

BOARD OF SUPERVISORS MINUTES**September 8, 2020**

At a Regular Meeting of the Orange County Board of Supervisors held on Tuesday, September 8, 2020, beginning at 5:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: R. Mark Johnson, Vice Chairman; James K. White; S. Teel Goodwin; and Lee H. Frame. Absent: James P. Crozier. Also present: Theodore L. Voorhees, County Administrator; Thomas E. Lachenev, County Attorney; and Susan Turner, Deputy Clerk.

RE: ADOPTION OF AGENDA

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board adopted the agenda, as modified. Ayes: Johnson, White, Goodwin, Frame. Nays: None. Absent: Crozier.

RE: SPECIAL PRESENTATIONS AND APPEARANCES

There were no Special Presentations or Appearances at this time.

RE: CONSENT AGENDA

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board adopted the Consent Agenda, as presented.

RE: FY21 BUDGET AMENDMENTS (SUPPLEMENTALS AND TRANSFERS)

As part of the Consent Agenda, the Board approved the following budget amendments, as presented:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BUDGET	BUDGET CHANGE	AMENDED BUDGET
30030006 33500	Donations-Animal Shelter	(3,850.00)	(3,025.00)	(6,875.00)
43520003 43115	Prof. Serv.-Emergency Vet	3,850.00	3,025.00	6,875.00
30046008 37208	Cat Aid-Va Early Childhood Fou	-	(16,500.00)	(16,500.00)
49310015 47100	Transfer to General Fund	-	16,500.00	16,500.00
30051001 39290	Transfer from COVID-19 Fund	-	(16,500.00)	(16,500.00)
30025501 31725	OES-Childcare Fees	(123,938.00)	7,500.00	(116,438.00)
30025501 31780	LGES-Childcare Fees	(140,780.00)	6,500.00	(134,280.00)
30025501 31650	GBES-Childcare Fees	(142,532.00)	2,500.00	(140,032.00)
41241001 43350	Repairs & Maintenance - Other	-	7,874.00	7,874.00
43120003 46800	Comm Policing Expenses	2,000.00	3,727.00	5,727.00
43177002 46800	Guardian Pendant Expenses	510.00	2,768.00	3,278.00
43177003 46800	Project Lifesaver Expenses	1,050.00	1,064.00	2,114.00
43177005 46800	File for Life Expenses	-	687.00	687.00
43120005 41200	Wages-Overtime	-	10,239.00	10,239.00
43120001 43115	Prof. Serv.-Emergency Vet	-	300.00	300.00
43120006 46800	SHF Forfeited Asset Expenses	-	48,196.00	48,196.00
42210002 46800	CA Forfeited Asset Expenses	-	12,511.00	12,511.00
43560001 43415	E911 Exp & Maint Etc.	68,600.00	25,400.00	94,000.00
45370001 43350	Repairs & Maintenance - Other	-	4,914.00	4,914.00
45370102 46800	Michael's Gift Expenses	-	13,464.00	13,464.00
45371002 46800	After Prom Expenses	-	3,986.00	3,986.00
47312001 43210	Data Processing Serv	3,505.00	1,765.00	5,270.00
47310001 46800	Library Program Expenses	4,155.00	300.00	4,455.00
48120001 43350	Repairs & Maintenance - Other	-	19,555.00	19,555.00
48160005 46800	Tourism Advisory Comm Expenses	7,000.00	21,828.00	28,828.00
48301001 46000	Office Supplies	2,000.00	1,500.00	3,500.00
44240001 43145	Architectural & Eng.	80,000.00	33,542.00	113,542.00

