

At its regular meeting of the Orange County Airport Commission held on Thursday March 14, 2019, beginning at 5:03 pm in the Airport Conference room of the Orange County Airport, 11275 Aviation Way, Orange, Virginia. Commission members present: Mr. Matthews, Mr. Hubbell, and Mr. Rogers. Also present: Mr. Hildebrand, Assistant County Administrator of Operations; and Mr. Jarrell, Airport Manager.

RE: **Call To Order And Determination of Quorum:** Mr. Jarrell called the meeting to order after determining a quorum had been met.

RE: **Organizational Meeting:**

- **Election of Chairman:** Mr. Jarrell asked for nomination for chairman. Mr. Hubbell nominated Mr. Matthews. Mr. Rogers seconded.
- **Election of Chairman:** Mr. Matthews nominated Mr. Rogers. Mr. Hubbell seconded.

Election for Mr. Rogers:

Mr. Matthews: Aye
Mr. Rogers: Abstained
Mr. Hubbell: Abstained

Election for Mr. Matthews:

Mr. Matthews: Aye
Mr. Rogers: Aye
Mr. Hubbell: Aye

- **Election of Vice Chairman:** Mr. Matthews asked for nominations for Vice Chairman. Mr. Hubbell nominated Mr. Rogers. Mr. Matthews seconded and carried. Nays: None.

Mr. Rogers: Aye
Mr. Matthews: Aye
Mr. Hubbell: Aye

- **Annual Review of Bylaws:** Mr. Hubbell moved, Mr. Rogers seconded and carried to accept the Bylaws as presented. Ayes: Mr. Hubbell, Mr. Rogers, Mr. Matthews: Nays: None

RE: **Adoption of Agenda:** Mr. Hubbell moved, Mr. Rogers seconded and carried to accept the March 14, 2019 agenda as written. Ayes: Mr. Matthews, Mr. Hubbell, and Mr. Rogers: Nays: None.

RE: **Approval of Minutes:** Mr. Rogers moved, Mr. Matthews seconded and carried to adopt the February 22, 2019 minutes. Ayes: Mr. Hubbell, Mr. Rogers, and Mr. Matthews. Nays: None.

RE: **Public Comment:** None

RE: **Board of Supervisor Action:**

- **Skydive Orange Potential New Hangar:** Mr. Hildebrand stated SDO is interested in separating public and military activities by building a new hangar. This hangar would house the military actives. In order for the hangar to be built, the County would have to change its Airport Layout Plan. The Board of Supervisor gave staff the authorization to have the layout plan modified. Discussion issued.
- **Contract Renewal for Airport Consulting Services:** Mr. Hildebrand informed the Commission that the annual contracts have been renewed for Delta Airport Consultants and Talbert and Bright.
- **Contract Renewal for Aviation Fuels:** Mr. Hildebrand informed the Commission the annual contract with Eastern Aviation Fuels has been renewed.

RE: **Airport Operation/Project Update:**

- **RW26 Obstruction Removal (Land Acquisition Services):** - Mr. Hildebrand updated the Commission on the status of acquiring avigation easements. The county is now actively trying to obtain 13 avigation easements. The project had been suspended to update the Airport Zoning Ordinance which is outdated. After an annual meeting with FAA, DOAV and County staff, the County was informed they must restart negotiations or install a displaced threshold or cancel instrument approaches. With these options in mind, it was decided to move forward with negotiations. It was also noted this would be the last phase of RW26 Obstruction Removal Project. Discussion ensued about the cost of the project, grant funding and project timeline.
- **Old Terminal Building Use** - Mr. Hildebrand reminded the Commission that Fire and EMS would be leaving the Old Terminal Building soon. Discussion ensued pertaining to future use of the building.
- **Fuel Sales Report:** Mr. Jarrell reviewed the fuel sales report attached to the agenda. He noted fuel sales were slightly lower in 2018 in comparison to 2017.

- RE: **Commission Comment:** The Commission asked questions about hangar rental fees, maintenance on hangars and the potential for new hangars
- RE: **Adjourn:** Mr. Hubbell motioned, Mr. Rogers seconded and carried to adjourn at 621 pm. Ayes: Mr. Matthews, Mr. Rogers, and Mr. Hubbell. Nays: None.



Ray Matthews

Chairman