

**ORANGE COUNTY BOARD OF SUPERVISORS**  
**ACTION AGENDA**

TUESDAY, DECEMBER 17, 2019

---

**5:00 P.M.**

**1. CALL TO ORDER**

- a. Pledge of Allegiance

**2. ADOPTION OF AGENDA**

*On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the agenda, as modified.*

**3. SPECIAL PRESENTATIONS AND APPEARANCES**

- a. Presentation of the Comprehensive Annual Financial Report (CAFR) for FY2018-FY2019: Betsy Hedrick, CPA, Partner, PB Mares

**4. CONSENT AGENDA**

- a. FY20 Budget Amendments (Supplementals and Transfers): Glenda Bradley, Assistant County Administrator for Management Services  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved the FY20 budget amendments, as presented.*

- b. Annual Appointment of the Community Policy and Management Team (CPMT): Alisha Vines, Office on Youth Director  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board appointed the members of the Orange County Community Policy and Management Team for 2020, as presented.*

- c. Request for Real Estate Tax Refund: Renee Pope, Commissioner of the Revenue  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to refund Real Estate Taxes in the amount of \$3,996 to Deborah DeSilva for Tax Map No. 44-28, as presented.*

**5. NEW BUSINESS**

- a. Approval of Constitutional Officer Agreements: Alyson Simpson, Chief Deputy Clerk  
*On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board approved the Constitutional Officer Agreements with the Commissioner of the Revenue, Sheriff, and Treasurer, as presented, and authorized the County Administrator to execute the Agreements on behalf of the County of Orange.*

- b. Resolution to Appoint the Board of Equalization and Establish Compensation: Alyson Simpson, Chief Deputy Clerk  
*On the motion of Mr. Crozier, seconded by Mr. Johnson, which carried by a vote of 5-0, the Board adopted the resolution to appoint the Board of Equalization and establish compensation, as presented.*

- c. Approval of Termination Agreement with the County Administrator: Chairman White  
*On the motion of Mr. Crozier, seconded by Mr. Johnson, which carried by a vote of 5-0, the Board approved the termination agreement with the County Administrator, as presented.*

**6. OLD BUSINESS**

**7. DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS**

- a. FY2020-FY2021 Annual Operating and Capital Budget Preparation - Forecast: Glenda Bradley, Assistant County Administrator for Management Services  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board approved the designation of unassigned General Funds for the Broadband Authority for expenditures previously identified, as presented.*

- b. ~~Tax Relief for the Elderly and Handicapped Income and Net Worth Tables: Renee Pope, Commissioner of the Revenue~~

**8. COUNTY ATTORNEY'S REPORT: Thomas Lacheney, County Attorney**

9. **COUNTY ADMINISTRATOR'S REPORT:** R. Bryan David, County Administrator

10. **BOARD COMMENT**

11. **INFORMATIONAL ITEMS (NO ACTION REQUIRED)**

- a. Parks and Recreation Quarterly Report: Tim Moubray, Parks and Recreation Director
- b. November 5, 2019 Culpeper Soil and Water Conservation District Minutes
- c. Finance Quarterly Report: Sara Keeler, Finance Manager

12. **APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES**

*By consensus, the Board re-appointed Benny Sedwick as the District Two Representative on the Airport Commission for a four-year term, with said term commencing January 1, 2020 and expiring on December 31, 2023.*

*By consensus, the Board re-appointed Benny Sedwick as an At-large Representative on the Board of Building Code Appeals for a five-year term, with said term commencing January 1, 2020 and expiring on December 31, 2024.*

*By consensus, the Board re-appointed Joseph Wayner, Jr. as an At-large Representative on the Board of Building Code Appeals for a five-year term, with said term commencing January 1, 2020 and expiring on December 31, 2024.*

*By consensus, the Board appointed Danby Oliver as an At-Large Representative on the Youth Commission, filling the four-year term of Jeff Johnson, with said term commencing immediately and expiring on September 30, 2022.*

13. **CALENDAR**

- a. Schedule a Public Hearing for ZTA 19-04 (Barboursville Village Overlay District)  
*On the motion of Mr. Crozier, seconded by Mr. Frame, which carried by a vote of 5-0, the Board authorized staff to advertise for and schedule a Public Hearing for ZTA 19-04 (BVOD Advisory Committee) on Tuesday, January 28, 2020 at 7:00 p.m., as presented.*
- b. Schedule a Public Hearing for ZTA 19-05 (Expansion of Nonconformities)  
*On the motion of Mr. Crozier, seconded by Mr. Frame, which carried by a vote of 5-0, the Board authorized staff to advertise for and schedule a Public Hearing for ZTA 19-05 (Expansion of Non-Conformities in the A District) on Tuesday, January 28, 2020 at 7:00 p.m., as presented.*
- c. Schedule a Public Hearing for ZTA 19-06 (Administrative Variances for Disabilities)  
*On the motion of Mr. Crozier, seconded by Mr. Frame, which carried by a vote of 5-0, the Board authorized staff to advertise for and schedule a Public Hearing for ZTA 19-06 (Administrative Variances for Disabilities) on Tuesday, January 28, 2020 at 7:00 p.m., as presented.*
- d. Schedule a Public Hearing for SUP 19-05 (Thorburn; The Icebox Creamery)  
*On the motion of Mr. Crozier, seconded by Mr. Frame, which carried by a vote of 5-0, the Board authorized staff to advertise for and schedule a Public Hearing for SUP 19-05 (Thorburn; The Icebox Creamery) on Tuesday, January 28, 2020 at 7:00 p.m., as presented.*
- e. Schedule a Public Hearing to Establish the Reassessment Appeals Process  
*On the motion of Mr. Crozier, seconded by Mr. Frame, which carried by a vote of 5-0, the Board authorized staff to advertise for and schedule a Public Hearing for the Reassessment Appeals Process on Tuesday, January 28, 2020 at 7:00 p.m., as presented.*
- f. Cancel the Public Hearing for SPE 19-01 (Dotson; Temporary Outdoor Truck Garage)  
*On the motion of Mr. Crozier, seconded by Mr. Frame, which carried by a vote of 5-0, the Board authorized staff to cancel the Public Hearing for SPE 19-01 (Dotson; Temporary Outdoor Truck Garage), which had been scheduled for Tuesday, January 14, 2020 at 7:00 p.m.*

**5:30 P.M.** PUBLIC COMMENT

**6:00 P.M.** RECESS FOR JOINT DINNER MEETING WITH THE HEALTH CENTER COMMISSION AT DOGWOOD VILLAGE AND REHABILITATION CENTER

**ADJOURN**