44271001 46800	Litter Expenses	4,265.00	1,500.00	5,765.00
43231011 43312	Medical Equip Maint Crts	60,000.00	23,825.00	83,825.00
43231011 43313	Radios/Page-Repair & Maint	5,000.00	2,200.00	7,200.00
43231011 43375	OSHA Req Maint	12,000.00	2,912.00	14,912.00
43231011 43600	Advertising/Notices	4,000.00	1,790.00	5,790.00
43231011 45540	Tuition/Registration	61,900.00	596.00	62,496.00
43231011 46250	Med/Lab Supplies	105,060.00	2,824.00	107,884.00
43231011 46530	Uniforms	28,350.00	3,845.00	32,195.00
43550002 43350	Other Repair/Maint	2,000.00	1,886.00	3,886.00
43550002 43365	Haz Mat Disposal	2,000.00	1,831.00	3,831.00
43550002 43385	Maintenance Contracts-Other	50,000.00	4,588.00	54,588.00
43550002 43600	Advertising/Notices	500.00	1,700.00	2,200.00
43550002 45500	Training Expenses	2,400.00	1,560.00	3,960.00
43550002 45540	Tuition/Registration	15,000.00	518.00	15,518.00
30052010 39900	Approp Fund Balance-LF	-	(35,042.00)	(35,042.00)
30052002 39900	Approp Fund Balance-FA	-	(60,707.00)	(60,707.00)
30052001 39900	Approp Fund Balance-GF	(2,705,294.00)	(303,080.00)	(3,008,374.00)
49310001 47275	Transfer to Fire/EMS Fund	-	50,075.00	50,075.00
30051016 39100	Transfer From General Fund	-	(50,075.00)	(50,075.00)
49140001 45901	Contingency-Co Admin	1,000.00	11,295.00	12,295.00
30046001 37050	DMV Grant (Select Enforcement)	-	(10,239.00)	(10,239.00)
43520003 43115	Prof. Serv.-Emergency Vet	3,850.00	132,578.00	136,428.00
TOTAL		(2,586,399.00)	-	(2,586,399.00)

RE: RESOLUTION FOR 150TH ANNIVERSARY OF LITTLE ZION BAPTIST CHURCH
As part of the Consent Agenda, the Board adopted the following resolution, as presented:

A RESOLUTION OF RECOGNITION FOR
Little Zion Baptist Church
ON ITS 150TH ANNIVERSARY

WHEREAS, located in Orange, Virginia, Little Zion Baptist Church was formally organized in 1870 and has diligently served its members and visitors of Orange and surrounding counties for the past 150 years; and

WHEREAS, the founding fathers worshipped in Zion Baptist Church; and

WHEREAS, desiring to have a church of their own, the founding fathers first met in members' homes, and eventually moved to Shady Grove Road, worshipping under a brush arbor; and

WHEREAS, the families of Banks, Coleman, Dade, Johnson, Williams, Walker, Gilmore, Washington, Quarrels, Jackson, Watkins, Woods, Brock, Caves, Stannard, Green, and Poindexter built the original building located at the fork of Little Zion, Little Egypt, and Old Gordonsville Road; and

WHEREAS, with land donated by the Higginbotham and Stannard families, a new sanctuary was built in 2001, located on Tomahawk Creek Road; and

WHEREAS, in June of 2020, the Virginia Board of Historic Resources approved the Little Zion Baptist Church highway marker, recognizing the Post-Civil War Reconstruction of African Americans; and

WHEREAS, Little Zion Baptist Church has proudly served its members and local communities, fulfilling its Christian mission and assisting citizens in Orange and surrounding counties; and

WHEREAS, Little Zion Baptist Church should be proud of its humble and mission-serving heritage, and is to be congratulated for its 150 years of dedicated Christian service and accomplishments, as it continues to minister and serve its congregation long into the future;

NOW, THEREFORE, BE IT RESOLVED, on this 8th day of September, 2020, that the Orange County Board of Supervisors hereby commends and congratulates Little Zion Baptist Church and its congregation on the achievement of its 150th anniversary milestone.

RE: RENEWAL OF THE CONTRACT FOR PETROLEUM PRODUCTS

As part of the Consent Agenda, the Board authorized staff renew Contract# SSCP-00-20AC with Culpeper Petroleum-Southern States for a period of one (1) year, the third of four (4) possible renewals, with said term commencing September 12, 2020 and expiring on September 11, 2021, as presented.

RE: RENEWAL OF THE CONTRACT WITH ENFORCEMENT VIDEO LLC

As part of the Consent Agenda, the Board authorized staff to renew the contract with Enforcement Video, LLC, per the terms and conditions of State Contract E194-73322-MA2200, effective August 23, 2020 through August 22, 2021, as presented.

RE: MINUTES

As part of the Consent Agenda, the Board approved the following minutes:

- August 25, 2020 Regular Meeting

RE: PROCLAMATION FOR S. TEEL GOODWIN DAY

As part of the Consent Agenda, the Board adopted the following proclamation, as presented:

A PROCLAMATION TO DECLARE SEPTEMBER 15, 2020 AS
S. TEEL GOODWIN DAY

By virtue of the authority vested in the Orange County Board of Supervisors, we hereby proclaim September 15, 2020 as S. Teel Goodwin Day in Orange County, Virginia.

