

# ORANGE COUNTY BOARD OF SUPERVISORS

## ACTION AGENDA

TUESDAY, MAY 24, 2016

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### 4:00 P.M. BOARD OF SUPERVISORS WORKSESSION (*Held Before Regular Meeting*)

#### 1. Worksession

- a. Proposed Ordinance Amendments for Home-Based Businesses: Josh Frederick, Planning and Zoning Director  
*By consensus, the Board authorized staff to advertise for and schedule a public hearing for proposed ordinance amendments for home-based businesses on Tuesday, June 14, 2016 at 7:00 p.m.*
- b. Juvenile and Domestic Relations Clerk's Office Project: R. Bryan David, County Administrator  
*By consensus, the Board authorized staff to proceed with engaging Wiley|Wilson to prepare a proposed scope of work, budget, and schedule for the Clerk's Office project design, with the understanding that additional Board action would be required if the contract price exceeded \$15,000.*
- c. FY18 - FY22 Capital Improvements Plan: R. Bryan David, County Administrator  
*By consensus, the Board deferred this item to the June 14, 2016 Worksession for additional discussion and consideration.*

### 5:00 P.M.

#### 1. CALL TO ORDER

- a. Pledge of Allegiance

#### 2. ADOPTION OF AGENDA

*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the agenda as modified.*

#### 3. SPECIAL PRESENTATIONS AND APPEARANCES

- a. Presentation of a Resolution of Appreciation for Winston L. Sides: Chairman Frame
- b. Presentation Regarding Impact! VA 2016: John Miller, Director of Missions, The Goshen Baptist Association  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to waive building permit fees for the Impact! VA 2016 program, in an amount not to exceed \$500, with the understanding that payment for this waiver would be paid from Line Item 1100-49210001-45650 (Refunds by Supervisors).*
- c. Presentation from the Germanna Foundation: Steven Hein, Chief Operating Officer
- d. Update from Dominion regarding Remington-Pratts-Gordonsville Transmission Line Project: Susan King, External Affairs Representative

#### 4. CONSENT AGENDA

- a. FY16 Budget Amendments (Supplementals and Transfers): Glenda Bradley, Finance Director  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved the FY16 budget amendments, as presented.*
- b. Renewal of the Contract with Baker & Taylor for Library Materials: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to renew Cooperative Contract 2012-71500-01 with Baker & Taylor, Inc. for a one (1) year term, effective July 1, 2016 through June 30, 2017, as presented.*
- c. Renewal of the Contracts with Advanced Network Systems and DominionTek for IT Support Services: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to renew Cooperative Contracts ANS-01-15LC and DT-00-15LC with Advanced Network Systems and DominionTek for IT Support Services, representing the second of four (4) possible one (1) year renewals, as presented.*

- d. Renewal of the Contract with Eastern Aviation Fuels, Inc. for Aviation Fuel: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to renew the contract with Eastern Aviation Fuels, Inc. for a one (1) year term, with said term commencing July 31, 2016 and expiring July 30, 2017, as presented.*
- e. Renewal of the Contract with Sheehy Ford for Vehicle Upfitting Services: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to renew Contract SFR-00-16MA with Sheehy Ford of Richmond for a one (1) year term, representing the first of four (4) possible renewals, effective September 24, 2016 through September 23, 2017, as presented.*
- f. Renewal of the Contract with Goodwill Industries of the Valleys, Inc. for Operation of the Orange Workforce Center: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to renew the Memorandum of Understanding between the Culpeper Workforce Investment Board and Orange County for the office space located in the basement of the Belleview Building used as the Workforce Investment Board Satellite Office, for a period of one (1) year, as presented.*
- g. Approval of the Performance Agreement with Lohmann Corporation: Tommy Miller, Economic Development Director  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized the Chairman to execute the Commonwealth's Opportunity Fund Performance Agreement with Lohmann Corporation, as presented.*
- h. Minutes  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved the May 10, 2016 Regular Meeting minutes, as presented.*

**5. NEW BUSINESS**

- a. Renewal of the Contract with R. M. Soderquist for Landfill Operations: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized staff to renew Contract RMS-00-15KH with R.M. Soderquist for operation of the Orange County Landfill for a one (1) year term, representing the second of four (4) possible renewals, effective September 1, 2016 through August 31, 2017, as presented.*

