

**Orange County Planning Commission
Regular Meeting
Thursday, May 5, 2022**

Present: Jason Capelle, George Yancey, Donald Brooks, Bryan Nicol

Absent: Julie Zeijlmaker; Mark Johnson, Board of Supervisors Liaison; Eric Lansing, Assistant County Attorney; Keri Ragland, Senior Planner

Staff Present: David Smitherman, Interim Planning and Development Services Director, Eric Bittner, Planner; Kyra Davis, Planner; Tracey Newman, Planning Services Associate

1. Call to order and determination of quorum:

Chairman Brooks called the meeting to order at 6:18 pm and a quorum was established.

2. Approval of agenda:

Chairman Brooks requested item 6.a. Legal Education for Planning Commissioners be removed from the agenda. Mr. Capelle made a motion to approve the Agenda with removal 6.a. The motion received a second from Mr. Nicol and carried on vote 4-0.

3. Approval of minutes:

a. March 7, 2022 Amended regular meeting:

Mr. Nicol motioned to approve the Minutes with noted corrections. Mr. Capelle seconded the motion and it carried 4-0.

b. April 7, 2022 regular meeting:

Mr. Yancey made motion to approve the Agenda as presented. The motion received a second from Mr. Nicol and carried 4-0

4. Public Comment: none

5. Public Hearings: none

6. Worksession:

a. Overview of CivicClerk Agenda Software

Ms. Newman gave a short tutorial on use of CivicClerk, new agenda software the Planning Commission will be using beginning the next regular meeting.

b. STA 22-01 Update and Suggested Revisions

Planning Staff presented additional concerns found in the Orange County Zoning Ordinance in reference to roads, and used examples of real situations from recent inquiries to illustrate difficulties. They focused on two topics: the definition of served and the definition of a driveway. A lengthy discussion ensued. Staff will be preparing proposals for the Board of Supervisor's consideration.

7. New Business – none

8. **Old Business** – none

9. **Reports**

a. Board of Supervisors report – none

b. Planning and Development report – David Smitherman – nothing new to report.

10. **Commissioner Comments**

Mr. Capelle thanked staff for taking on road ordinances.

Chairman Brooks expressed frustration with different interpretations of ordinances by different planners during his tenure on the Planning Commission. In addition, he stated if the Commissioners struggle with the ordinances, then our citizens will be lost. He thanked staff for the hard work.

11. **Next Meeting date** – July , 2022

12. **Adjourn**

On a motion of Mr. Yancey and seconded by Mr. Nicol, which carried by a vote of 4-0, the meeting adjourned at 8:02 p.m.



Donald Brooks, Chairman



Planning Commission Secretary

The events of this meeting were captured via digital audio recording. These written minutes shall serve as the official record of actions taken during the meeting.