A regular meeting of the Board of Members of Rapidan Service Authority was held on June 18, 2020 virtually using the ZOOM format.

The meeting was called to order at 2:00 PM by Vice-Chairman Frame. A quorum was established followed by the Pledge of Allegiance.

Present:	Members:	Coppage, Crozier, Frame, Martin, Williams
	Staff:	G.M. Clemons, MFAS Gaskins, Director of Projects Clements, Project Manager Jarrell
	Attorney:	Terry Lynn
	Visitor:	Mark Taylor
Absent:	Member:	Hoffman

Minutes of the May 21, 2020 meeting were approved on a motion by Crozier, seconded by Coppage and passed with the following vote: Coppage aye, Crozier aye, Frame aye, Martin aye, Williams aye.

Next of the agenda was the election of officers. G.M. Clemons informed the Board that the current slate of officers has agreed to serve another term. The officers are as follows: Chairman Steve Hoffman, Vice-Chairman Lee Frame, Secretary-Treasurer Tim Clemons, Asst. Secretary Trace Gaskins. With no new nominations from the floor, Crozier made a motion to accept the slate as presented, Coppage seconded and motion passed with the following vote: Coppage aye, Crozier aye, Frame aye, Martin aye, Williams aye.

Matt McLearen from Robinson, Farmer, Cox Associates (RFC) presented the 2019 Comprehensive Annual Financial Report (CAFR). He went through the report and highlighted the relevant sections. The CAFR will be submitted to the Government Finance Officers Association for qualification for GFOA's Certificate of Achievement for Excellence in Financial Reporting. G.M. Clemons thanked RFC and RSA Staff members Trace Gaskins and Cindy Breeden for their work on the CAFR.

GC Water Project Update – Bill Martin began the presentation regarding Greene County's Water Project before turning the presentation over to Greene County Administrator, Mark Taylor. A status update was provided. Mr. Taylor then spoke about the Greene County facility fee emphasizing Greene County's desire for annual increases over the next four years. BOM Vice-Chairman Frame asked Mr. Taylor when this matter was expected to be presented to the Greene BOS. Mr. Taylor stated in July. Vice-Chairman Frame then asked when Mr. Taylor expected to bring this request to RSA. Mr. Taylor stated July or August. RSA Attorney Lynn advised the Board that the Greene County facility fee is the subject of a pending lawsuit in the Greene County Circuit Court. One of the claims in that lawsuit is that the facility fee is an impermissible tax. The Court's letter opinion states that if the fee is being collected as a revenue source, it is a tax regardless of what it is called and may be impermissible. BOM Coppage opined that he did not see how RSA could give any consideration to a facility fee increase until the court case is concluded and the Court has rendered a final ruling. G.M. Clemons recommended that the RSA Board withhold consideration of any fee increase until the Court's final opinion is in hand. BOM Martin stated he would not speak to the pending lawsuit and would wait on the Judge's final ruling. Vice-Chairman Frame, in closing the discussion, asked RSA Attorney Lynn if the RSA Board would be putting themselves in additional jeopardy

as a Board or an organization by agreeing to an increase in the facility fee. Attorney Lynn expressed that she has concern with regard to the fee.

At the May 21, 2020 Board meeting, the Board voted to extend the waiver of late penalties, service disconnections and the RSA administrative portion (10%) of the Greene County Facility Fee until June 22, 2020. After discussion, a motion was made by Crozier and seconded by Coppage to extend the waiver until August 31, 2020. The motion passed with the following vote: Coppage aye, Crozier aye, Frame aye, Martin nay, Williams nay.

Director of Projects Clements reported on current Capital Improvement Projects.

Director of Projects Clements informed the Board that staff is recommending that RSA accept the Water Mains and Gravity Sewer Mains infrastructure for Wilderness Shores Subdivision, Section 6, into RSA's Wilderness water and sewer systems. All documentation has been received and is correct. Coppage made a motion to accept Section 6, Crozier seconded and motion passed with the following vote: Coppage aye, Crozier aye, Frame aye, Martin aye, Williams aye.

Clements also informed the Board that staff is recommending that RSA accept the Water Main and Gravity Sewer Main that serves a 50 unit apartment building (Hawk's Landing) on Buck Dr in Ruckersville into the Greene water and sewer systems. All documentation has been received and is correct. Crozier made a motion to accept Hawk's Landing, Coppage seconded and motion passed with the following vote: Coppage aye, Crozier aye, Frame aye, Martin aye, Williams aye.

There are rate increases scheduled to be implemented in June 2020 for the Wilderness Water System, Wilderness Wastewater System, Rt. 20 Water System and Rt. 15 Water System. Staff asked for Board direction regarding whether to postpone these scheduled increases while at this stage of the COVID-19 pandemic. After discussion, Crozier made a motion to postpone the rate increases until the end of August 2020, Coppage seconded and motion passed with the following vote: Coppage aye, Crozier aye, Frame aye, Martin aye, Williams aye.

G.M. Clemons informed the Board that RSA is making plans to reopen the office to walk-in customers when the State enters into Phase III.

Coppage made a motion to adjourn at 3:35 PM, Crozier seconded and motion passed.

Lee Frame

Vice-Chairman