WHEREAS, on September 15, 1958, S. Teel Goodwin was born, and his parents were Jane Newman Goodwin and W.T. Goodwin; and

WHEREAS, S. Teel Goodwin's family history dates back to 1640, when James Goodwin arrived in Jamestown on the ship "The Gift of God" and represented York County in the House of Burgess; and

WHEREAS, S. Teel Goodwin graduated from Woodberry Forest School in 1976; studied Education at the College of William and Mary; and went on to graduate from Mary Washington College in 1982 with a Bachelor of Arts in Psychology; and

WHEREAS, S. Teel Goodwin joined the family business, Goodwin Brothers Lumber Company, established by his father during World War II and was once one of the largest employers in Orange County, until it closed in 1990; and

WHEREAS, in May of 1991 Mr. Goodwin began working for Union Corrugating in Orange County, saving the company from closure by securing one of the largest orders in the company's history, and after 28 years of service, retired as the General Manager in 2019; and

WHEREAS, S. Teel Goodwin was elected to the Orange County Board of Supervisors in November 2007, and began his tenure on the Board in January 2008, diligently serving and representing the citizens of District 3, and leading the Board of Supervisors as Chairman in 2012, 2013, 2014, and 2017 and Vice Chairman in 2009, 2010, 2015, and 2016; and

WHEREAS, during his many years of service, S. Teel Goodwin served on numerous important committees, such as the Airport Commission, Economic Development Authority, Orange Downtown Alliance, Thomas Jefferson Community Criminal Justice Services Board, Water Committee, Local Emergency Planning Commission, Joint Planning Area Committee, as well as various subcommittees, such as the Joint Board/School Board Capital Improvements Program Subcommittee and Gordonsville-Orange Area Plan Subcommittee; and

WHEREAS, S. Teel Goodwin has been a faithful and judicious public servant for over a decade, one who always demonstrated a devoted interest in the welfare of his community and the people he served;

NOW, THEREFORE, BE IT PROCLAIMED, as an honored native son of Orange County, Virginia, the Orange County Board of Supervisors does hereby proclaim September 15, 2020 as S. Teel Goodwin Day in Orange County.

RE: SPECIAL PRESENTATIONS AND APPEARANCES CONTINUED

Vice Chairman Johnson read the Proclamation to Declare September 15, 2020 as S. Teel Goodwin Day and presented a signed, framed copy to Mr. Goodwin, District 3 Supervisor.

RE: NEW BUSINESS

RE: AWARD OF THE CONTRACT FOR PUBLIC SAFETY VEHICLE UPFITTING AND DECOMMISSION SERVICES

Stephanie Straub, Director of Management Services, explained that staff had recently released a solicitation for vehicle upfitting equipment, installation and decommission services for public safety vehicles, which was advertised through the County's website, in The Orange Review, and on eVA. She indicated that four (4) responses were received.

Ms. Straub stated that, following the review and interview processes, the selection committee recommended that Sheehy Ford of Richmond be awarded the contract.

On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to enter into a contract with Sheehy Ford of Richmond for vehicle upfitting equipment, installation, and decommission services, as presented.

Ayes: Johnson, White, Goodwin, Frame. Nays: None. Absent: Crozier

RE: AMENDMENT TO PERSONNEL POLICY 5.1; TEMPORARY INCREASE OF ANNUAL LEAVE AND PTO CARRY OVER

Sara Keeler, Finance Manager, explained that during the COVID-19 pandemic, many employees have been unable to use leave because of the essential need of their position or restriction on travel. As such, Ms. Keeler recommended a revision to Personnel Policy 5.1, to allow for a temporary increase to the maximum allowable hours an employee may carry over to the next year.

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to revise Personnel Policy 5.1, to temporarily increase the maximum allowable carry over of unused Annual Leave or Paid Time Off (PTO) by 80 hours for calendar year 2020 and 40 hours for calendar year 2021, as presented:

Ayes: Johnson, White, Goodwin, Frame. Nays: None. Absent: Crozier

RE: HISTORIC COURTHOUSE TEMPORARY USE AGREEMENT

Kurt Hildebrand, Assistant County Administrator for Operations, presented a request from the Orange County Circuit Court and Commonwealth's Attorney for use of the Historic Courthouse as part of their efforts to reschedule trials delayed by the COVID 19 outbreak. He explained that the courtroom within the historic facility would be used together with the current circuit courtroom, which would provide distancing between the court proceedings and the public.

