

A regular meeting of the Board of Members of Rapidan Service Authority was held on December 18, 2014 at the Madison County Administration Building, Madison, VA.

The meeting was called to order at 2:00 by Chairman Hoffman. A quorum was established.

Present:           Members:       Coppage, Frame, Frydl, Hoffman, Wilson (late), Woodson

                          Staff:           G.M. Pattie, Asst. G.M. Clemons  
  Director of Projects Clements, MFAS Gaskins

Absent:            Attorney:       V.R. Shackelford III

Minutes of the November 20, 2014 meeting were approved on a motion by Frame, seconded by Coppage and passed with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Woodson aye.

Next on the agenda was a recommendation from staff to change Operating Policy 5.01.01 regarding customer deposits. This change would allow deposits to be refunded to homeowners who have no late payments for 12 consecutive months and also no returned payments. Also, the initial set-up fee for new customers will increase from \$5.00 to \$10.00. Frame made a motion to approve the policy changes, Coppage seconded and motion passed with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye. See a copy of the changes attached to these minutes.

Staff also recommended to the Board that they adopt as final the proposed rate adjustments for Greene water and sewer effective with usage starting January 2015. Frydl made a motion to adopt rate adjustments, Woodson seconded and motion passed with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye.

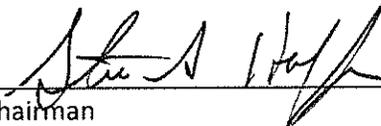
G.M. Pattie presented Budget FY 2015. After discussion, Pattie requested Board approval on the proposed budget. Pattie did emphasize that it is a tight budget. Frame made a motion to approve the budget as presented, Woodson seconded and motion passed with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye. Pattie also mentioned there will be no employee bonus FY 2014.

Expenditures for the month of December 2014 were approved on a motion by Frydl, seconded by Wilson and passed with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye as evidenced by checks:

93214 – 93418	Totaling	\$523,190.74
Total includes payroll	12/05/14	43,979.82
	12/19/14	44,700.10

Frame requested a new format for expenditures for the next meeting. He suggested a condensed format showing how the budget compares to what has been spent.

The meeting was adjourned at 2:20 PM.

  
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 Chairman