

**ORANGE COUNTY BOARD OF SUPERVISORS**  
**ACTION AGENDA**

TUESDAY, SEPTEMBER 11, 2018

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**4:00 P.M. BOARD OF SUPERVISORS WORKSESSION (Held Before Regular Meeting)**

**1. Worksession**

- a. Draft Ordinance for Trespassing and Consideration to Schedule a Public Hearing: Thomas Lacheny, County Attorney  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to advertise for and schedule a Public Hearing for the proposed ordinance amendments concerning trespassing on Tuesday, October 9, 2018, at 7:00 p.m., as presented.*
- b. Draft Ordinance Amendment for Animals Running At-Large and Consideration to Schedule a Public Hearing: Thomas Lacheny, County Attorney  
*On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized staff to advertise for and schedule a Public Hearing for the proposed ordinance amendments concerning animals running at-large on Tuesday, October 9, 2018, at 7:00 p.m., as presented.*
- c. Update on the Sheriff's Office Body Camera Project: Mike LaCasse, Chief Deputy Major

**5:00 P.M.**

**1. CALL TO ORDER**

- a. Pledge of Allegiance
- b. Moment of Silence

**2. ADOPTION OF AGENDA**

*On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the agenda, as modified.*

**3. CONSENT AGENDA**

- a. FY18 Budget Amendments (Supplementals and Transfers): Glenda Bradley, Assistant County Administrator for Finance and Management Services  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board approved the FY18 budget amendments, as presented.*
- b. FY19 Budget Amendments (Supplementals and Transfers): Glenda Bradley, Assistant County Administrator for Finance and Management Services  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board approved the FY19 budget amendments, as presented.*
- c. Resolution of Appreciation for Jay Billie: R. Bryan David, County Administrator  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the resolution of appreciation for Jay Billie, as presented.*
- d. Resolution of Appreciation for Wally Rosheim: R. Bryan David, County Administrator  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the resolution of appreciation for Wally Rosheim, as presented.*
- e. Resolution of Recognition for the Orange Volunteer Fire Company: R. Bryan David, County Administrator  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the resolution of recognition for the Orange Volunteer Fire Company, as presented.*
- f. Resolution to Request Westwind Drive be Accepted into the Secondary System of State Highways as a Rural Addition: Alyson Simpson, Chief Deputy Clerk  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the resolution to request that Westwind Drive be accepted into the Secondary System of State Highways, as presented.*
- g. Resolution to Request Mountain View Court be Accepted into the Secondary System of State Highways as a Rural Addition: Alyson Simpson, Chief Deputy Clerk  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted*

*the resolution to request that Mountain View Court be accepted into the Secondary System of State Highways, as presented.*

- h. Surplus Disposition of County Vehicles: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board declared a 2007 GMC Medic Unit (VIN# 3332) and a 2004 Dodge Intrepid (VIN# 1383) as surplus and authorized staff to initiate disposal in accordance with the Board-adopted Surplus Disposition Policy, as presented.*
- i. Renewal of the Volunteer Property and Casualty Insurance: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized staff to renew the contract for Volunteer Fire & Rescue Insurance with Indaco Risk Advisors through Selective Insurance for Property and Casualty coverage and Chesterfield Insurers through Hartford Life for a period of one (1) year, with the understanding that funds were appropriated in Line Item 43220002-46840, as presented.*
- j. FY2018-2019 Personnel Assignment Plan Implementation: R. Bryan David, County Administrator  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board approved the job descriptions, as presented, and authorized the County Administrator to modify the job descriptions, as deemed necessary and appropriate.*
- k. Appointment of Interim Zoning Administrator and Subdivision Agent: R. Bryan David, County Administrator  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized staff to prepare the appropriate resolution to appoint the County Administrator, or his designee, as Interim Zoning Administrator and Subdivision Agent, as presented.*
- l. Minutes  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board approved the August 14, 2018 Worksession minutes and the August 14, 2018 Regular Meeting minutes, as presented.*

#### **4. SPECIAL PRESENTATIONS AND APPEARANCES**

- a. Service Awards: R. Bryan David, County Administrator
- b. Presentation of a Resolution of Appreciation for Jay Billie: Chairman White
- ~~c. Presentation of a Resolution of Appreciation for Wally Rosheim: Chairman White~~
- d. Presentation of a Resolution of Recognition for the Orange Volunteer Fire Company: Chairman White
- e. Introduction of Emergency Communications Center Director: R. Bryan David, County Administrator
- f. Introduction of Chief of Fire and Emergency Medical Services: R. Bryan David, County Administrator

#### **5. NEW BUSINESS**

#### **6. OLD BUSINESS**

- a. Ordinance for Short-Term Rental of Residential Property and Consideration to Schedule Public Hearing: R. Bryan David, County Administrator  
*On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized staff to advertise for and schedule a Public Hearing for the ordinance concerning the short-term rental of residential property on Tuesday, October 9, 2018, at 7:00 p.m.*

