

**JASON CAPELLE, DISTRICT 1**  
**GEORGE YANCEY, DISTRICT 2**  
**DONALD BROOKS, DISTRICT 3**  
**JULIE ZEILMAKER, DISTRICT 4**  
**BRYAN NICOL, DISTRICT 5**



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**JOSH GILLESPIE, AICP**  
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**Orange County Planning Commission Agenda**  
Public Safety Building Boardroom  
11282 Government Center Drive, Orange Virginia 22960  
Thursday, January 6, 2022 – 6:00 p.m.

While this meeting will be held in-person, the meeting, in its entirety, will be streamed live on the County's YouTube Channel, available at <https://www.youtube.com/c/OrangeCountyVirginia>. Limited in-person seating will be available.

1. Call to Order and Determination of Quorum
2. 2022 Election of Officers
3. Approval of Agenda
4. Approval of Minutes
  - a. December 2, 2021 regular meeting
5. Public Comment
6. Public Hearings
7. Worksession
8. New Business
9. Old Business
10. Reports
  - a. Board of Supervisors report – Mark Johnson
  - b. Planning and Development report – Josh Gillespie
11. Commissioner Comments
12. Next meeting date – January 20, 2022
13. Adjourn

Unless otherwise indicated, agenda items will be taken in the order in which they appear above. The planning Commission reserves upon itself the right to amend a meeting agenda at any point and with any frequency prior to adoption of said agenda, pursuant to any required public notice. Time limits may be imposed by the Chairman for speakers addressing the Planning Commission.

**Orange County Planning Commission  
Regular Meeting  
Thursday, December 2, 2021**

**Present:** Jason Capelle, George Yancey, Donald Brooks, Julie Zeijlmaker, Bryan Nicol

**Absent:** Mark Johnson, Board of Supervisors Liaison

**Staff Present:** Josh Gillespie, Planning and Development Services Director, Eric Lansing, Assistant County Attorney; Tracey Newman, Planning Services Associate

**1. Call to order and determination of quorum:**

Chairman Brooks called the meeting to order at 6:01 pm and live streaming began on YouTube. A quorum was established.

**2. Approval of agenda:**

Mr. Yancey made a motion to approve the Agenda as presented. The motion received a second from Mr. Nicol and carried on vote 5-0.

**3. Approval of minutes:**

a. November 4, 2021 regular meeting:

On the motion of Mr. Capelle, with a second by Mr. Yancey, the minutes were approved on vote of 5-0.

**4. Public Comment:** none

**5. Public Hearings:** none

**6. Worksession:**

a. Mr. Gillespie introduced Kyra Davis, new planner on the Planning Services team, to the Planning Commission. Kyra comes from Fairfax County where she specialized in Historic Preservation.

b. Mrs. Zeijlmaker reported on her trip to Newtown in Williamsburg with Mr. Gillespie and the applicants of Wilderness Crossing. She presented photos and details of the development and found it helpful to see and walk the development model to learn what Wilderness Crossing could be in the future. Discussion amongst the Planning Commissioners ensued.

**7. New Business:** none

**8. Old Business:** none

**9. Reports:**

a. **Board of Supervisors Report** – Mark Johnson – none

**b. Planning Services Report – Josh Gillespie**

Mr. Gillespie reviewed the status of Planning and Development:

Under Code Enforcement, James Bolton has joined as Code Enforcement Officer, working with Davis Smith, Code Enforcement Program Manager.

In Building and Development Services, Rebecca Painter has joined as a Customer Service Coordinator.

Planning Services has filled three (3) new positions: Kyra Davis, Planner, Eric Bittner, Planner, and Keri Ragland, Senior Planner.

FEMA has finalized Flood Insurance Rate Map (FiRM) and the Orange County Code under Flood Plain Management needs to be amended based on recommendation by FEMA. Mr. Gillespie explained the proposed amendment must be delivered to Virginia Department of Conservation and Recreation (DCR) by Mid-January and will come back in February at which time public hearings will be held to review the amendment.

**10. Commissioner comments:**

**11. Next meeting date – January 6, 2022**

The next meeting will be held in the Board of Supervisors Meeting Room at the Public Safety Building, located at 11282 Government Center Drive, Orange, Virginia, at 6:00 pm.

**12. Adjourn**

On the motion of Mr. Yancey, seconded by Mr. Nicol, which carried by a vote of 5-0, the meeting adjourned at 7:35 pm.

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Donald Brooks, Chairman

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Planning Commission Secretary

*The events of this meeting were captured via digital audio recording. These written minutes shall serve as the official record of actions taken during the meeting.*