

BOARD OF SUPERVISORS MINUTES

JANUARY 28, 2014

At a regular meeting of the Orange County Board of Supervisors held on Tuesday, January 28, 2014, beginning at 5:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: S. Teel Goodwin, Chairman; Lee H. Frame, Jr., Vice Chairman; Shannon C. Abbs; James P. Crozier; and James K. White. Also present: R. Bryan David, Interim County Administrator; Thomas E. Lachenev, County Attorney; and Alyson A. Simpson, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

Mr. Frame moved, seconded by Mrs. Abbs and carried, to adopt the agenda as modified. Ayes: Abbs, White, Goodwin, Crozier, Frame. Nays: None.

RE: CONSENT AGENDA

Mr. Frame moved, seconded by Mrs. Abbs and carried, to approve the Consent Agenda as presented.

RE: FY14 SUPPLEMENTAL APPROPRIATIONS

The Board approved the following supplemental appropriations as presented:

DEPARTMENT	ACCOUNT DESCRIPTION	AMOUNT	FUNDING SOURCE
Sheriff's Office	Employee Recognition	\$ 150.00	Donations
Sheriff's Office	Police K-9 Supplies	\$ 200.00	Donations
Sheriff's Office	Police K-9 Supplies	\$ 200.00	Donations
Sheriff's Office	Program Expenses	\$ 200.00	Donations
Subtotal Sheriff's Office		\$ 750.00	
Sheriff's Office	Program Expenses	\$ 710.50	Forfeited Assets
Subtotal Sheriff's Office		\$ 710.50	
Capital Project	Autopulse Replacement	\$ 6,462.00	RSAF Grant
Capital Project	Cardiac Monitors	\$ 43,004.00	RSAF Grant
Subtotal Capital Project		\$ 49,466.00	
Animal Shelter	Prof. Serv. - Emer. Vet	\$ 4,072.00	Donations
Animal Shelter	Prof. Serv. - Other Med.	\$ 343.00	Donations
Animal Shelter	Machinery & Equipment	\$ 400.00	Donations
Animal Shelter	Vaccinations	\$ 835.16	Donations
Subtotal Animal Shelter		\$ 5,650.16	
Orange County Library	Data Processing Serv.	\$ 2,995.19	E-Rate Funds
Subtotal Orange County Library		\$ 2,995.19	
Orange County Library	Data Processing Serv.	\$ 17,682.00	E-Rate Funds
Subtotal Orange County Library		\$ 17,682.00	

RE: AMENDMENT TO POSITION CONTROL AND CLASSIFICATION FOR LOCUST GROVE CHILD CARE

The Board authorized the following changes to the Position Control and Classification for the Locust Grove Child Care site:

<u>Current Position Title, Site, and Pay Grade</u>	<u>New Position Title, Site, and Pay Grade</u>
Lead Teacher #2, LGPS, Grade 8	Teacher #2, LGPS, Grade 3
No current position	Teacher #3 (substitute), LGPS, Grade 3

RE: RESOLUTION TO CORRECT CLERICAL ERROR CONTAINED IN THE LIBERTY RIDE RESOLUTION, ORIGINALLY ADOPTED ON OCTOBER 8, 2013

The Board adopted the following resolution as presented:

RESOLUTION TO CORRECT A CLERICAL ERROR CONTAINED IN THE LIBERTY RIDE RESOLUTION, ORIGINALLY ADOPTED ON OCTOBER 8, 2013

WHEREAS, on October 8, 2013, the Board of Supervisors adopted a Resolution of Appreciation for the Organizers and Property Owners of the 2nd Annual Liberty Ride; and

WHEREAS, the above referenced Resolution of Appreciation inadvertently included a clerical error naming "Eugene Brooking" as a local landowner; and

WHEREAS, said local landowner should correctly be named as "Mildred Brooking and Curtis Brooking"; and

WHEREAS, pursuant to the Bylaws of the Board, §VI, the Board has the authority to amend its Rules of Procedure and authorize this correction of the clerical error;

NOW, THEREFORE, BE IT RESOLVED, on this 28th day of January, 2014, that the Orange County Board of Supervisors hereby corrects the above referenced Resolution of Appreciation to strike "Eugene Brooking" and include "Mildred Brooking and Curtis Brooking."

