

**ORANGE COUNTY BOARD OF SUPERVISORS**  
**ACTION AGENDA**

TUESDAY, FEBRUARY 26, 2019

---

**4:00 P.M. BOARD OF SUPERVISORS WORKSESSION (*Held Before Regular Meeting*)**

**1. Worksession**

- a. Information Technology (IT) Policies: Larry Clement, IT Director, and Stephanie Straub, Director of Management Services

**5:00 P.M.**

**1. CALL TO ORDER**

- a. Pledge of Allegiance

**2. ADOPTION OF AGENDA**

*On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board adopted the agenda, as presented.*

**3. SPECIAL PRESENTATIONS AND APPEARANCES**

- a. Introduction of Extension Office Staff: R. Bryan David, County Administrator  
b. Real Estate Reassessment Update: Gary Eanes, Wampler-Eanes Appraisal Group, Ltd.

**4. CONSENT AGENDA**

- a. FY19 Budget Amendments (Supplementals and Transfers): Glenda Bradley, Assistant County Administrator for Management Services  
*On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved the FY19 budget amendments, as presented.*

- b. ECC Proposed Change to Hourly Rates from Annual Salary: Glenda Bradley, Assistant County Administrator for Management Services  
*On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to change the Orange County Emergency Communications Center (ECC) staff from salary to hourly rates, effective June 30, 2019, as presented.*

- c. Contract with County Waste of Virginia, LLC: R. Bryan David, County Administrator  
*On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board ratified the County Administrator's signature on Contract No. 75980F0CP with County Waste of Virginia, LLC, as presented.*

- d. Approval of Job Descriptions for Building and Development Services: Alyson Simpson, Human Resources Manager  
*On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved the job description for the Customer Service Coordinator position, as presented.*

- e. Renewal of the Contracts for General Engineering/Architectural Services: Amanda Amos, Procurement Coordinator  
*On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to renew the professional engineering contracts with Draper Aden Associates (No. DA-00-16KH); RK&K (No. RKK-00-16KH); Timmons Group (No. TG-00-16KH); Wiley|Wilson (No. WW-00-16KH); EPR (No. EPR-00-16KH), for an additional one (1) year term, as presented.*

- f. Surplus Disposition of County Vehicle: Amanda Amos, Procurement Coordinator  
*On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board declared a 2012 Dodge Charger (VIN# 4718) as surplus and authorized staff to initiate disposal in accordance with the Board-adopted Surplus Disposition Policy, as presented.*

- g. Minutes  
*On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved the January 22, 2019 Worksession minutes and the January 22, 2019 Regular Meeting minutes, as presented.*

**5. NEW BUSINESS**

**6. OLD BUSINESS**

**7. DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS**

- a. Public Safety Radio Project Update: Stephanie Straub, Director of Management Services, Mike LaCasse, Chief Deputy Major, and Domonique Curry, Emergency Communications Center Director
- b. Department of Motor Vehicles (DMV) Connect Outreach Program Update: Renee Pope, Commissioner of the Revenue
- c. Emergency Communications Center Semi-Annual Report: Domonique Curry, Emergency Communications Center Director
- d. Proposed Veteran's Memorial at Booster Park: Tim Moubray, Parks and Recreation Director  
*On the motion of Mr. Crozier, seconded by Mr. Frame, which carried by a vote of 5-0, the Board approved the design plan for the Veteran's Memorial at Booster Park, as presented.*

**8. COUNTY ATTORNEY'S REPORT:** Thomas Lacheney, County Attorney

**9. COUNTY ADMINISTRATOR'S REPORT:** R. Bryan David, County Administrator

- a. Building and Development Services, Inspections, and Planning Services Work Groups

**10. BOARD COMMENT**

**11. INFORMATIONAL ITEMS (NO ACTION REQUIRED)**

- a. Office on Youth Quarterly Report: Alisha Vines, Office on Youth Director
- b. CSA Monthly Report: Alisha Vines, Office on Youth Director

**12. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES**

**13. CALENDAR**

**6:00 P.M. RECESS FOR CLOSED MEETING**

- a. Discussion, consideration, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the public body, concerning CSA, FAPT, Planning, Broadband, and Fire and EMS. - §2.2-3711(A)(1) of the Code of Virginia
- b. Consultation with legal counsel employed or retained by the public body regarding specific legal matters concerning Orange Volunteer Rescue Squad, requiring the provision of legal advice by such counsel. - §2.2-3711(A)(8) of the Code of Virginia
- c. Discussion of the award of a public contract, with respect to the Landfill, involving the expenditure of public funds, including interviews of bidders or offerors and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. - §2.2-3711(A)(29) of the Code of Virginia

**7:00 P.M.**

**14. PUBLIC COMMENT**

**ADJOURN**