

# ORANGE COUNTY BOARD OF SUPERVISORS

## ACTION AGENDA

TUESDAY, APRIL 10, 2018

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### 4:00 P.M. BOARD OF SUPERVISORS WORKSESSION (*Held Before Regular Meeting*)

#### 1. Worksession

- a. Update on the Secondary Six-Year Plan: R. Bryan David, County Administrator

*By consensus, the Board approved its recommendations for potential Rural Rustic and Rural Addition projects to forward to the Virginia Department of Transportation for cost estimates, scheduled the matter for discussion at its April 24, 2019 meeting, and scheduled the Public Hearing on the Secondary Six-Year Plan on Tuesday, May 22, 2018.*

### 5:00 P.M.

#### 1. CALL TO ORDER

- a. Pledge of Allegiance

#### 2. ADOPTION OF AGENDA

*On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the agenda, as modified.*

#### 3. CONSENT AGENDA

- a. FY18 Budget Amendments (Supplementals and Transfers): Glenda Bradley, Assistant County Administrator for Finance and Management Services

*On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved the FY18 budget amendments, as presented.*

- b. Resolution of Appreciation for Battlefield Farms: R. Bryan David, County Administrator

*On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the Resolution of Appreciation for Battlefield Farms, as presented.*

- c. Renewal of the Contract with SHI International Corporation for Desktop Productivity Software: Stephanie Straub, Financial Management Specialist

*On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to renew Contract No. VA-140401-SHI with SHI International Corporation for desktop productivity software, in accordance with the original contract terms, as presented.*

- d. Renewal of the Contract with Dell for Hardware and Maintenance: Stephanie Straub, Financial Management Specialist

*On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to renew Contract No. VA-140331-DELL with Dell for hardware and maintenance, in accordance with the original contract terms, as presented.*

- e. Minutes

*On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved the March 27, 2018 Regular Meeting minutes and the April 3, 2018 Budget Public Hearing minutes, as presented.*

#### 4. SPECIAL PRESENTATIONS AND APPEARANCES

- a. Employee of the Quarter: R. Bryan David, County Administrator

- ~~b. Service Awards: R. Bryan David, County Administrator~~

- c. Presentation of a Resolution of Appreciation for Battlefield Farms: Chairman White

- d. Business Spotlight: Jamie and Douglas King, Owners of Locust Grove Title, LLC

#### 5. NEW BUSINESS

- a. Ordinance to Establish Tax Levies for the Tax Year Beginning January 1, 2018: R. Bryan David, County Administrator

*On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the Ordinance to Establish Tax Levies for the Tax Year Beginning January 1, 2018, as presented.*

- b. Action Following Closed Meeting; Creation of Evidence Clerk Position

*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized the creation of the Evidence Clerk position, as presented.*

**6. OLD BUSINESS**

**7. DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS**

- a. Parks and Recreation Quarterly Report: Tim Moubray, Parks and Recreation Director
- b. Report on the Royal Netherlands Embassy Visit: Lori Landes-Carter, Tourism Manager
- c. Tire Amnesty: Kurt Hildebrand, Assistant County Administrator for Operations  
*By consensus, the Board authorized staff to proceed with the Tire Amnesty event at the Orange County Landfill in partnership with Stream Sweepers, as presented.*
- d. Update on the Children's Services Act (CSA): Glenda Bradley, Assistant County Administrator for Finance and Management Services, and Alisha Vines, Office on Youth Director  
*On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board approved a supplemental appropriation and budget amendment for the Children's Services Act (CSA) program in the amount of \$765,386, to be funded by \$392,265 in additional State funding and \$373,121 in additional local funding (\$255,693 from Contingency and \$117,428 from the General Fund), as presented.*
- e. Lake of the Woods Response Boat Storage Building: Nathan Mort, Interim Fire and EMS Chief  
*On the motion of Mr. Crozier, seconded by Mr. Frame, which carried by a vote of 5-0, the Board voted to take no action on the request regarding the Lake of the Woods response boat storage building at this time.*

**8. COUNTY ATTORNEY'S REPORT:** Thomas Lacheney, County Attorney

**9. COUNTY ADMINISTRATOR'S REPORT:** R. Bryan David, County Administrator

**10. BOARD COMMENT**

**11. INFORMATIONAL ITEMS (NO ACTION REQUIRED)**

- a. November 16, 2017 Rapidan Service Authority (RSA) Minutes
- b. VDOT Monthly Report for April: E. Alan Saunders, Louisa Resident Engineer
- c. Central Virginia Partnership for Economic Development – FY2018 Third Quarter Report