#### **7. DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS**

- a. Berry Hill Station Update: Aaron Caine, Assistant Director of Public Works  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized the appropriation of \$118,000 to the Berry Hill Station project, based on estimates provided by staff, to be used for identified renovations and improvements, as presented.*
- b. Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant Award: Nathan Mort, Chief of Fire and Emergency Medical Services
- c. Declaration of Local State of Emergency for Hurricane Florence: Nathan Mort, Chief of Fire and Emergency Medical Services  
*On the motion of Mr. Crozier, seconded by Mr. Frame, which carried by a vote of 5-0, the Board adopted the resolution to declare a Local State of Emergency on September 11, 2018, for Hurricane Florence, as presented.*

- d. Carry Forward Requests from FY18 to FY19: Glenda Bradley, Assistant County Administrator for Finance and Management Services  
*On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board approved the carry forward requests from Fiscal Year 2018 to Fiscal Year 2019, as presented.*
- e. Adoption of the FY20 Budget Calendar: Glenda Bradley, Assistant County Administrator for Finance and Management Services  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the FY 2020 Budget Calendar, as modified.*
- f. Selection of the Barboursville Tower Site for the P25 Radio System: Stephanie Straub, Financial Management Specialist  
*By consensus, the Board authorized staff to proceed with Tower Site B for the installation of a 195-foot public safety communications tower at the Barboursville Collection Site, as identified and recommended by staff.*

**8. COUNTY ATTORNEY'S REPORT:** Thomas Lacheney, County Attorney

**9. COUNTY ADMINISTRATOR'S REPORT:** R. Bryan David, County Administrator

- a. Legislative Priorities for 2019  
*By consensus, the Board took the information regarding the Legislative Priorities for 2019 under advisement and agreed to schedule this matter again at its Regular Meeting on October 9, 2018.*
- b. Proposed Strategic and Leadership Management Plan  
*On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized staff to proceed with soliciting the services of a qualified executive recruitment firm to develop a position profile for the proposed Assistant County Administrator for Citizen Services position, as presented.*
- c. Annual Comment on Orange County by Moody's Investors Service
- d. Germanna-Wilderness Area Plan (GWAP) Update
- e. Clerk's Office Renovation
- f. Retail Recruitment, Mobile Visitor Insights, & Visitor Acquisition Solution - Buxton  
*On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved the concept of the Retail Recruitment, Mobile Visitor Insights, and Visitor Acquisition Solution submitted by Buxton, as presented.*

**10. BOARD COMMENT**

**11. INFORMATIONAL ITEMS (NO ACTION REQUIRED)**

- a. Office on Youth Quarterly Report: Alisha Vines, Office on Youth Director
- b. May 21, 2018 Health Center Commission (HCC) Minutes
- c. June 25, 2018 Health Center Commission (HCC) Minutes
- d. July 3, 2018 Culpeper Soil and Water Conservation District (CSWCD) Minutes
- e. Thank You Letter from Hospice of the Piedmont
- f. Culpeper Soil and Water Conservation District (CSWCD) Annual Report
- g. VDOT Monthly Report: E. Alan Saunders, Louisa Resident Engineer

**12. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES**

*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board re-appointed Stacy Burluson as the District Two Representative on the Youth Commission for a four-year term, with said term commencing October 1, 2018, and expiring on September 30, 2022.*

**13. CALENDAR**

- a. Schedule a Public Hearing for ZTA 18-08 (Minor and Major Grading Plans) for Tuesday, October 9, 2018 at 7:00 p.m.  
*By consensus, the Board authorized staff to advertise for and schedule a Public Hearing for ZTA 18-08 (Minor and Major Grading Plans) on Tuesday, October 9, 2018, at 7:00 p.m., as presented.*

**6:00 P.M. RECESS FOR CLOSED MEETING**

- a. Discussion of the performance of the County Administrator, and discussion concerning the demotion,

disciplining, or resignation of a specific employee of the public body. - §2.2-3711(A)(1) of the Code of Virginia

- b. Discussion or consideration of the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. - §2.2-3711(A)(3) of the Code of Virginia
- c. Consultation with legal counsel employed or retained by the public body regarding specific legal matters concerning a FOIA request, service districts, and derelict structures, requiring the provision of legal advice by such counsel. - §2.2-3711(A)(8) of the Code of Virginia

**7:00 P.M.**

**14. PUBLIC COMMENT**

**15. PUBLIC HEARING**

**HEARING #1**

**SUP 17-08**

The Board of Supervisors will consider an application by Albemarle County for a Special Use Permit to open and operate Phase II of the Preddy Creek Trail Park in Orange County; the park is accessed via 3690 Burnley Station Road in Albemarle County. This request is pursuant to Sec. 70-303(16) of the Orange County Zoning Ordinance. The subject property is 104 acres in size, referenced by Tax Map No. 52-59, and is situated at the confluence of Albemarle, Orange, and Greene Counties. Phase II of the Park involves the construction and operation of multi-use trails (hiking, biking, and equestrian) for patrons. The subject property is zoned Agricultural (A) and is within the Agricultural A2 Future Land Use Map designation in the Orange County Comprehensive Plan.

*On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the ordinance approving SUP 17-08 to allow the opening and operating of Phase II of the Preddy Creek Trail Park on Tax Map No. 52-59, requested by Albemarle County, as presented.*

**ADJOURN**