

**ORANGE COUNTY BOARD OF SUPERVISORS**  
**ACTION AGENDA**

TUESDAY, SEPTEMBER 22, 2020

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**5:00 P.M.**

**1. CALL TO ORDER**

- a. Pledge of Allegiance

**2. ADOPTION OF AGENDA**

*On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the agenda, as modified.*

**3. SPECIAL PRESENTATIONS AND APPEARANCES**

- a. Legislative Update for 2021: Eldon James, Rappahannock-Rapidan Regional Legislative Liaison

**4. CONSENT AGENDA**

- a. FY21 Budget Amendments (Supplementals and Transfers): Glenda Bradley, Assistant County Administrator for Management Services  
*On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board approved the FY21 budget amendments, as presented.*

- b. Adoption of an Amendment to the Board of Supervisors' Bylaws: Theodore L. Voorhees, County Administrator  
*On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board adopted amendments to its Bylaws related to public comment, as presented.*

- c. Contract Renewal for Property and Casualty Insurance: Amanda Amos, Procurement Coordinator  
*On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board renewed the contract with Indaco Risk Advisors for a one-year term, with said term expiring on September 30, 2021, as presented.*

- ~~d. Contract Renewal for Veterinary Services: Amanda Amos, Procurement Coordinator  
*This item was struck from the agenda.*~~

- e. Request from VDOT for Secondary Street Acceptance in Wilderness Shores; Section 4: Alyson Simpson, Chief Deputy Clerk  
*On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board adopted the resolution to request Quail Meadow Lane (Wilderness Shores Subdivision, Section 4) be accepted into the Secondary System of State Highways in Orange County, Virginia, as presented.*

- f. Request from VDOT for Secondary Street Acceptance in Wilderness Shores; Section 7: Alyson Simpson, Chief Deputy Clerk  
*On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board adopted the resolution to request River Bend Drive, Mourning Dove Drive, and Mallard Lane (Wilderness Shores Subdivision, Section 7) be accepted into the Secondary System of State Highways in Orange County, Virginia, as presented.*

- g. Minutes  
*On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board approved the September 8, 2020 Regular Meeting minutes, as presented.*

**5. NEW BUSINESS**

- a. Award of the Contract for Public Safety Building Furniture: Amanda Amos, Procurement Coordinator  
*On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 5-0, the Board authorized the use of Cooperative Contract #2020000622 with American Office for the purchase and installation of Herman Miller, Inc. furniture for the Public Safety Building, as presented.*

- b. Board of Equalization Summary of Actions: Stephanie Straub, Director of Management Services  
*By consensus, the Board agreed to schedule a worksession to discuss the plan for the next reassessment cycle, as presented.*

- c. FY21 Requested Staff Additions: Glenda Bradley, Assistant County Administrator for Management Services

*On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board amended the FY21 budget by re-appropriating funds in the amount of \$119,711 from the General Fund balance in order to fund the addition of two (2) Deputy positions and one (1) System Administrator position, as presented.*

**6. OLD BUSINESS**

**7. DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS**

- a. Landfill Expansion; Cell No. 2: Kurt Hildebrand, Assistant County Administrator for Operations

**8. COUNTY ATTORNEY'S REPORT:** Thomas Lacheney, County Attorney

**9. COUNTY ADMINISTRATOR'S REPORT:** Theodore L. Voorhees, County Administrator

- a. Board of Supervisors' Two-Year Strategic Priorities for FY2020-2021 – FY2021-2022

*On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board adopted its Two-Year Strategic Priorities for FY2020-2021 to FY2021-2022, as presented.*

**10. BOARD COMMENT**

**11. INFORMATIONAL ITEMS (NO ACTION REQUIRED)**

- a. Parks and Recreation Quarterly Report: Tim Moubray, Director of Parks and Recreation
- b. Emergency Communications Center Semi-Annual Report: Chris Cord, Emergency Communications Center Director
- c. August 4, 2020 Culpeper Soil and Water Conservation District Minutes
- d. March 10, 2020 Airport Commission Minutes

**12. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES**

*By consensus, the Board appointed Cliff Barnes as an At-Large Representative on the Rappahannock-Rapidan Community Services Board, filling the unexpired three-year term of Marcia Brose, with said term commencing immediately and expiring on December 31, 2021.*

**13. CALENDAR**

- a. Consideration to Schedule a Public Hearing for SUP 20-01 (Mid-Atlantic Pyrotechnic Arts Guild) on Tuesday, October 27, 2020 at 7:00 p.m.

*By consensus, the Board agreed to defer action on scheduling the public hearing for SUP 20-01 for thirty (30) days.*

**14. PUBLIC COMMENT**

Anyone wishing to address the Board during the public comment period must sign in on the forms that are located on the table outside of the Board Room. Public comment shall last no longer than fifteen (15) minutes in its entirety, with a two (2) minute time limit per speaker. No disruptive signs, placards, noises, attire, or behavior will be permitted. Speakers shall not be permitted to speak on matters scheduled for public hearing for the day. The Chairman reserves the right to extend the comment period, revise the length of time allowed by each speaker, or determine the relevance of the subject matter to County business.

**ADJOURN**