

BOARD OF SUPERVISORS MINUTES

SEPTEMBER 22, 2020

At a Regular Meeting of the Orange County Board of Supervisors held on Tuesday, September 22, 2020, beginning at 5:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: James P. Crozier, Chairman; R. Mark Johnson, Vice Chairman; James K. White; S. Teel Goodwin; and Lee H. Frame. Also present: Theodore L. Voorhees, County Administrator; Thomas E. Lachenev, County Attorney; and Alyson A. Simpson, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the agenda, as modified. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: SPECIAL PRESENTATIONS AND APPEARANCES

RE: LEGISLATIVE PRIORITIES UPDATE FOR 2021

Eldon James, Rappahannock-Rapidan Regional Legislative Liaison, provided an update to the Board on legislative matters. He reviewed the status of the current General Assembly Session; reported on key pieces of legislation; summarized various budget discussions; and shared his projections for the General Assembly Session in 2021.

Discussion ensued among the Board regarding: the involvement of various State agencies in the legislative process.

The Board thanked Mr. James for his presentation.

RE: CONSENT AGENDA

On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board adopted the Consent Agenda, as presented.

RE: FY21 BUDGET AMENDMENTS (SUPPLEMENTALS AND TRANSFERS)

As part of the Consent Agenda, the Board approved the following budget amendments, as presented:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BUDGET	BUDGET CHANGE	AMENDED BUDGET
30046009-37010	Federal Grant - SAFER	\$ 0.00	\$ (107,500.00)	\$ (107,500.00)
43220020-46025	Marketing Expenses	0.00	45,000.00	45,000.00
43220020-45500	Training Expenses - Other	0.00	10,000.00	10,000.00
43220020-46505	Personal Protective Equip.	0.00	45,000.00	45,000.00
43220020-43125	Employee Physicals	0.00	7,500.00	7,500.00
30052001-39900	Appropriated Fund Balance	(2,705,294.00)	(6,019.00)	(2,711,313.00)
43120001-43360	Vehicle Repair/Maintenance	105,000.00	6,019.00	111,019.00
TOTALS		\$ (2,600,294.00)	\$ 0.00	\$ (2,600,294.00)

RE: ADOPTION OF AN AMENDMENT TO THE BOARD OF SUPERVISORS' BYLAWS

As part of the Consent Agenda, the Board adopted amendments to its Bylaws related to public comment, as presented.

RE: RENEWAL OF THE CONTRACT FOR PROPERTY AND CASUALTY INSURANCE
As part of the Consent Agenda, the Board renewed the contract with Indaco Risk Advisors for a one-year term, with said term expiring on September 30, 2021, as presented.

RE: RENEWAL OF THE CONTRACT FOR VETERINARY SERVICES
This item was struck from the agenda.

RE: REQUEST FROM VDOT FOR SECONDARY STREET ACCEPTANCE IN WILDERNESS SHORES; SECTION 4

As part of the Consent Agenda, the Board adopted the following resolution, as presented:

RESOLUTION TO REQUEST QUAIL MEADOW LANE (WILDERNESS SHORES SUBDIVISION, SECTION 4) BE ACCEPTED INTO THE SECONDARY SYSTEM OF STATE HIGHWAYS IN ORANGE COUNTY, VIRGINIA

WHEREAS, the eligible street described on the attached VDOT AM-4.3 Form, fully incorporated herein by reference, is shown on a plat recorded in the Clerk's Office of the Circuit Court of Orange County; and

WHEREAS, the street described has been developed in Orange County and has been constructed in accordance with the plans submitted to and approved by the Virginia Department of Transportation, and the street has been inspected by the Office of the Land Development Engineer and found to be acceptable in the State Highway System;

NOW, THEREFORE, BE IT RESOLVED, on this 22nd day of September, 2020, that the Orange County Board of Supervisors hereby requests that the Virginia Department of Transportation add the described street listed on the attached VDOT AM-4.3 Form to the Secondary System of State Highways in Orange County, pursuant to Section 33.2-705 of the Code of Virginia, as amended, and the Subdivision Street Requirements; and

BE IT FURTHER RESOLVED, that the Board of Supervisors guarantees a clear and unrestricted right-of-way and any necessary easements for cuts, fills, and drainage.

