

At a regular meeting of the Orange County Community Policy and Management Team (CPMT) held on Tuesday, June 30, 2020 beginning at 9:00 a.m., via Zoom. Present: Marc Moore, Taisha Chavez, Letitia Douthit, Crystal Hale, Alisha Vines, Dr. Wade Kartchner, and Susan Aylor. Also present: N/A

Mr. Moore called the meeting to order at 9:21 a.m.

RE: PUBLIC APPEARANCES  
No visitors were scheduled

RE: NEW BUSINESS

RE: CLOSED SESSION

Mrs. Vines moved at 9:22 a.m. that we enter closed session pursuant to Virginia Code Section 2.1-344, all were in favor. At this time, cases regarding the youth on the case agenda were reviewed and discussed.

Mrs. Vines then moved to exit closed session at 9:47 a.m., all were in favor.

RE: FUNDING FOR AGENDA CASES

Mrs. Vines made a motion to approve all funding for the cases that were discussed and approved during closed session at 9:47 a.m., seconded by Mrs. Hale, all were in favor.

RE: ELECTION OF OFFICERS FOR JULY 2020 -JUNE 2021

A brief discussion was held on the by-law rules on term limits and who was eligible for positions. A motion was made by Mrs. Vines to appoint Mrs. Aylor as the Chairman and Mr. Moore as the Co-Chairman for the upcoming year, seconded by Mrs. Hale, all were in favor.

RE: FAPT/CPMT PRIVATE PROVIDER APPLICATIONS

Mrs. Vines reported that applications were received for Chrysalis Counselling, Health Connect America, and Family Solutions. The membership reviewed applications and after a discussion, Mrs. Vines made a motion to appoint Health Connect American and Chrysalis Counseling as the FAPT Private Providers for the next fiscal year and recommend Family Solutions to the Board of Supervisors for Appointment as the Private Provider on CPMT. The motion was seconded by Mr. Moore and all were in favor. Mrs. Douthit will inform the two FAPT appointees of their duties and Mrs. Vines will send a memo to the Board of Supervisors recommending Family Solutions for appointment to CPMT.

RE: READING AND APPROVAL OF PREVIOUS MINUTES

RE: May 26, 2020

Mrs. Vines made a motion to table the May minutes for approval at the June meeting, seconded by Mrs. Hale, all were in favor.

RE: REPORT OF AGENCIES

RE: CSA COORDINATOR

Mrs. Douthit stated she is working on getting contracts to providers and will be sending Purchase Orders out as well.

RE: GOVERNMENT REPRESENTATIVE

Mrs. Vines reported that Orange has received a DCJS Title II Grant to fund in-county facilitator training for Thinking for a Change and Restorative Justice in the amount of \$18,450. More information to come

as the trainings are set up. She also stated the OOO and CSU applied for another grant, the Coronavirus Emergency Supplemental Funding grant for approximately \$25,000 to purchase 10 laptops and accessories as well as 6 webcams to be used for kids who need to utilize them to complete their online classes. This is written as a partnership with Madison and Culpeper. Two webcams will go to each of the three CSU offices for the staff to use to meet with their kids. Three laptops will go to Madison and Culpeper offices to be used by their youth needing online classes. The remaining four will stay in the OOO. The grant will be submitted today and hopefully we will hear something soon.

Lastly, she reported that the OOO is currently working toward opening another school age child care program at LES to begin operation the first day of school which is August 10th. They are still assessing need and resources to operate all four sites during the school year to accommodate parents who need all day care and just before and after school care. They will potentially need to hire staff for all sites due to the unusual operation schedule this fall, and advertising will begin the beginning of next week.

#### RE: DEPARTMENT OF SOCIAL SERVICES

Mrs. Hale reported that OCDSS continues to be business as usual and that the County buildings are now back open. DSS is seeing clients by appointment, however, they are not turning anyone away. She stated 70% of her staff is still teleworking but more staff are now back in the office.

Mrs. Hale also reported that her Family services team visited Horse and Soul, LLC for a team building activity and had a great time. They talked about compassion fatigue and secondary trauma and it was very powerful. She also has a flyer for 15-minute farm animal visits via zoom free for any agency that works with at-risk kids.

#### RE: HEALTH DEPARTMENT

Dr. Kartchner had nothing to report at this time. Mrs. Aylor thanked Dr. Kartchner and his team for all of the support they have provided during this pandemic.

#### RE: DEPARTMENT OF JUVENILE JUSTICE

Mr. Moore reported that cases are lower and so they are able to focus more on their high-risk youth. The CSU is also getting staff to a training in October in Charlottesville that will help everyone is looking at things through an equity lens. More information to come.

#### RE: COMMUNITY SERVICES BOARD

Ms. Chavez reported that they are now working more in the office and starting Monday, they will be opening the senior centers and Bridges. They are also doing more face-to-face meetings with clients with precautions put in place, but telehealth will remain an option. Lastly, she reported that the CSB has started a diversity, equity, and inclusion group and the first one will be held in-house.

#### RE: ORANGE COUNTY PUBLIC SCHOOLS

Mrs. Aylor stated that the schools are preparing for the next school year and for everyone to keep an eye on the Superintendents blog as they can continue to change as guidance is given by the Governor. They have also gotten guidance on an extensive plan that has to be sent to the Department of Education as well as a health plan for daily activities. She also reported that they are training teachers and staff on the new management software, Canvas, which will allow them to do more things for online learning. Her staff also is planning for student with disabilities and had to amend every IEP in April and will now have to do it again once they figure out what the fall will look like. Lastly, she reported that Nora Colman has started the OC Cares Task Force so it can be determined how to best care for our students and families.

