

BOARD OF SUPERVISORS MINUTES**JANUARY 14, 2020**

At a Regular Meeting of the Orange County Board of Supervisors held on Tuesday, January 14, 2020, beginning at 5:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: James P. Crozier, Chairman; R. Mark Johnson, Vice Chairman; James K. White; S. Teel Goodwin; and Lee H. Frame. Also present: R. Bryan David, County Administrator; Thomas E. Lacheney, County Attorney; and Alyson A. Simpson, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board adopted the agenda, as modified. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: SPECIAL PRESENTATIONS AND APPEARANCES

RE: SERVICE AWARDS

This item was struck from the agenda.

RE: PRESENTATION OF CERTIFICATE OF APPRECIATION FOR MAGGIE SAMRA

Chairman Crozier presented a Certificate of Appreciation to Maggie Samra for her years of service on the Economic Development Authority. Collectively, the Board thanked Ms. Samra for her service.

RE: PRESENTATION OF TRIAD AWARDS

Supervisor Frame presented Triad Awards to Deputy Deauna Hopkins and Deputy Richard Bowen for their exceptional service to the senior community.

RE: CONSENT AGENDA

On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 5-0, the Board adopted the Consent Agenda, as presented.

RE: FY20 BUDGET AMENDMENTS (SUPPLEMENTALS AND TRANSFERS)

As part of the Consent Agenda, the Board approved the following budget amendments, as presented:

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | PREVIOUS BUDGET | BUDGET CHANGE | AMENDED BUDGET |
|----------------|-----------------------------|-----------------|---------------|----------------|
| 30033501-33250 | Miscellaneous | \$ (68,400.00) | \$ (1,000.00) | \$ (69,400.00) |
| 43120001-46355 | Police K-9 Supplies | 6,850.00 | 1,000.00 | 7,850.00 |
| 30030002-33625 | Donations - Triad | (4,481.00) | (750.00) | (5,231.00) |
| 43177002-46800 | Guardian Pendant Expenses | 4,414.00 | 750.00 | 5,164.00 |
| 30030006-33500 | Donations - Animal Shelter | (7,582.22) | (1,010.00) | (8,592.22) |
| 30030006-33500 | Donations - Animal Shelter | (7,582.22) | (1,822.00) | (9,404.22) |
| 30030006-33500 | Donations - Animal Shelter | (7,582.22) | (621.00) | (8,203.22) |
| 30030006-33500 | Donations - Animal Shelter | (7,582.22) | (2,000.00) | (9,582.22) |
| 43520003-43115 | Prof. Serv. - Emergency Vet | 122,670.22 | 1,010.00 | 123,680.22 |

| | | | | |
|----------------|-----------------------------|----------------------|----------------|----------------------|
| 43520003-43115 | Prof. Serv. - Emergency Vet | 122,670.22 | 1,822.00 | 124,492.22 |
| 43520003-43115 | Prof. Serv. - Emergency Vet | 122,670.22 | 621.00 | 123,291.22 |
| 43520003-43115 | Prof. Serv. - Emergency Vet | 122,670.22 | 2,000.00 | 124,670.22 |
| TOTALS | | \$ 398,735.00 | \$ 0.00 | \$ 398,735.00 |

RE: FY20 BUDGET AMENDMENTS FOR ORANGE COUNTY PUBLIC SCHOOLS

As part of the Consent Agenda, the Board approved a supplemental appropriation and budget amendment for FY20 for Orange County Public Schools in the amount of \$287,939.29, which included funding from the following sources:

- Carry forward of unspent funds from FY19 of \$29,120.00
- Other newly-awarded State funds of \$103,956.80
- Federal funds (over adopted budget estimates) of \$154,862.49

RE: RENEWAL OF THE CONTRACT WITH BOUND TREE MEDICAL, LLC

As part of the Consent Agenda, the Board authorized staff to renew the contract with Bound Tree Medical, LLC for a one (1) year term, effective December 27, 2019, with the option of four (4) renewals, per the original contract terms, as presented.

RE: MINUTES

As part of the Consent Agenda, the Board approved the following minutes:

- December 3, 2019 Worksession
- December 3, 2019 Regular Meeting
- December 17, 2019 Regular Meeting

RE: NEW BUSINESS

RE: REQUEST FOR LETTER OF SUPPORT FOR RAPPAHANNOCK-RAPIDAN COMMUNITY SERVICES' GRANT FUNDING

Alyson Simpson, Chief Deputy Clerk, presented a letter from Rappahannock-Rapidan Community Services requesting the Board's consideration to send a letter of support regarding their request for grant funding through the Commonwealth of Virginia's FTA Section 5310 Program. She noted the grant would be used to purchase seven (7) vehicles to be used for various transportation programs.

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized the County Administrator to send a letter of support to Rappahannock-Rapidan Community Services, on behalf of the Board of Supervisors, regarding their request for funding from the Commonwealth of Virginia to purchase a total of seven (7) vehicles to be used in their various transportation programs, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: AWARD OF THE CONTRACT FOR DRIVEWAY INSTALLATION AT THE P25 TOWER SITE IN BARBOURSVILLE

Amanda Amos, Procurement Coordinator, explained that staff had released a solicitation for driveway installation at the Barboursville P25 Tower Site. She indicated that two (2) responses were received.

