

Minutes
of the
Dogwood Village Health Center Commission

May 18, 2020

PRESENT: Lee Frame, Chairman; Philip Frazer, Vice-Chairman
George Yancey and Thomas Graves

ALSO PRESENT: Pam Doshier; Patty Talley; Jim White; Eric Lansing
and Brenda Hutchinson

ABSENT: NONE

The Health Center Commission met entirely electronically by ZOOM, pursuant to the continuity of government ordinance adopted by the Orange County Board of Supervisors on April 23, 2020 (as enabled in Va. Code 15.2-1413), due to the inability of the Commission to physically assemble because of the coronavirus (COVID-19) pandemic. Pursuant to that ordinance, arrangements were made for public access to the meeting, and the public was notified of the meeting and its electronic location.

The Chairman called the regular meeting to order at 9:00 a.m.

A motion was made by Philip Frazer, seconded by George Yancey that the April 27, 2020 minutes be approved as presented.

ALL AYES

Pam Doshier, Administrator, reviewed with the Board matters relative to the day-to-day operations of Health and Rehab. She shared with the Board the April monthly report indicating COVID-19 expenses. Pam also provided a report to the Board of how many folks comprise the IT Department in other facilities comparable to us.

We are posting pictures on Facebook as well as sending a newsletter to staff and family members to keep everyone up-to-date on COVID-19. Some family members have been providing treats for the staff. We have also received donations from the community to recognize our staff during these COVID-19 times.

We continue to facetime with residents and their families. Cards and letters continue to arrive for residents. The residents enjoyed the parade. We had great participation.

The Nursing Scholarship and Tuition Agreement was reviewed as presented by Eric Lansing. A motion was made by Philip Frazer, seconded Thomas Graves that these two documents be approved as presented. MOTION CARRIED

Eric Lansing reported that there has not been any change at this time relative to the IGT lobbying efforts by Williams Mullen.

The Board asked Eric to put together a plan for review of legally restructuring Dogwood with a Holding Company and subsidiaries. This will be discussed at a future meeting when the Board can meet again in person. We should have another company take a look at the plan such as Williams Mullen as well as Sam Phillips, our Accountant. Eric, George and Brenda will work together on this possibility.

CONSENT BUSINESS:

- Census and Admission Activity – reviewed
- Discharge Surveys – reviewed – Follow up on the discharge process has been reviewed and a plan put in place.
- Financial Analysis – reviewed – The Board asked that the financials indicate the Medicaid Boost (Stimulus monies-additional \$20.00 per day) number as another revenue item.
- Review Accounts – reviewed
- 60 Days and Older Aging Report – reviewed – A motion was made by George Yancey, seconded by Thomas Graves that the outstanding balance for Edith Griffith be written off and removed from the report. MOTION CARRIED
- HR Report – reviewed

NEW BUSINESS:

- Renewal of Childcare Lease – A motion was made by Thomas Graves, seconded by Philip Frazer that the Childcare Lease be renewed. MOTION CARRIED
- Proposed Budget for 2020-2021 – A motion was made by Philip Frazer, seconded by Thomas Graves that the proposed budget showing the effective date of May 1, 2021 implementation of the minimum wage increase be approved. MOTION CARRIED
- Proposed Capital Projects for 2020-2021 – Pam presented a list of the proposed capital projects beginning July 1, 2020. A motion was made by Thomas Graves, seconded by Philip Frazer that the complete list be approved with one change. That change is to convert and renovate 8 rooms, not 16, into Private rooms as our Maintenance Department is able to complete. MOTION CARRIED

OTHER BUSINESS:

- Pressure Ulcers – The facility Acquired Pressure Ulcer Report was reviewed. There is now a new scanner on the market that will detect skin breakdowns. Pam will gather more information on the new scanner as opposed to the older one to see how they compare. She will present this information at the next Board meeting.
- Rehab Therapy Report – The productivity report was reviewed. We have a goal of achieving 85%. We had a very good month. There has been an increase in Part B as more Quality of Life Assessments are being completed.

Next meeting date is scheduled for Monday, June 29, 2020.

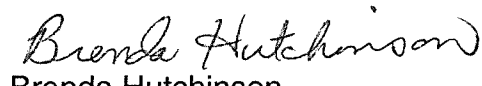
ADJOURNMENT: A motion was made by Thomas Graves, seconded by Philip Frazer that the meeting be adjourned at 10:05 a.m.

A motion was made by Lee Frame, Chairman, seconded by George Yancey to enter into closed session at 10:10 a.m.

A motion was made by Thomas Graves, seconded by Philip Frazer that the Board go out of closed session at 10:20 a.m. All members were polled individually as to whether matters discussed were limited to those matters specifically authorized in the closed session; and all said aye.

MOTION CARRIED


Lee Frame
Chairman


Brenda Hutchinson
Secretary

