

A regular meeting of the Board of Members of Rapidan Service Authority was held on November 21, 2019 at the Stanardsville Town Hall, Stanardsville, VA.

The meeting was called to order at 2:00 PM. A quorum was established followed by the Pledge of Allegiance.

Present:	Members:	Coppage, Crozier, Frame, Hoffman, Williams, Woodson (late)
	Staff:	G.M. Clemons, MFAS Gaskins, Director of Projects Clements
	Attorney:	Terry Lynn
	Visitor:	Brent Hall, Developer

Minutes of the September 19, 2019 meeting were approved on a motion by Crozier, seconded by Coppage and passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye, Williams aye. (Note: There was no meeting in October 2019.)

A request for a sewer exoneration was received from a customer served by the RSA East system. They have no clue where the water went. A motion was made by Frame and seconded by Williams to adhere to RSA policy which holds the homeowner accountable for the water that passes through the meter. The motion passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye, Williams aye, Woodson aye.

RSA staff has been approached recently as part of a project in Greene County to allow a developer on a tract of land proposing to put in town homes to place water and/or sewer lines beneath the roadway surface. After discussion between staff, Board Members and the developer, Frame made a motion that RSA investigate further putting together a construction standard policy allowing water and/or sewer lines under state or private roads. Williams seconded and motion passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye, Williams aye, Woodson aye.

Director of Projects Clements reported on current Capital Improvement Projects.

Staff made a recommendation to the Board that employees receive a bonus from 2019 FYE funds not to exceed \$20,575 total cost. After some discussion, a motion to approve the bonus was made by Williams, seconded by Crozier and passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye, Williams aye, Woodson aye.

Hoffman made a motion to go into Closed Session under Section 2.2-3711(A)(7). Please see a copy of the Resolution attached to these minutes.

The meeting was adjourned at 3:08 PM.


Chairman