Mr. Hildebrand noted that Public Works would perform minor cosmetic repairs, while proposed video and recording equipment would be installed by Court personnel or a vendor of their choice at an estimated cost of \$65,000, to be funded through the CARES Act. A letter of agreement, outlining this information was presented for the Board's consideration.

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to enter into an agreement with the Circuit Court of Orange County for the use of the Historic Courthouse, as presented.

Ayes: Johnson, White, Goodwin, Frame. Nays: None. Absent: Crozier

RE: CARES ACT FUNDING – RECOMMENDED SPENDING PLAN

Glenda Bradley, Assistant County Administrator for Management Services, presented a spending plan for the second round of funds received from the State as part of the CARES Act. She noted that a resolution approving a budget amendment and appropriation of the funds would be presented for consideration during the public hearing later in the meeting. Ms. Bradley stated that allocations would be divided into the following four (4) program areas: County Direct Response, Individual and Family Assistance, Business and Community Partner Support, and Broadband Access Emergency Projects.

Lastly, Ms. Bradley explained that the spending plan was intended to serve as an initial guideline, but additional eligible uses of the funds may be considered, as actual needs of the community become clearer.

On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board approved the general spending plan as outlined and authorized the County Administrator to execute related documents, contracts and agreements to facilitate spending funds in accordance with federal requirements, and to transfer funds within categories as conditions change and the impact of COVID-19 on the needs of the community become clearer, as presented.

Ayes: Johnson, White, Goodwin, Frame. Nays: None. Absent: Crozier

RE: DONATION OF MEDIC UNIT TO GERMANNA COMMUNITY COLLEGE

Stephanie Straub, Director of Management Services, presented a request from Dr. Janet Gullickson, President of Germanna Community College, regarding the possible donation of a medic unit for use with the new Emergency Medical Services program, held at the Locust Grove campus.

She explained the medic unit would be repurposed as a mobile lab to provide an assortment of learning experiences to students.

Ms. Straub explained that, after discussing with the Chief of Fire and EMS, staff recommended donating a 2009 Chevy C4500 ambulance (VIN# 4099) which had been taken out of service and replaced.

Discussion ensued among the Board regarding: formal use of the unit; and the condition of the medic unit.

On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to initiate the surplus and donation of a 2009 Chevy C4500 ambulance (VIN# 4099) to Germanna Community College, in accordance with the Board adopted Surplus Disposition Policy, as presented. Ayes: Johnson, White, Goodwin, Frame. Nays: None. Absent: Crozier

RE: OLD BUSINESS

RE: SPOTSYLVANIA AND ORANGE COUNTY BOUNDARY LINE AGREEMENT

Theodore L. Voorhees, County Administrator, explained staff had been working with representatives of Spotsylvania County on developing a proposed Boundary Line Agreement to more clearly define a common boundary line shared by each locality. He advised that the Code of Virginia authorized the use of Geographic Information System (GIS) to establish the boundary line in a mutually agreeable location. Mr. Voorhees noted that an informational letter was recently sent to all property owners along the boundary line in both counties. He noted next steps would be to hold a public hearing on the matter.

Further, Mr. Voorhees noted a pending land use case which is affected by the proposed boundary line adjustment.

Discussion ensued among the Board regarding: pending land use case; possible modifications to the line adjustment; and discussions conducted with the SUP applicant.

Mr. Voorhees noted that staff was seeking authorization to advertise for a public hearing to consider the proposed Boundary Line Agreement later in the meeting, with Calendar Items.

RE: DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS

There were no Department Director or Constitutional Officer Reports at this time.

RE: COUNTY ATTORNEY'S REPORT

The County Attorney had nothing to report on at this time.

RE: COUNTY ADMINISTRATOR'S REPORT

Theodore L. Voorhees, County Administrator advised that, he had discussed with the Sheriff funding for additional deputies for the Orange County Sheriff's Office, which would also be made available to provide board room security.

RE: BOARD COMMENT

There was no Board Comment at this time.

RE: INFORMATIONAL ITEMS

The Board received the following correspondence for its information:

- Office on Youth Quarterly Report: Alisha Vines, Office on Youth Director
- VDOT Monthly Report: E. Alan Saunders, Residency Engineer
- June 29, 2020 Health Center Commission (HCC) Minutes
- July 27, 2020 Health Center Commission (HCC) Minutes
- June 18, 2020 Rapidan Service Authority (RSA) Minutes

RE: APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

There were no appointments at this time.

