

At a regular meeting of the Orange County Community Policy and Management Team (CPMT) held on Thursday, June 30, 2016 beginning at 1:00 p.m., in the Meeting Room of the Sedwick Building, 146 Madison Road, Orange, Virginia. Present: Lynne, Blythe, Letitia Douthit, Elizabeth Middleton, Wanda Apperson, Vickie Baker, Susan Aylor, and Joseph Nagel. Also present: District Five Supervisor, Lee Frame

Mrs. Douthit called the meeting to order at 1: 11 p.m.

RE: NEW BUSINESS

RE: CLOSED SESSION

Mrs. Baker moved at 1:15 p.m. that we enter closed session pursuant to Virginia Code Section 2.1-344. At this time, cases in regards to the youth on the case agenda were reviewed and discussed.

Mrs. Baker then moved to exit closed session at 2:46 p.m., all were in favor.

Ms. Blythe made a motion to approve all funding for the cases that were discussed and approved during closed session at 2:46 p.m., seconded by Mrs. Baker, all were in favor.

RE: READING AND APPROVAL OF PREVIOUS MINUTES

The minutes from the May 26, 2016 meeting were approved after a motion from Mrs. Baker without changes, and a second by Ms. Blythe, all were in favor. The minutes from the February 04, 2016 meeting were tabled.

RE: PUBLIC APPEARANCES

None at this time

RE: REPORT OF AGENCIES

RE: GOVERNMENT REPRESENTATIVE

Table to the next meeting. Mrs. Vines was taking supplies to the West Virginia flood victims the day of the rescheduled June meeting. It was reported the Office on Youth took 24 youth to Kings Dominion on June 29th thank to a community donation. Everyone seemed to have a great time.

RE: DEPARTMENT OF SOCIAL SERVICES

Mrs. Middleton reported that Orange DSS send two representatives to the most recent Regional CPMT meeting and that 4 out of 5 localities present reviewed documents used by their CPMT. DSS also has a change in legal services with Kara Jenkins coming on board as their legal counsel. Mrs. Middleton also reports that they are almost fully staffed and there are two new social workers, one for foster care and one for CPS. In addition, Debbie Curley is retiring.

RE: HEALTH DEPARTMENT

Ms. Apperson informed the group that there has been a reduction in staff due to various reasons. Kathy Wright, along with two nurses from Fauquier are retiring. Culpeper is in the process of hiring a nurse and Orange is fully staffed at this time. Mrs. Apperson also reported that STD's are on the rise in Orange but no pattern has been determined at this time. Lastly, Ms. Apperson reported that Connie Corbin is in Culpeper at the UVA practice for gyn services for SA mothers.

RE: DEPARTMENT OF JUVENILE JUSTICE

Absent

RE: COMMUNITY SERVICES BOARD

Ms. Blythe discussed the Regional CPMT and how it can be used as a vehicle to share wisdom, experiences, etc. The group will have no voting authorization. At this time, the group is looking at common documentation, utilization review by possible third party, a place to discuss ideas and CANS review. The CSB has also started Rapid Access for outpatient clinics. The intake process had to be revamped. Ms. Blythe also reports the building in the Town of Orange is used for offices and not as a clinic. Lastly, use (540) 825-5656 to access new waivers and screenings. The ID/DD waivers are being consolidated and the ARC of VA website is very helpful.

RE: ORANGE COUNTY PUBLIC SCHOOLS

The schools report that they are ending a year and planning for the new year.

RE: PRIVATE PROVIDER

Nothing at this time.

RE: PARENT REPRESENTATIVE

No representative at this time

RE: CSA COORDINATOR

Mrs. Douthit discussed CANS 2.0. It is reportedly more user friendly and can generate reports.

RE: COMMITTEES

FINANCE – The June 28th, 2016 Board of Supervisors supplemental request and monthly report was distributed to present members.

RE: UNFINISHED BUSINESS

Nothing at this time

RE: INFORMATION ITEMS

Nothing at this time

RE: ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 3:23 p.m.