#### RE: PRIVATE PROVIDER

Vacant at this time

#### RE: PARENT REPRESENTATIVE

Vacant at this time

RE: COMMITTEES

RE: FINANCE

Mrs. Vines reported that the report for the June 23<sup>rd</sup> Board of Supervisors report still shows Orange CSA approximately \$69,000 under budget, however, as we all know, it could change as the year progresses. She will send a copy of the report with the draft June minutes for review.

RE: UNFINISHED BUSINESS

No unfinished business at this time

RE: INFORMATION ITEMS

RE: SUCCESS STORIES

Ms. Chavez reported that the Project Link Coordinator is closing out more cases but is not sure of the numbers other than the previous two reported in May. She will double check and let the membership know. A brief discussion was held on having the coordinator, Rose Williams, come to CPMT to speak.

RE: ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 10:19 a.m. after a motion from Mrs. Vines, a second by Mrs. Hale, and all were in favor.

Respectfully Submitted  
Alisha Vines  
07/22/2020

# ORANGE COUNTY, VIRGINIA

## OFFICE ON YOUTH

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**ADDRESS:**  
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**To:** Orange County Board of Supervisors

**From:** Alisha Vines, Office on Youth Director *AV*

**Through:** Glenda Bradley, Asst. Co. Administrator for Management Services

**Date:** June 15, 2020

**Subject:** CSA Monthly Report

Please find attached the CSA report through May 2020. As we approach the end of Fiscal Year 2020, our numbers still project under our original budget of \$3,000,133 by approximately \$69,000. We hope to close out the year without asking for an additional appropriation, however, as each of you know, cases can increase in numbers and/or severity before the end of the fiscal year. As always, we will continue to monitor progress and keep you apprised of any concerns we may have.

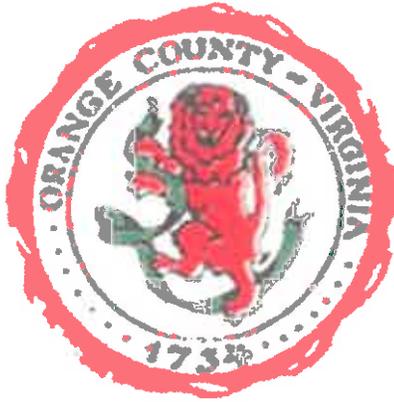
Also as reported in May, our teams continue to meet utilizing the County phone conference lines for FAPT meetings and CPMT meetings held via Zoom. We have begun discussions of when we will start implementing in-person FAPT meetings so that parents can meet with our team face-to-face and have the personal interaction that the CSA program was designed for. There is no easy solution and safety considerations will be made to ensure the safety of everyone involved.

The last item to touch on is the status of our 2020 CSA Audit. Our office was preparing for and scheduled to have our on-site audit the week following the Governors stay-at-home order, but as you are aware, it was cancelled due to the COVID-19 pandemic. On June 13<sup>th</sup>, Letitia and I both received an email from our appointed auditor from the Office of Children's Services (OCS) that stated since we had already submitted the required preliminary paperwork in preparation for our visit, we would not be required to complete the self-assessment book as we previously thought. We do have one last item to submit to OCS for review by Friday, June 19<sup>th</sup>. We will be working on this item and will submit as requested. It is my hope that we will then receive some type of feedback from our auditor on our program, at which time we will share with each of you.

As always, we thank you for your continued support and please let Letitia or I know if you have any questions after reading the attached financial report.

**Cc:** Letitia Douthit  
File

June 14, 2020



CHILDRENS SERVICES ACT FOR AT-RISK YOUTH AND FAMILIES  
ORANGE COUNTY COMMUNITY POLICY & MANAGEMENT TEAM  
ORANGE COUNTY FAMILY ASSESSMENT & PLANNING TEAM

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## Orange County Children's Services Act Program Report

Thank-you for your continued support in serving our At-Risk Youth and families. As of May 31, 2020, CSA expenses are still projecting under the budget by \$65,970.99. We have provided multiple services to 118 At -Risk Youth/Families compared to approximately 111 Youth/Families in 2019.

The COVID 19 restrictions are continuing to make it difficult to have Treatment Team meetings and provide the needed services. The agencies and private providers involved with CSA are continuing to serve our youth and families to the best of our abilities during these difficult times. We are continuing to adapt. There is no update on the CSA program onsite Audit by the State that has been postponed due to the COVID 19 restrictions. Going forward into FY20, we will do our best to stay within our budget while continuing to provide the much-needed services to our At-Risk families and Youth of Orange County.

FY 20 County Budget: Original \$3,000,133

FY 20 YTD Expenses as of 05/31/2020 (which are expenses thru Jul. 2019 – Apr. 2020)

	YTD Expenses	Projections	Total Projected	FY20 Budget
43270 Residential Congregate Care	205,538.83	41,108.00	246,646.83	300,000
43275 Foster Care	236,598.96	53,320.00	289,918.96	600,000
43276 Congregate Care ED Services	237,631.68	47,526.00	285,157.68	350,000
43277 SpEd (IBP) Priv Day Placement	1,129,076.17	376,359.00	1,505,435.17	1,200,000
43280 Community Based Services	466,558.37	93,312.00	559,870.37	500,000
43285 Special ED Wrap - CBS	18,151.25	704.75	18,856.00	21,856
43290 Non-Mandated - CBS	17,244.52	11,032.48	28,277.00	28,277
	\$2,310,799.78	\$623,362.23	\$2,934,162.01	3,000,133

Respectfully Submitted,

Orange County CSA Coordinator