

# ORANGE COUNTY BOARD OF SUPERVISORS

## ACTION AGENDA

TUESDAY, AUGUST 13, 2019

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### 5:00 P.M.

#### 1. CALL TO ORDER

- a. Pledge of Allegiance

#### 2. ADOPTION OF AGENDA

*On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the agenda, as presented.*

#### 3. SPECIAL PRESENTATIONS AND APPEARANCES

- a. Service Awards: R. Bryan David, County Administrator

#### 4. CONSENT AGENDA

- a. FY20 Budget Amendments (Supplementals and Transfers): Glenda Bradley, Assistant County Administrator for Management Services

*On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board approved the FY20 budget amendments, as presented.*

- b. Renewal of the Contract with Bound Tree Medical, LLC for Medical Supplies: Amanda Amos, Procurement Coordinator

*On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board authorized staff to renew the contract with Bound Tree Medical, LLC for three (3) months, per the original contract terms, as presented.*

- c. Surplus Disposition of County Vehicles: Amanda Amos, Procurement Coordinator

*On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board declared a 2008 Dodge Charger (VIN# 9793) and a 2016 Dodge Charger (VIN# 5303) as surplus and authorized staff to initiate disposal in accordance with the Board-adopted Surplus Disposition Policy, as presented.*

- d. Adoption of the Capital Improvements Plan (CIP) Schedule: Stephanie Straub, Director of Management Services

*On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board adopted the schedule for the development and adoption of the FY2021 - FY2025 Capital Improvements Plan, as presented.*

- e. Minutes

*On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board approved the July 9, 2019 Regular Meeting minutes, as presented.*

#### 5. NEW BUSINESS

#### 6. OLD BUSINESS

- a. Avigation Easement Acquisition; Additional Services: Kurt Hildebrand, Assistant County Administrator for Operations

*On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board authorized staff to execute Delta Airport Consultant Task Order No. 1 - Amendment 1, in the amount of \$4,700, contingent on approval by the FAA and approval as to form by the County Attorney, as presented.*

#### 7. DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS

- a. Office on Youth Collection Procedures: Alisha Vines, Office on Youth Director

*On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board approved the Office on Youth Collection Policy, effective August 1, 2019, and authorized staff to close collection accounts older than two years, in accordance with the Collection Policy, as presented.*

- b. Real Estate & Personal Property Tax Exemptions for Non-Profit Organizations; Schedule Public Hearing for Triennial Renewals: Glenda Bradley, Assistant County Administrator for Management Services

*On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized staff to advertise for and schedule a public hearing on the proposed ordinance requiring a triennial renewal for tax exemptions, on Tuesday, September 10, 2019, at 7:00 p.m., as presented.*

8. **COUNTY ATTORNEY'S REPORT:** Thomas Lacheney, County Attorney
9. **COUNTY ADMINISTRATOR'S REPORT:** R. Bryan David, County Administrator
  - a. Stormwater Management Plan  
*On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to prepare and issue a Request for Proposals (RFP) for Stormwater Engineering and Planning Services, following receipt of comments or revisions from the Board of Supervisors, as presented.*
10. **BOARD COMMENT**  
*By consensus, the Board agreed to change the start time for Public Comment from 7:00 p.m. to 5:30 p.m.*
11. **INFORMATIONAL ITEMS (NO ACTION REQUIRED)**
  - a. Tourism Quarterly Report: Lori Landes-Carter, Tourism Manager
  - b. April 18, 2019 Rapidan Service Authority Meeting Minutes
  - c. May 16, 2019 Rapidan Service Authority Meeting Minutes
  - d. May 31, 2019 Health Center Commission Meeting Minutes
  - e. Thank You Letter from Orange County Free Clinic
  - f. District Nine VASAP Annual Report for 2018
12. **APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES**  
*By consensus, the Board re-appointed Sonja "Sunnie" Capelle as a member of the Barboursville Village Overlay District Advisory Committee (BVODAC) for a two-year term, with said term commencing October 1, 2019, and expiring on September 30, 2021.*
13. **CALENDAR**
  - a. Schedule a Public Hearing for ZTA 19-01 (Proposed Amendment to the Zoning Ordinance - Planned Development-Mixed Use) on Tuesday, August 27, 2019 at 7:00 p.m.  
*By consensus, the Board authorized staff to advertise for and schedule a Public Hearing on ZTA 19-01 (Planned Development - Mixed-Use) on Tuesday, August 27, 2019 at 7:00 p.m., as presented.*
  - b. Schedule a Public Hearing for STA 19-03 (Proposed Amendment to the Subdivision Ordinance - Individual Road, Access, and Road Network Design Standards) on Tuesday, September 10, 2019 at 7:00 p.m.  
*By consensus, the Board authorized staff to advertise for and schedule a Public Hearing on STA 19-03 (Individual Road, Access, and Road Network Design Standards) on Tuesday, September 10, 2019 at 7:00 p.m., as presented.*

**6:00 P.M. RECESS FOR CLOSED MEETING**

- a. Discussion and consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of a specific employee of the public body. - §2.2-3711(A)(1) of the Code of Virginia
- b. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly-held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body concerning a radio tower site. - §2.2-3711(A)(3) of the Code of Virginia
- c. Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body concerning Orange Volunteer Rescue Squad. - §2.2-3711(A)(7) of the Code of Virginia
- d. Consultation with legal counsel employed or retained by the public body regarding specific legal matters requiring the provision of legal advice by such counsel concerning ordinance amendments, a contract amendment, private road matters, and the Town of Orange. - §2.2-3711(A)(8) of the Code of Virginia

**7:00 P.M.  
14. PUBLIC COMMENT**

**ADJOURN**