RE: REQUEST FROM VDOT FOR SECONDARY STREET ACCEPTANCE IN WILDERNESS SHORES; SECTION 7

As part of the Consent Agenda, the Board adopted the following resolution, as presented:

RESOLUTION TO REQUEST RIVER BEND DRIVE, MOURNING DOVE DRIVE, AND MALLARD LANE (WILDERNESS SHORES SUBDIVISION, SECTION 7) BE ACCEPTED INTO THE SECONDARY SYSTEM OF STATE HIGHWAYS IN ORANGE COUNTY, VIRGINIA

WHEREAS, the eligible streets described on the attached VDOT AM-4.3 Form, fully incorporated herein by reference, are shown on a plat recorded in the Clerk's Office of the Circuit Court of Orange County; and

WHEREAS, the streets described have been developed in Orange County and have been constructed in accordance with the plans submitted to and approved by the Virginia Department of Transportation, and the streets have been inspected by the Office of the Land Development Engineer and found to be acceptable in the State Highway System;

NOW, THEREFORE, BE IT RESOLVED, on this 22nd day of September, 2020, that the Orange County Board of Supervisors hereby requests that the Virginia Department of Transportation add the described streets listed on the attached VDOT AM-4.3 Form to the

Secondary System of State Highways in Orange County, pursuant to Section 33.2-705 of the Code of Virginia, as amended, and the Subdivision Street Requirements; and

BE IT FURTHER RESOLVED, that the Board of Supervisors guarantees a clear and unrestricted right-of-way and any necessary easements for cuts, fills, and drainage.

RE: MINUTES

As part of the Consent Agenda, the Board approved the following minutes:

- September 8, 2020 Regular Meeting

RE: NEW BUSINESS

RE: AWARD OF THE CONTRACT FOR PUBLIC SAFETY BUILDING FURNITURE

Amanda Amos, Procurement Coordinator, stated that furniture was needed for the new Public Safety Building and Herman Miller, Inc. had been identified through a Cooperative Contract with American Office. She indicated that furniture and installation for the selected offices of the Public Safety Building would not exceed \$300,000. Ms. Amos added that funding was available in the Capital Improvements Plan for this purchase.

Discussion ensued among the Board regarding: the offices that would be furnished with this contract; the type of furniture being considered; input from the Board and the departments that would be utilizing the furniture; and the desire to see an inventory of the furniture to be purchased.

On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 5-0, the Board authorized the use of Cooperative Contract #2020000622 with American Office for the purchase and installation of Herman Miller, Inc. furniture for the Public Safety Building, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: BOARD OF EQUALIZATION SUMMARY OF ACTIONS

Stephanie Straub, Assistant to the County Administrator, provided a summary of the actions of the Board of Equalization. She explained that appeal applications had been considered and processed for 81 parcels, of which 78 were residential and 3 were commercial. Ms. Straub noted that the majority of the appeals resulted in a decrease in improved value. Further, she requested the Board's consideration to schedule a worksession to discuss the plan for the next reassessment cycle.

Discussion ensued among the Board regarding: the average number of appeals that had been received in past years; discussion of the reassessment process and the option to bring the service in-house; and understanding of the frequency of the reassessment.

By consensus, the Board agreed to schedule a worksession to discuss the plan for the next reassessment cycle, as presented.

RE: REQUESTED STAFF ADDITIONS FOR FY21

Glenda Bradley, Assistant County Administrator for Management Services, explained that, because of meeting format changes, additional technology support, and increasing public safety technology uses, three (3) additional positions were proposed for the General Fund for the latter half of FY21. She indicated that because the positions were needed to assist with the County's COVID-19 pandemic response, any costs incurred prior to December 31, 2020 could be charged to the County's CARES Act allocation.

