

At its regular meeting of the Orange County Airport Commission held on Thursday September 22, 2016, beginning at 6:01 pm in the Airport Conference room of the Orange County Airport, 11275 Aviation Way, Orange, Virginia. Commission members present: Mr. Matthews, Mr. Sedwick, Mr. Hubbell, Mr. Herndon and Mr. Rogers. Also present: Board of Supervisor, Mr. Goodwin; Mr. Hildebrand, Assistant County Administrator of Operations; and Mr. Jarrell, Airport Manager.

RE: **Call To Order And Determination of Quorum:** Mr. Matthews called the meeting to order. It was determined a quorum had been met.

RE: **Adoption of Agenda:** Mr. Sedwick moved, Mr. Herndon seconded and carried to adopt the September 22, 2016 agenda. Ayes: Mr. Matthews, Mr. Hubbell, Mr. Herndon, Mr. Rogers and Mr. Sedwick. Nays: None.

RE: **Election of Vice Chairman:** Mr. Matthews opened the floor for nominations for Vice Chairman to replace Candace Pack who resigned. Mr. Herndon nominated Mr. Sedwick. Mr. Hubbell seconded the nomination. No other nominations were made

Mr. Herndon:	Aye
Mr. Sedwick:	Aye
Mr. Rogers:	Aye
Mr. Hubbell:	Aye
Mr. Matthews:	Aye

Nays: None

RE: **Approval of Minutes:** Mr. Hubbell moved, Mr. Sedwick seconded and carried to adopt the March 17, 2016 minutes. Ayes: Mr. Rogers, Mr. Hubbell, Mr. Herndon, Mr. Sedwick and Mr. Matthews. Nays: None.

RE: **Public Comment:** None

RE: **Board of Supervisor Action:**

- **Award of Contracts for Airport Consulting Services -** Mr. Hildebrand stated the county usually retains one consulting firm. This year, as suggested by DOAV, two consultants were retained; Delta Airport Consultants and Talbert & Bright.
- **Renewal of Contract with Eastern Aviation Fuels -** Mr. Hildebrand said the contract has been renewed.

- **Airport Obstruction Removal Project** - The Board of Supervisors approved the contract with Delta Airport Consultants and to hire a firm to perform the independent fee. Mr. Hildebrand chose to expand on this subject later in the meeting.
- **Appointments to Boards, Commissions, and Committees** - The Board of Supervisors appointed Dan Rogers to the Airport Commission.

RE: Airport Operation/Project Update:

- **DOAV Airport Sustainability Plan** - Mr. Jarrell gave details concerning the findings of the committee. He explained the changes the Orange County Airport is implementing and will be implementing from the study.
- **Airport Obstruction Removal/Land Services** - Mr. Hildebrand reminded the Commission that this project had been postponed to perform the required environment assessment. After receiving the findings of the assessment, the obstruction removal project can now begin. This is the final phase to complete RW26 approaches. Mr. Hildebrand also stated the project will be county funded. Grants will be obtained as segments of the project are completed.
- **Jack's Aircraft** – Chairman Matthews stated Jack's Aircraft needed additional maintenance space. Discussion ensued about where that space might be found.

RE: Commission Comment: Mr. Rogers asked for copies of the Airport Layout Plan, ACIP, and other pertinent documents that would be helpful for him to review.

The commission also thanked staff for their work for the airport.

RE: Adjourn: Mr. Sedwick motioned to adjourn at 7:01 pm; Mr. Hubbell seconded and carried to adjourn. Ayes: Mr. Sedwick, Mr. Matthews, Mr. Hubbell, Mr. Herndon and Mr. Rogers. Nays: None.



Chairman