Ms. Amos stated that staff's recommendation was to award the contract to Synchronized Construction. She noted the company was the apparent lowest responsive bidder at \$164,709.25.

Discussion ensued among the Board regarding: whether a timeline had been imposed on the project; and the amount of the other bid received.

On the motion of Mr. Goodwin, seconded by Mr. Johnson, which carried by a vote of 5-0, the Board authorized staff to enter into a contract with Synchronized Construction Services, Inc. for the driveway installation at Barbourville P25 Tower Site, per the bid price of \$164,709.25, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: OLD BUSINESS

There were no matters for Old Business at this time.

RE: DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS

RE: TAX RELIEF FOR THE ELDERLY AND HANDICAPPED INCOME; AND NET WORTH TABLES

Renee Pope, Commissioner of the Revenue, presented a request to the Board to amend the financial requirements related to tax relief for the elderly and handicapped program. She requested that the net income be increased to \$50,000 and the net worth be increased to \$120,000, indicating that the tables had not been modified since December, 2011.

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board approved the concept of increasing the net income and net worth tables for the tax relief for the elderly and handicapped program, as recommended by the Commissioner.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: JUVENILE & DOMESTIC RELATIONS COURT CITIZENS ADVISORY COUNCIL

Stephanie Straub, Director of Management Services, presented a request from Judge Ronald Morris to gauge the Board's interest in assisting with the establishment of a Juvenile and Domestic Relations Court Citizens Advisory Council. She noted the purpose of the group, probable composition of Council members, and the suggested frequency of meetings.

Discussion ensued among the Board regarding: the proposed frequency of meetings; and consideration for funding of associated meeting costs.

By consensus, the Board authorized staff to prepare a resolution establishing a Juvenile and Domestic Relations Court Citizens Advisory Council to be presented to the Board for consideration at the next meeting, as presented.

RE: COUNTY ATTORNEY'S REPORT

RE: EMPLOYMENT AGREEMENT FOR INTERIM COUNTY ADMINISTRATOR

On the motion of Mr. White, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized the Employment Agreement for Brenda Garton as Interim County Administrator, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: COUNTY ADMINISTRATOR'S REPORT
The County Administrator had nothing to report on at this time.

RE: PUBLIC COMMENT
At 5:30 p.m., Chairman Crozier opened the floor for public comment.

The following individuals spoke:

- Cheryl and Max Pushman, 16206 Madison Run Road, Gordonsville

There being no further speakers, public comment was closed at 5:37 p.m.

RE: BOARD COMMENT
Collectively, the Board thanked Mr. Bryan David for his service to the County of Orange as the County Administrator.

RE: INFORMATIONAL ITEMS
The Board received the following correspondence for its information:

- October 23, 2019 Rappahannock Rapidan Regional Commission Minutes
- September 19, 2019 Rapidan Service Authority Minutes
- VDOT Monthly Report for January

RE: APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES
By consensus, the Board re-appointed Donald Brooks as the District Three Representative on the Planning Commission for a four-year term, with said term commencing April 1, 2020 and expiring on March 31, 2024.

By consensus, the Board re-appointed James Hutchison as the District Five Representative on the Planning Commission for a four-year term, with said term commencing April 1, 2020 and expiring on March 31, 2024.

RE: CALENDAR
The Board received copies of its calendar of meetings for the months of January 2020, February 2020, and March 2020.

RE: CLOSED MEETING
At 5:40 p.m., Mr. Lacheney read the following motion authorizing Closed Meeting:

WHEREAS, the Orange County Board of Supervisors desired to discuss in Closed Meeting the following matters:

- Discussion and consideration of the appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the public body concerning Animal Control and the County Administrator. - §2.2-3711(A)(1) of the Code of Virginia
- Consultation with legal counsel employed or retained by the public body regarding specific legal matters requiring the provision of legal advice by such counsel concerning DEQ and school solar. - §2.2-3711(A)(7) of the Code of Virginia
- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body

concerning S-Power. - §2.2-3711(A)(8) of the Code of Virginia

WHEREAS, pursuant to §§2.2-3711 (A)(1), (A)(7), and (A)(8) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Orange County Board of Supervisors hereby authorized discussion of the aforesated matters in Closed Meeting.

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the resolution authorizing Closed Meeting, as presented. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: CERTIFICATION OF CLOSED MEETING

At 6:18 p.m., Ms. Simpson read the following resolution certifying Closed Meeting:

WHEREAS, the Orange County Board of Supervisors has, this day, adjourned into Closed Meeting in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Orange County hereby certified that to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applied, and ii) only such public business matters as were identified in the motion by which the said Closed Meeting was convened were heard, discussed or considered by it.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: ADJOURN

On the motion of Mr. Frame, seconded by Mr. White, which carried by a vote of 5-0, the Board adjourned the meeting at 6:18 p.m. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

James P. Crozier, Chairman

Brenda G. Garton, Interim County Administrator