**6. OLD BUSINESS**

**7. DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS**

- a. Potential Conversion to Procurement Cards from Credit Cards: Glenda Bradley, Finance Director
- b. Finance Quarterly Report: Glenda Bradley, Finance Director
- c. FY17 Compensation Board Salary Compression Funding for Sheriff's Office: Glenda Bradley, Finance Director
- d. Office on Youth Quarterly Report: Alisha Vines, Office on Youth Director

**8. COUNTY ATTORNEY'S REPORT: Thomas Lacheney, County Attorney**

- a. Ordinance Regarding Landfill / Trash Decals  
*By consensus, the Board authorized staff to advertise for and schedule a public hearing for proposed ordinance amendments for landfill / trash decals on Tuesday, June 14, 2016 at 7:00 p.m.*
- b. Amendment to the Taxation Ordinance Regarding the Annual Requirements for Personal Property Tax Returns  
*By consensus, the Board authorized staff to advertise for and schedule a public hearing for proposed ordinance amendments regarding the annual requirements for personal property tax returns on Tuesday, June 14, 2016 at 7:00 p.m.*

**9. COUNTY ADMINISTRATOR'S REPORT: R. Bryan David, County Administrator**

- a. Summary of Board of Equalization (BOE) Actions
- b. Germanna-Wilderness Area Plan (GWAP) Update

- c. Barbourville Cell Tower Special Use Permit (SUP)  
*By consensus, the Board requested that staff contact Community Wireless Structures, LLC (CWS) regarding how to proceed in addressing the blocked site entrance.*

**10. BOARD COMMENT**

**11. INFORMATIONAL ITEMS (NO ACTION REQUIRED)**

- a. March 17, 2016 Rapidan Service Authority Minutes
- b. April 5, 2016 Culpeper Soil and Water Conservation District Minutes
- c. CSA Monthly Report: Alisha Vines, Office on Youth Director
- d. VDOT Monthly Report for May: D. Mark Nesbit, Warrenton Residency Administrator
- e. Virginia Association of Counties (VACo) 2016 Legislative Summary

**12. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES**

*By consensus, the Board appointed Doug Rogers as the District 5 Representative on the Economic Development Authority, filling the unexpired four-year term of Winston Sides, with said term commencing immediately, and expiring on December 31, 2016.*

*By consensus, the Board re-appointed Christine Kastan as the District 1 Representative on the Library Board of Trustees for a four-year term, with said term commencing July 1, 2016, and expiring on June 30, 2020.*

*By consensus, the Board re-appointed Selven Powell as the District 5 Representative on the Library Board of Trustees for a four-year term, with said term commencing July 1, 2016, and expiring on June 30, 2020.*

*By consensus, the Board appointed James "Jim" Hutchison as the District 5 Representative on the Planning Commission, filling the unexpired four-year term of Nigel Goodwin, with said term commencing June 3, 2016, and expiring on March 31, 2020.*

*By consensus, the Board re-appointed Jennifer Bryington as the District 4 Representative on the Social Services Advisory Board for a four-year term, with said term commencing July 1, 2016, and expiring on June 30, 2020.*

**13. CALENDAR**

- a. Consideration of Scheduling Public Hearing Regarding Text Amendments for Home-Based Businesses

**6:00 P.M. RECESS FOR DINNER**

**7:00 P.M.**

**14. PUBLIC COMMENT**

**15. PUBLIC HEARING**

**HEARING #1**

**PROPOSED AMENDMENTS TO THE SUBDIVISION ORDINANCE**

The Board of Supervisors will consider an amendment to Article VIII (Hydrogeologic Test Requirements) of the Orange County Subdivision Ordinance, specifically to Section 54-212 (Applicability). This amendment would remove the requirement for hydrogeologic testing for all new major subdivisions (i.e. subdivisions of 8 lots or greater), and would instead require the testing for major subdivisions when a preliminary plat is required (i.e. subdivisions of greater than 50 lots).

*On the motion of Mr. Johnson, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the ordinance approving amendments to Article VIII (Hydrogeologic Test Requirements), Section 54 (Subdivisions), of the Orange County Code of Ordinances concerning the applicability of hydrogeologic testing, as modified.*

**CLOSED MEETING**

- Discussion, consideration, or interviews of prospective candidates for employment; or assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the public body. - §2.2-3711(A)(1) of the Code of Virginia

- Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. - §2.2-3711(A)(5) of the Code of Virginia
- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(7) of the Code of Virginia

**ADJOURN**