**12. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES**

*On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board reappointed Maurice "Bud" Moody as an Orange County Representative on the Rappahannock Emergency Medical Services Council for a three-year term, with said term commencing July 1, 2018 and expiring on June 30, 2021.*

*On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board reappointed Carla Everhart as the District Five Representative on the Social Services Board for a four-year term, with said term commencing July 1, 2018 and expiring on June 30, 2022.*

**13. CALENDAR**

- a. Schedule a Public Hearing for CPA 18-01 (Comprehensive Plan Amendment for Public Facilities)  
*On the motion of Mr. Johnson, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized staff to advertise for and schedule a Public Hearing for CPA 18-01 (Comprehensive Plan Amendment for Public Facilities) on Tuesday, May 8, 2018, at 7:00 p.m., as presented.*
- b. Schedule a Public Hearing for ZTA 18-03 (Zoning Ordinance Amendment for Temporary Housing)  
*On the motion of Mr. Johnson, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized staff to advertise for and schedule a Public Hearing for ZTA 18-03 (Zoning Text Amendment Concerning Temporary Housing) on Tuesday, May 8, 2018, at 7:00 p.m., as presented.*
- c. Schedule a Public Hearing for ZTA 18-04 (Zoning Ordinance Amendment for Outdoor Lighting)  
*On the motion of Mr. Johnson, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized staff to advertise for and schedule a Public Hearing for ZTA 18-04 (Zoning Text Amendment Concerning Outdoor Lighting) on Tuesday, May 8, 2018, at 7:00 p.m., as presented.*
- d. Schedule a Public Hearing for ZTA 17-03 (Zoning Ordinance Amendment for Telecommunications)  
*On the motion of Mr. Johnson, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized staff to advertise for and schedule a public hearing for ZTA 17-03 (Zoning Text Amendment Concerning Telecommunications Towers) on Tuesday, May 8, 2018, at 7:00 p.m., as presented.*

**6:00 P.M. RECESS FOR CLOSED MEETING**

- a. Discussion concerning the creation of two (2) new positions and assignment of specific individuals in said positions, and discussion of reorganizing certain employment functions and reassigning specific employees of the public body. - §2.2-3711(A)(1) of the Code of Virginia
- b. Consultation with legal counsel pertaining to actual or probable litigation with respect to the Orange County Volunteer Rescue Squad case and a zoning violation enforcement case, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body. - §2.2-3711(A)(7) of the Code of Virginia
- c. Consultation with legal counsel employed or retained by the public body regarding a dispute on a private road, and the obtaining of avigation easements at the Airport, both of which are specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(8) of the Code of Virginia

**7:00 P.M.**

**14. PUBLIC COMMENT**

**15. PUBLIC HEARINGS**

**HEARING #1**

**PROPOSED AMENDMENT TO THE ZONING ORDINANCE (ZTA 18-02)**

The Board of Supervisors will consider an amendment to Section 70-1 of the Zoning Ordinance which would revise the existing definition for “accessory apartment.” Notable changes include an increase in the maximum allowable size (800 gross square feet) of an accessory apartment, and the addition of requirements that stipulate that an accessory apartment cannot contain more than 2 bedrooms, nor be larger than the principal dwelling to which it is accessory.

*On the motion of Mr. Frame, seconded by Mr. Johnson, which carried by a vote of 5-0, the Board adopted the ordinance approving amendments to Article I (In General), Section 70 (Zoning), of the Orange County Code of Ordinances concerning accessory apartments, as presented.*

**HEARING #2**

**SUP 17-07; SHENTEL MOBILE, LLC**

The Board of Supervisors will consider a Special Use Permit application by Shentel Mobile LLC, on behalf of Jimmy and Eileen Hayes, to construct a new 199’ monopole telecommunications tower and associated ground facilities at 11264 Marquis Road in Unionville on Tax Map Parcel 47-8. The proposed tower will be located on the northeast portion of the 31.592-acre parcel, approximately 268’ from Marquis Road. The property is currently zoned Agricultural (A) and the Recommended Land Use Map within the 2013 Comprehensive Plan designates the property as Agricultural A2.

*On the motion of Mr. Crozier, seconded by Mr. Frame, which carried by a vote of 5-0, the Board deferred action on the matter until its Regular Meeting on May 22, 2018.*

**ADJOURN**