46; the interest for the month for the Construction Account is \$1,820.03. There are four individual listings of bills to be approved for payment in the packet this month; 1. CVRJ Board Account; 2. CVRJ Phone Account; 3. CVRJ Superintendent Phone Disbursements; and 4. Construction Account. The third listing consists of disbursements paid out of the phone account from the dates of 06/13/14 – 07/10/14; the fourth listing consists of disbursements paid out of the Construction Account from the dates of 06/13/14 – 07/10/14. Sheriff Fortune moved to approve the Financial Report for June 2014; to approve the payment of bills from the Administrative Phone Account and the CVRJ Board Account dated July 10, 2014; payments made from the CVRJ Phone Account for the dates of 06/13/14 – 07/10/14; and payments made from the Construction Account for the dates of 06/13/14 – 07/10/14. Motion seconded by Mr. Haney and carried unanimously. There were no votes in opposition.

Ms. Miller presented and reviewed the Construction Budget for finalization. Mr. Wade made the motion to adopt the final FY 14/15 Construction Budget as presented. Motion seconded by Sheriff Weaver and carried unanimously. There were no votes in opposition.

Superintendent Aylor commended Major Dyer for monitoring the comp time resulting in \$126,224.00 spent for Overtime line item in the FY 13/14 budget. The first 6 holidays for the FY 14/15 Budget year will be earned to be used in an effort to reduce spending of the Overtime line item.

**6. Old Business**

None

**7. New Business**

**FCC Inmate Phone Calls/Commissions**

An information packet on the FCC Phone Commissions was provided to all for review and information purposed. The FCC is attempting to abolish commissions for all in state phone calls made by inmates. The Virginia Association of Regional Jails is actively opposing this issue. Open discussion was held by all in attendance.

**Stormwater BMP's Maintenance Agreement**

The Stormwater BMP's Maintenance Agreement has been prepared and reviewed by Ms. Pandek. Page 3, Item 8 of the document, the wording has been changed to read "to the extent permitted by law".

Sheriff Weaver made the motion to authorize the Chairman and the Superintendent to execute constructions documents on behalf of the board, upon review and approval by Ms. Pandek. Motion seconded by Mr. Wade and carried unanimously. There were no votes in opposition.

**8. Policy and Procedure Changes**

Policy I – 1.08, Transportation of Inmates Outside the Institution and Policy I – 1.13, Use of Restraints have been updated to comply with the new minimum standards. Sheriff Weaver made the motion to adopt the policies as written. Motion seconded by Mr. Wade and carried unanimously. There were no votes in opposition.

**9. Executive Session**

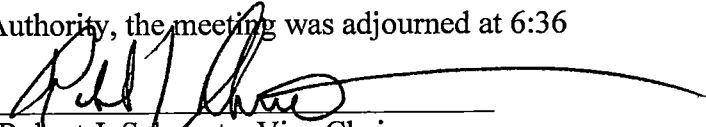
None

**10. Other**

Mr. Lee Frame, outgoing At-Large Authority Member, was presented a clock as a token of appreciation for serving on the Jail Authority. He has been very instrumental in the progress of the expansion project.

**Adjournment**

There being no further business to come before the Authority, the meeting was adjourned at 6:36 PM.

  
Robert J. Schwartz, Vice Chairman  
Central Virginia Regional Jail Authority