

ORANGE COUNTY  
PLANNING SERVICES

COMMUNITY DEVELOPMENT  
128 WEST MAIN STREET  
ORANGE, VIRGINIA 22960



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**Zoning Permit for Temporary Outdoor Seating**

*Virginia Governor’s Executive Order 61 allows temporary outdoor seating with a Virginia Health Department (VDH) and Alcohol Beverage Control (ABC) Authority permit for the sale of alcohol. A VDH/ABC permit requires proof of County approval. This permit has been developed to expedite the County approval process at no cost to the business.*

Conditions:

- (1) The seating area must be 50% or less of the total approved occupancy for the existing use,
- (2) All requirements specified under Executive Order 61 and Executive Order 62 must be followed.
- (3) All requirement outlined in the “ABC Response to Temporary Approval of Outside Dining Areas” (May 11, 2020) must be followed.
- (4) Access to the area(s) must be made by well-defined points of ingress and egress. With the exception of the ingress and egress point(s), the entire area must be enclosed with a well-defined barrier designed to prevent entry and exit except at the designated ingress/egress point(s). An acceptable barrier would be temporary orange event fencing.
- (5) The outdoor seating area shall not be located within any fire lanes and shall not impede traffic flow in any nearby parking lot or area.
- (6) The area or areas need not be covered under the licensee’s lease; however, if it is not, the licensee must have written approval from the owner of the property to have exclusive control over the area(s), with expressed permission for staff of the VDH and any other regulatory authority to enter and inspect the outside area(s). The area(s) must be contiguous to the licensee’s leased premises (the establishment), or within 100 feet of the establishment.
- (7) A diagram of the outdoor seating arrangement must accompany this application.
- (8) The temporary outdoor seating area shall be clearly designated for use by the existing establishment.

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**APPLICANT INFORMATION:**

CHECK IF PRIMARY CONTACT: \_\_\_\_\_

Name (please print): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

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**SITE LOCATION:**

Physical Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Tax Map Parcel Number: \_\_\_\_\_

Zoning District: \_\_\_\_\_

Restaurant Name: \_\_\_\_\_

**CURRENT OWNER INFORMATION:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

**ESTABLISHMENT DESCRIPTION (mandatory). Please include permitted occupancy of establishment and total number of temporary outdoor seats. Please include total number of parking spaces provided.**

\_\_\_\_\_  
\_\_\_\_\_

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**FOR OFFICE USE ONLY:**

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

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**PROVIDE SKETCH OF OUTDOOR SEATING AREA:**