

A regular meeting of the Board of Members of Rapidan Service Authority was held on April 17, 2014 at the Madison County Administration Building, Madison, VA.

The meeting was called to order by Chairman Hoffman at 2:00 PM. A quorum was established.

Present:	Members:	Coppage, Frame, Frydl, Hoffman, Wilson, Woodson
	Staff:	G.M. Pattie, Asst. G.M. Clemons, Director of Projects Clements, MFAS Gaskins, Accountant Breeden
Absent:	Attorney:	V.R. Shackelford III

Minutes of the March 20, 2014 meeting were approved on a motion by Frame, seconded by Coppage and passed with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye.

Director of Projects Clements reported on the following ongoing project:

1. Route 20 Well # 2 – Construction should start next week

G.M. Pattie introduced new employee, Trace Gaskins, to the Board. He is the Manager of Financial and Administrative Services.

Expenditures for the month of March 2014 were approved on a motion by Coppage, seconded by Wilson and passed with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye as evidenced by checks:

91302 – 91525	Totaling	\$784,453.56
Total includes payroll	03/14/14	50,097.35
	03/28/14	44,802.86

Matt McLearen from Robinson, Farmer, Cox Associates (RFC) presented the 2013 Comprehensive Annual Financial Report (CAFR). He went through the report and pointed out the highlights and changes for the year. The CAFR will be submitted to Government Finance Officers Association for qualification for GFOA's Certificate of Achievement for Excellence in Financial Reporting. G.M. Pattie, on behalf of management, extended appreciation to RFC for working with staff throughout the year which makes for a quick and clean audit at the end of the year. G.M. Pattie also acknowledged RSA staff member Cindy Breeden for her work on the audit.

The meeting was adjourned at 2:17 PM.



 Chairman