Respectfully Submitted
Alisha Vines – CPMT Vice-Chairman
07/21/16

ORANGE COUNTY, VIRGINIA
OFFICE ON YOUTH

ALISHA L. I. VINES
DIRECTOR

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ADDRESS:
146 MADISON ROAD
SUITE 205
ORANGE, VA 22960

To: Orange County Board of Supervisors

From: Alisha Vines, Office on Youth Director *AV*

Through: Bryan David, County Administrator *BD*

Date: June 21, 2016

Subject: Update on Comprehensive Services Act (CSA) Expenditures and Monthly Report

Please find attached the CSA report that includes actual expenditures through May 31, 2016 and projected expenses for the remainder of the fiscal year. As a reminder, due to the nature of CSA billing, our reporting is always a month behind meaning, these expenses are those incurred through the end of April. At this time, we are projecting expenses in excess of the original FY16 budgeted amounts by approximately \$274,975 of which the County is responsible for approximately \$152,815. Our office has requested a supplemental appropriation for both the estimated local share (\$152,815) and the state reimbursement (\$122,160).

Additionally, a supplemental appropriation totaling \$274,975 is proposed for the CSA program based on the latest estimates. This amount will be shared according to the appropriate formulas with the state (\$152,815 local, \$122,160 state). The local portion will clear the remaining FY16 contingency line item and require another \$32,266 from the CVRJ FY17 operating reserve bring the remaining balance to \$97,758.

As always, we thank you for your continued support. Please read over the attached report and let myself or Letitia know if you have any questions.

Recommendation: If the Board agrees, the following motion would be in order.

Supervisor _____ moved and Supervisor _____ seconded a motion to appropriate the additional funds needed for the FY16 CSA program as estimated and outlined above.

cc: Letitia Douthit
File



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ORANGE COUNTY, VA
BUDGET AMENDMENTS JOURNAL ENTRY PROOF

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LN	ORG ACCOUNT	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION LINE DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR	
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2016	12	568 06/28/2016	BAMEND	BA 0628162	BUA BA 0628162	1				
1	49140001 45900		Contingency Fund	Contingency		157,048.58	-120,548.58	36,500.00		
	1100-491400-45900-9-11-00-0000-000-00000-			Xfer for CSA Expenses	06/28/2016					
2	49140001 45920		Contingency Fund	Reserve-FY17 CVRJ Budget		160,025.00	-32,266.42	127,758.58		
	1100-491400-45920-9-11-00-0000-000-00000-			Xfer for CSA Expenses	06/28/2016					
3	30045050 36125		Cat Aid-State-OOY	Cat Aid-State-CSA		-991,335.00	-122,160.00	-1,113,495.00		
	1100-300450-36125 -5-53-26-0000-000-00000-			Xfer for CSA Expenses	06/28/2016					
4	45351001 43270		Comp Services Act Pool	Res Congregate Care		401,852.00	-135,784.00	266,068.00		
	1100-453510-43270-5-53-00-0000-000-00000-			Xfer for CSA Expenses	06/28/2016					
5	45351001 43275		Comp Services Act Pool	Foster Care		350,000.00	-74,385.00	275,615.00		
	1100-453510-43275-5-53-00-0000-000-00000-			Xfer for CSA Expenses	06/28/2016					
6	45351001 43276		Comp Services Act Pool	Congregate Care Ed Serv		175,000.00	98,175.00	273,175.00		
	1100-453510-43276-5-53-00-0000-000-00000-			Xfer for CSA Expenses	06/28/2016					
7	45351001 43277		Comp Services Act Pool	SpEd (IEP) Priv Day Placement		400,000.00	533,737.00	933,737.00		
	1100-453510-43277-5-53-00-0000-000-00000-			Xfer for CSA Expenses	06/28/2016					
8	45351001 43280		Comp Services Act Pool	Comm Based Services		519,428.00	-145,018.00	374,410.00		
	1100-453510-43280-5-53-00-0000-000-00000-			Xfer for CSA Expenses	06/28/2016					
9	45351001 43285		Comp Services Act Pool	SpEd Wrap		25,443.00	-2,973.00	22,470.00		
	1100-453510-43285-5-53-00-0000-000-00000-			Xfer for CSA Expenses	06/28/2016					
10	45351001 43290		Comp Services Act Pool	NM Community Based Services		28,277.00	1,223.00	29,500.00		
	1100-453510-43290-5-53-00-0000-000-00000-			Xfer for CSA Expenses	06/28/2016					
** JOURNAL TOTAL								0.00		



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ORANGE COUNTY, VA
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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CLERK: gbradley

