Orange County
Airport Commission

Orange County Airport Commission Agenda
Airport Terminal
11275 Aviation Way, Orange, Virginia 22960
Thursday, May 16, 2013

7:00 P.M.

1. **CALL TO ORDER AND DETERMINATION OF QUORUM-CHAIRMAN MARK HERNDON**
    - Pledge of Allegiance

2. **ADOPTION OF AGENDA**

3. **APPROVAL OF MINUTES**
    - Thursday March 21, 2013 Regular Meeting
4. **Public Comment**

5. **Board of Supervisors Actions**
    - Taxiway Rehabilitation Project- Kurt Hildebrand

6. **Airport Operations and Capital Projects**
    - Airport Security Plan- Kurt Hildebrand
    - Sky Dive Orange Logo- Kurt Hildebrand
    - Quarterly Fuel Report- Buzz Jarrell

7. **Commission Comment**

8. **Adjourn**

Airport Commission: Minutes Thursday March 21, 2013

At its regular meeting of the Orange County Airport Commission held on Thursday March 21, 2013, beginning at 7:00 pm in the Airport Conference room of the Orange County Airport, 11275 Aviation Way, Orange, Virginia. Commission members present: Mr. Matthews, Mr. Sedwick, Mr. Hubbell and Ms Pack. Also present: Mr. Hildebrand, Director of Public Works and Mr. Jarrell, Airport Manager.

RE: **Call To Order And Determination of Quorum:** Mr. Matthews called the meeting to order as a quorum had been met.

RE: **Adoption of Agenda:** Mr. Sedwick moved, Mr. Hubbell seconded and carried to adopt the March 21, 2013 agenda. Ayes: Mr. Matthews, Mr. Sedwick, Mr. Hubbell and Ms. Pack. Nays: None.

RE: **Approval of Minutes:** Mr. Sedwick moved, Mr. Hubbell seconded and carried to adopt the February 21, 2013 minutes. Ayes: Mr. Matthews, Mr. Sedwick, Ms. Pack and Mr. Hubbell. Nays: None.

RE: **Public Comment:** None

RE: **Board of Supervisor Action:** The Board of Supervisors approved the amendment to the Airport Commission Bylaws. The amendment changed the Commission meeting schedule from a monthly meeting to a bi-monthly meeting. Mr. Hildebrand also stated the BOS have been working on the FY14 budget. The Board has found it necessary to cut CIP funding but at this time the Rehabilitate Taxilanes project is still in the budget. Therefore the project is proceeding as planned until a final budget has been adopted.

RE: **Airport Project Update:**

- Land and Easement Update – Mr. Hildebrand informed the Commission that two of the three condemnation hearings had been given court dates. The County will be meeting with the third landowner's attorney for further discussion.

RE: **Commission Comment:**

- An update on Custom Aero Aviation's interest in the old terminal building was discussed.
- Mr. Walters of the External Affairs Committee in Lake of the Woods, had asked about the use of the Timber Truss building at the February 21, 2013 meeting.

The Commission's findings were discussed as well as other possible uses for that building.

- The weather and how it has been affecting fuel sales was discussed.
- Mr. Jarrell stated another aircraft is now based at the airport, bringing the total to 40. Also noted was there are 28 people on the waiting list for old hangars and 17 waiting for a new hangar. Discussion ensued on the probability of constructing new hangars, how to fund the project and possible designs.

- RE: **Adjourn:** Mr. Hubbell motioned to adjourn at 7:40 pm; Mr. Sedwick seconded and carried to adjourn. Ayes: Mr. Sedwick, Mr. Matthews, Mr. Hubbell and Ms. Pack. Nays: None.

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Chairman Vice Chairman