Ms. Bradley noted that two (2) additional Deputy positions were requested for the Sheriff's Office, which would allow for regular security to be provided at Board meetings and would staff the "three-beat" deployment plan currently operated by the Sheriff in a short-staffed version. An additional System Administrator position was requested in Information Technology to address the increased amount of technology that required support, both for pandemic response and to support the increase in public safety technology uses.

Ms. Bradley stated that the suggested funding source for the request was appropriated General Fund balance. At the end of FY20, a total balance remained in the Sheriff's Law Enforcement budget that was sufficient to cover the request.

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board amended the FY21 budget by re-appropriating funds in the amount of \$119,711 from the General Fund balance in order to fund the addition of two (2) Deputy positions and one (1) System Administrator position, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: OLD BUSINESS

There were no matters for Old Business at this time.

RE: DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS

RE: LANDFILL EXPANSION; CELL NO. 2

Kurt Hildebrand, Assistant County Administrator for Operations, updated the Board on the Landfill Expansion for Cell No. 2. He explained that the project was shown to begin in FY21, which would encompass the design and construction phase of the new cell. Mr. Hildebrand presented the proposed project timeline to the Board for its information, adding that Draper Aden had already begun the design work.

Discussion ensued among the Board regarding: the speed at which the current cell was being filled; and the overall process for filling and closing the various cells over the years.

The Board took the information regarding the Landfill Expansion under advisement, and there was no action taken at this time.

RE: COUNTY ATTORNEY'S REPORT

The County Attorney had nothing to report on at this time.

RE: COUNTY ADMINISTRATOR'S REPORT

RE: BOARD OF SUPERVISORS' TWO-YEAR STRATEGIC PRIORITIES; FY21 - FY22

Theodore L. Voorhees, County Administrator, indicated that the Board held a retreat in July, at which time its Strategic Priorities were reviewed. He explained that three (3) priorities were removed and a new priority was added to include concepts around completion of current priorities and staff capacity. Mr. Voorhees presented the new Strategic Priorities for the Board's consideration.

On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board adopted its Two-Year Strategic Priorities for FY2020-2021 to FY2021-2022, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: BOARD COMMENT

Supervisor Goodwin thanked the Board for the recognition of S. Teel Goodwin Day on September 15, 2020.

RE: INFORMATIONAL ITEMS

The Board received the following correspondence for its information:

- Parks and Recreation Quarterly Report
- Emergency Communications Center Semi-Annual Report
- August 4, 2020 Culpeper Soil and Water Conservation District Minutes
- March 10, 2020 Airport Commission Minutes

RE: APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

By consensus, the Board appointed Cliff Barnes as an At-Large Representative on the Rappahannock-Rapidan Community Services Board, filling the unexpired three-year term of Marcia Brose, with said term commencing immediately and expiring on December 31, 2021.

RE: CALENDAR

The Board received copies of its calendar of meetings for the months of September 2020, October 2020, and November 2020.

RE: CONSIDERATION TO SCHEDULE A PUBLIC HEARING FOR SUP 20-01 (MID-ATLANTIC PYROTECHNIC ARTS GUILD)

By consensus, the Board agreed to defer action on scheduling the public hearing for SUP 20-01 for thirty (30) days.

RE: PUBLIC COMMENT

At 5:42 p.m., Chairman Crozier opened the floor for public comment.

The following individuals spoke:

- Chris Ball, 27015 Tatum Road
- Howell Taylor, Resident of Orange
- Billy Foreman, 4497 Spotswood Drive
- Joshua Dermer, Lahore Road
- George Crouch, Resident of Gordonsville

There being no further speakers, public comment was closed at 5:52 p.m.

RE: ADJOURN

On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 5-0, the Board adjourned the meeting at 5:52 p.m. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

James P. Crozier, Chairman

Theodore L. Voorhees, County Administrator