YEAR PER JNL
SRC ACCOUNT

EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2016 12 568								
BUA 49140001-45900					Contingency	5		120,548.58
06/28/2016 BA	0628162 BAMEND BA	0628162	0628162		Xfer for CSA Expenses			
BUA 49140001-45920					Reserve-FY17 CVRJ Budget	5		32,266.42
06/28/2016 BA	0628162 BAMEND BA	0628162	0628162		Xfer for CSA Expenses			
BUA 30045050-36125					Cat Aid-State-CSA	5		122,160.00
06/28/2016 BA	0628162 BAMEND BA	0628162	0628162		Xfer for CSA Expenses			
BUA 45351001-43270					Res Congregate Care	5		135,784.00
06/28/2016 BA	0628162 BAMEND BA	0628162	0628162		Xfer for CSA Expenses			
BUA 45351001-43275					Foster Care	5		74,385.00
06/28/2016 BA	0628162 BAMEND BA	0628162	0628162		Xfer for CSA Expenses			
BUA 45351001-43276					Congregate Care Ed Serv	5	98,175.00	
06/28/2016 BA	0628162 BAMEND BA	0628162	0628162		Xfer for CSA Expenses			
BUA 45351001-43277					SpEd (IEP) Priv Day Placement	5	533,737.00	
06/28/2016 BA	0628162 BAMEND BA	0628162	0628162		Xfer for CSA Expenses			
BUA 45351001-43280					Comm Based Services	5		145,018.00
06/28/2016 BA	0628162 BAMEND BA	0628162	0628162		Xfer for CSA Expenses			
BUA 45351001-43285					SpEd Wrap	5		2,973.00
06/28/2016 BA	0628162 BAMEND BA	0628162	0628162		Xfer for CSA Expenses			
BUA 45351001-43290					NM Community Based Services	5	1,223.00	
06/28/2016 BA	0628162 BAMEND BA	0628162	0628162		Xfer for CSA Expenses			
							.00	.00
BUA 1100-29950					Appropriations			122,160.00
06/28/2016 BA	0628162 BAMEND BA	0628162	0628162					
BUA 1100-29960					Estimated Revenue		122,160.00	
06/28/2016 BA	0628162 BAMEND BA	0628162	0628162					
SYSTEM GENERATED ENTRIES TOTAL							122,160.00	122,160.00
JOURNAL 2016/12/568 TOTAL							122,160.00	122,160.00



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ORANGE COUNTY, VA
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
1100 General Fund	2016 12	568	06/28/2016	Appropriations		122,160.00
1100-29950				Estimated Revenue	122,160.00	
1100-29960						
				FUND TOTAL	122,160.00	122,160.00

** END OF REPORT - Generated by Glenda Bradley **

June 20, 2016

COMPREHENSIVE SERVICES FOR AT-RISK YOUTH AND FAMILIES
ORANGE COUNTY COMMUNITY POLICY & MANAGEMENT TEAM
ORANGE COUNTY FAMILY ASSESSMENT & PLANNING TEAM



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Orange County Children’s Services Act Program Report –
June 2016

FY16 County budget: \$1,900,000.00

FY 16 YTD Expenses as of 05/31/2016 (which are expenses thru April):

	<u>Expenses</u>	<u>Projections</u>	<u>Total</u>	<u>FY16 Budget</u>
43270 Residential Congregate Care	219,956.15	46,110.65	\$266,066.80	401,852
43275 Foster Care	165,735.21	109,880.19	\$275,615.40	350,000
43276 Congregate Care ED Serv	196,882.70	76,292.30	\$273,175.00	177,349
43277 SpEd (IEP) Priv Day Placement	578,124.25	355,613.00	\$933,737.25	400,000
43280 Community Based Serv	301,400.18	73,009.97	\$374,410.15	519,428
43285 Sp ED Wrap - CBS	14,469.25	8,000.00	\$22,469.25	23,094
43290 Non-Mandated - CBS	19,455.00	10,045.00	\$29,500.00	28,277
	\$1,496,022.74	678,951.11	\$2,174,973.85	1,900,000

Thank you for your continued support, as of May 31, 2016, current projections are over budget by approximately \$274,974 for FY16. The teams have worked very hard to provide the services needed and stay within the budgeted amount, however, it has been a busy year with many new cases opened. As of May 31, 2016, we have provided services to 126 At Risk Youth/Families compared to 99 Youth/Families at this same time in 2015.

Thank you.
Respectfully Submitted,

Letitia Douthit
Orange County CSA Coordinator