

A regular meeting of the Board of Members of Rapidan Service Authority was held on April 19, 2018 at the Stanardsville Town Hall, Stanardsville, Va.

The meeting was called to order at 2:00 PM. A quorum was established.

Present:	Members:	Coppage, Crozier, Frame, Hoffman, Woodson
	Staff:	G.M. Clemons, Director of Projects Clements, MFAS Gaskins
	Visitor:	Mrs. Smith
Absent:	Member:	Frydl
	Attorney:	V.R. Shackelford III

Minutes of the March 15, 2018 meeting were approved on a motion by Frame, seconded by Woodson and passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye, Woodson aye.

Adam Duncan from Robinson, Farmer, Cox Associates (RFC) presented the 2017 Comprehensive Annual Financial Report (CAFR). He went through the report and highlighted the relevant sections. The CAFR will be submitted to the Government Finance Officers Association for qualification for GFOA's Certificate of Achievement for Excellence in Financial Reporting. G.M. Clemons thanked RFC and RSA staff members Trace Gaskins and Cindy Breeden for their work on the CAFR.

There were two requests for exoneration from RSA East customers. One customer was present and explained to the Board that there was no explanation as to where the water went. Their usage is now back to normal. The other customer sent a letter stating they had been away during the time in question and they knew of no reason for higher usage. The Board offered to make payment arrangements if needed. After discussion, Frame made a motion to adhere to RSA policy which holds the customer accountable for the water that passes through the meter. Crozier seconded and motion passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye, Woodson aye.

G.M. Clemons informed the Board that several CIP projects have started in Greene and Orange.

G.M. also informed the Board that RSA has launched a website, www.rapidan.org. Customers can stay informed by signing up for alerts, pay their bills on line, etc.

The meeting was adjourned at 2:33 PM.



Chairman