RE: CALENDAR

The Board received copies of its calendar of meetings for the months of September 2020, October 2020, and November 2020.

RE: SCHEDULE A PUBLIC HEARING FOR SUP 20-02 (HAYDEN; ORANGE COUNTY RESORT, LLC)

By consensus, the board deferred action on this item, pending the outcome of the boundary line agreement public hearing.

RE: SCHEDULE A PUBLIC HEARING FOR SPOTSYLVANIA AND ORANGE COUNTY BOUNDARY LINE AGREEMENT

By consensus, the Board authorized staff to advertise for and schedule a Public Hearing for the Spotsylvania and Orange County Boundary Line Agreement on Tuesday, October 13, 2020 at 7:00 p.m., as presented.

RE: RECESS

The Board recessed its meeting at 5:34 p.m.

RE: RECONVENE

The Board reconvened its meeting at 7:00 p.m.

RE: PUBLIC HEARING: #1: SUPPLEMENTAL APPROPRIATION AND BUDGET AMENDMENT

Theodore L. Voorhees, County Administrator, explained that the Board had previously authorized the advertising of a public hearing to consider the appropriation of funds received from the state as part of the CARES Act in the amount of \$3,232,557. He indicated that the funds were allocated to localities to address unbudgeted expenditures related to responding to the coronavirus pandemic.

Vice Chairman Johnson opened the public hearing at 7:02 p.m.

There being no speakers, Vice Chairman Johnson closed the Public Hearing at 7:02 p.m.

SUPPLEMENTAL APPROPRIATION AND BUDGET AMENDMENT

Pursuant to §15.2-2507 of the Code of Virginia, the Orange County Board of Supervisors will hold a Public Hearing at 7:00 p.m. on Tuesday, September 8, 2020, in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia, to receive comments on the proposed Fiscal Year 2021 budget amendment related to the coronavirus (COVID-19) response. The proposed project-length budget amendment is intended to cover expenditures related to the County's coronavirus response beginning in the spring of 2020 and ending December 30, 2020. The following proposed budget synopsis is for informative and fiscal planning purposes only and does not constitute an obligation or commitment on the part of the Board of Supervisors to appropriate funds for any items or purpose. No funds may be expended until appropriated by the Board.

On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a roll-call vote of 4-0, with Mr. Crozier being absent, the Board adopted the following resolution, as presented:

RESOLUTION APPROVING A BUDGET AMENDMENT AND SUPPLEMENTAL APPROPRIATION FOR FEDERAL CATEGORICAL AID RECEIVED TO RESPOND TO THE CORONAVIRUS PANDEMIC

WHEREAS, the Orange County Board of Supervisors adopted its original budget on April 28, 2020 for FY21, and

WHEREAS, the coronavirus pandemic was an unanticipated event for which response funds were not included, and

WHEREAS, federal categorical aid has been made available to assist the County in fighting the spread of coronavirus and ensuring the safety of its citizenry, and

WHEREAS, the appropriate advertisements and public hearings, as required by Section 15.2-2507 of the Code of Virginia, have been conducted; and

WHEREAS, the proposed expenditures are expected to be completed over fiscal years 2020 and 2021;

NOW, THEREFORE, BE IT RESOLVED, that the Orange County Board of Supervisors hereby approves and adopts the Fiscal Year 2021 budget amendment, and appropriates all funds as set forth in the amendment below:

	COVID-19 RESPONSE FUND		
	Current Budget	Amendment	Amended Budget
Revenues:			
Federal Government	\$3,412,019	\$3,232,557	\$6,644,576
Total Revenues	\$3,412,019	\$3,232,557	\$6,644,576
Expenditures:			
COVID Response	\$3,412,019	\$3,232,557	\$6,644,576
Total Expenditures	\$3,412,019	\$3,232,557	\$6,644,576

BE IT FURTHER RESOLVED, as follows:

1. Estimates of revenues and appropriations are approved at the fund level.
2. Appropriations designated for this special revenue fund will not lapse at the end of the fiscal year, but shall remain appropriated until the completion of the project or until the Board of Supervisors, by appropriate resolution, changes or eliminates the appropriation.

Ayes: Johnson, White, Goodwin, Frame. Nays: None. Absent: Crozier.

RE: ADJOURN

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board adjourned the meeting at 7:03 p.m. Ayes: Johnson, White, Goodwin, Frame. Nays: None. Absent: Crozier.

James P. Crozier, Chairman

Theodore L. Voorhees, County Administrator