

MINUTES OF THE ELECTORAL BOARD MEETING July 18, 2017

A meeting of the Orange County Electoral Board was called to order by the Chairman, Toni Warmack, on Tuesday, July 18, 2017 at 10:00 a.m. in RM 268, located at 146 Madison Road, Orange, Virginia.

Attendees: Toni Warmack, Chairman; JoAnne Speiden, Secretary; Vince Basedow, Vice Chairman; Donna Jenni, General Registrar; Mary Brook Miller, Elections Manager.

- I. The meeting was called to order and JoAnne moved to accept the minutes of the last meeting, the Canvass of Votes held June 14, 2017. Toni seconded the motion.
- II. Old Business
 - a. Annual Training Recap
 - i. Attended Cyber Security Awareness Training
 - ii. Audit Bill: Going into effect in July 2018, this bill calls for every locality to be audited every five years. We are unsure of the source of funding for this endeavor.
 - iii. Alpha Scanning: Attended a class exclusively about the logistics of scanning alpha cards into VERIS. More and more localities are beginning to transition to electronic records. Donna purchased a scanner for the office and we will begin scanning our documents soon.
- III. New Business
 - a. Pay Raises for Election Officers: The proposed new pay rate for Election Officers, Assistant Chief Officers, and Chief Officers is \$130, \$150, and \$180, respectively. JoAnne moved to approve the new pay scale, Toni seconded and all were in favor.
 - b. Meeting with School Officials
 - i. July 27th at 10am at the Taylor Education Administration Complex
 - ii. Topics of discussion: Locations within the school buildings, confusion at LGMS, door issue at PHMS, points of contact at each school, provide the 5-year election schedule for their consideration, photos of the equipment carts and provide measurements
- IV. The Electoral Board went into a closed session at 11:00am to conduct their performance review of Donna Jenni, General Registrar and Director of Elections.
- V. The Electoral Board came out of a closed session and adjourned their regular meeting at 11:09am.
- VI. The next meeting will be held on Friday, September 8th at 2:00pm.

Respectfully submitted by Mary Brook Miller, Elections Manager

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