

A regular meeting of the Board of Members of Rapidan Service Authority was held on April 19, 2012 at the Orange County Administration Building, Orange VA.

Chairman Hoffman called the meeting to order at 2:00 PM. A quorum was established.

Present:	Members:	Coppage, Frame, Frydl, Hoffman, Tate, Wilson
	Staff:	G.M. Pattie, Asst. G.M. Clemons, Director of Projects Clements MFAS Guengerich
	Attorney:	V.R. Shackelford III
	Visitor:	Matt McLearen

Matt McLearen from Robinson, Farmer, Cox Associates presented the 2011 Comprehensive Annual Financial Report (CAFR). He went through the report and pointed out the highlights for the year. RFCA did not identify any deficiencies in internal control over financial reporting. The CAFR will be submitted to GFOA. RSA has received the GFOA Certificate of Achievement for Excellence in Financial Reporting 27 of the last 28 years. G.M. Pattie acknowledged the RFC staff, Scott Guengerich and Cindy Breeden for all their hard work.

Director of Projects Clements reported on the Wilderness Wastewater Plant Upgrade Project. Construction is continuing, staff is aggressively pursuing contractor to finish job.

Minutes of the February 2012 meeting were approved on a motion by Frame, seconded by Frydl and passed with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Tate aye, Wilson aye. (Note: There was no meeting in March 2012.)

G.M. Pattie discussed with the Board that water and sewer sales are behind for the year and there are very few availability fees being received. We are also going into the third year of stressed economical conditions. If sales don't pick up, rate increases across the board may be necessary in the near future.

G.M. Pattie did inform the Board that one non-residential availability has been approved by staff since the last report in June 2011. The availability was for a Commercial Building on the Rt. 20 water system.

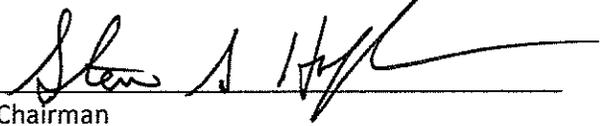
G.M. Pattie has been reelected to serve on the Board of Governors of the Virginia Nutrient Credit Exchange Association.

Expenditures for the months of February 2012 and March 2012 were approved on a motion by Frame, seconded by Tate and approved with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Tate aye, Wilson aye as evidenced by checks:

85319 – 85793	Totaling	\$1,323,070.33
Total includes payroll	02/03/12	47,785.40
	02/17/12	46,661.35
	03/02/12	54,503.94

03/16/12	45,361.53
03/30/12	46,687.71

The meeting was adjourned at 2:25 PM.



Chairman