

**Orange County Board of Zoning Appeals
Regular Meeting Minutes
Public Safety Building; Board Meeting Room
11282 Government Center Drive, Orange, Virginia 22960
Wednesday, February 16, 2022**

Members Present: Andy Hutchison, Chairman, District One; Bob Wilbanks, Vice Chairman, District Three; and Ron Burleson, District Two.

Members Absent: Serge Ogranovitch, District Five.

Others Present: Josh Gillespie, Planning and Development Services Director; Eric Bittner, Planner; and Tracey Newman, Secretary to the Board of Zoning Appeals.

1. Call to Order and Determination of Quorum

Mr. Gillespie called the meeting to order at 8:00 p.m. and a quorum was established.

2. Election of Chairman and Vice Chairman; Appointment of Secretary

Mr. Gillespie opened the floor for nominations for Chairman. Mr. Burleson nominated Mr. Hutchison. There being no further nominations, Mr. Gillespie closed the nominations.

On the motion of Mr. Burleson, seconded by Mr. Wilbanks, which carried by a vote of 3-0, the Board appointed Mr. Hutchison as Chairman for 2022.

Ayes: Hutchison, Burleson, Wilbanks. Nays: None. Absent: Ogranovitch.

Mr. Hutchison opened the floor for nominations for Vice Chairman. Mr. Burleson nominated Mr. Wilbanks. There being no further nominations, Mr. Hutchison closed the nominations.

On the motion of Mr. Burleson, which carried by a vote of 3-0, the Board appointed Mr. Wilbanks as Vice Chairman for 2022.

Ayes: Hutchison, Burleson, Wilbanks. Nays: None. Absent: Ogranovitch.

Mr. Gillespie informed the Board that, pursuant to its Bylaws, the County Administrator had appointed Ms. Newman to serve as the Secretary to the Board of Zoning Appeals.

3. Adoption of Minutes

a. October 16, 2019 Regular Meeting

On the motion of Mr. Wilbanks, seconded by Mr. Burleson, which carried by a vote of 3-0, the Board adopted the October 16, 2019 Regular Meeting minutes, as presented.

Ayes: Hutchison, Burleson, Wilbanks. Nays: None. Absent: Ogranovitch.

4. **Public Hearings**

a. **VAR 21-01**

An application by the Orange County Board of Supervisors for a variance from Sec. 70-646 of the Orange County Zoning Ordinance as it applies to 14480 Blue Ridge Turnpike (Tax Map No. 55-39). An existing structure on the 400' deep lot is non-conforming with respect to the required 300' setback from Blue Ridge Turnpike (Sec. 70-646). A variance is proposed to reduce the setback from 300' to 50'. The lot is 0.92 acres and is zoned Agricultural (A).

Chairman Hutchison opened the Public Hearing.

Mr. Gillespie presented the staff report for this Variance request, which included information on the location and specifications of the subject property, a summary of the request to reduce the setback required by Sec. 70-646 of the Zoning Ordinance, a review of the area characteristics, presentation of the seven standards required by the Code of Virginia in order for the Board to make a finding of fact, and staff's recommendation to approve the requested Variance.

There were no questions from the Board.

The property owners (applicants) did not wish to make any comments.

There was no one signed up to speak during the Public Hearing.

Chairman Hutchison closed the Public Hearing.

On the motion of Mr. Burleson, seconded by Mr. Wilbanks, which carried by a roll call vote of 3-0, the Board, in accordance with Section 15.2-2309 of the Code of Virginia, after determining conformance with the specific standards for review, approved VAR 21-01 to reduce the required 300-foot setback to 50-foot for Tax Map No. 55-39, located at 14480 Blue Ridge Turnpike, as presented.

Ayes: Hutchison, Burleson, Wilbanks. Nays: None. Absent: Ogranovitch.

5. **New Business**

a. **Requested Amendments to the Bylaws**

The Board discussed amendments desired to its Bylaws.

Mr. Gillespie summarized the requested amendments, which were related to requiring an annual organizational meeting for the purpose of electing officers, even if there were no pending cases to be heard.

Discussion ensued among the Board regarding: when the proposed amendments could be scheduled for adoption; notice requirements for amending the Bylaws; and contact with the Board of Supervisors to recruit a member for the District Four vacancy and to encourage attendance by the District Five member.

By consensus, the Board agreed that staff would prepare the amendments to the Bylaws, as requested, to be presented for consideration and adoption at the next scheduled meeting.

6. Adjourn

On the motion of Mr. Wilbanks, seconded by Mr. Burleson, which carried by a vote of 3-0, the Board adjourned its meeting at 8:28 p.m.

Ayes: Hutchison, Burleson, Wilbanks. Nays: None. Absent: Ogranovitch.



Andy Hutchison, Chairman



for Tracey Newman, Secretary

While the events of this meeting were captured via digital audio recording, these written minutes shall serve as the official record of actions taken during the meeting.