RE: SUPPLEMENTAL APPROPRIATION TO ORANGE COUNTY PUBLIC SCHOOLS FOR GRANT PROCEEDS

The Board approved the following supplemental appropriations to Orange County Public Schools as presented:

FUND / PROGRAM	AMOUNT	FUNDING SOURCE
Operating Fund		
School Security Equipment Grant	\$ 75,876.00	Grant
IDEA - Part B	\$ 42,423.00	Grant
Subtotal Operating Fund	\$ 118,299.00	

RE: MINUTES

The Board approved the following minutes:

- January 7, 2014 Special Meeting
- January 14, 2014 Regular Meeting

Ayes: Abbs, White, Goodwin, Crozier, Frame. Nays: None.

RE: PUBLIC APPEARANCES

RE: BUSINESS SPOTLIGHT

Annette Barrette, Owner of Lacy's Florist, appeared before the Board to spotlight her business. She explained that she purchased Lacy's Florist three (3) years ago, but was proud that her business had an existing 70-year legacy in the County. Ms. Barrette indicated that she employed five (5) individuals, and she recently opened a gift line, expanded event planning, and now offers tuxedo rentals. She concluded by sharing her community involvement, and her hopes to build availability and visibility in the new year.

The Board thanked Ms. Barrette for her presentation.

RE: VIRGINIA DEPARTMENT OF TRANSPORTATION UPDATE

D. Mark Nesbit, Warrenton Residency Administrator, provided an update to the Board. He explained that there were currently two projects in Orange County with contracts - a district-wide guard rail improvement project and a plant mix project. Mr. Nesbit briefly summarized projects that were planned in Orange County for 2014, and expressed that VDOT was currently working through winter maintenance issues.

Discussion ensued among the Board regarding: the review and implementation of the timing at the new signals on Route 3; the advisory role of VDOT; and their potential assistance with citizen issues.

The Board thanked Mr. Nesbit for his update.

RE: ANIMAL SHELTER BI-ANNUAL REPORT

Elizabeth Hamilton, Animal Shelter Director, presented the Bi-Annual Report to the Board, which included information on the following:

- Major projects anticipated for 2014;
- Fundraising efforts;
- Recent recognitions and awards;
- Rabies clinics planned for 2014; and
- New adoption venue in Fredericksburg for the Shelter.

The Board thanked Ms. Hamilton for her presentation.

RE: ECONOMIC DEVELOPMENT QUARTERLY REPORT

Karen Epps, Economic Development Director, presented the Quarterly Report to the Board, which included information on the following:

- Improvements in unemployment rates;
- Prospect activity;
- Website statistics;
- Workforce statistics; and
- Upcoming and ongoing projects.

The Board thanked Ms. Epps for her presentation.

RE: YOUTH COUNCIL LEGISLATIVE UPDATE

Alisha Vines, Office on Youth Director, provided an update to the Board on recent legislative activity with the Youth Council, and recognized several members of the Youth Council for their involvement with mental health efforts and interaction with Senator Bryce Reeves and Delegate Ed Scott.

The Board thanked Ms. Vines for her update.

RE: PUBLIC COMMENT

At 5:25 p.m., Chairman Goodwin opened the floor for public comment.

There being no speakers, public comment was closed at 5:25 p.m.

RE: BOARD COMMENT

There were no Board Comments at this time.

RE: ACTION ITEMS

RE: AWARD CONTRACT FOR FIRE AND EMS REPORTING SOFTWARE

Stephanie Straub, Procurement and Grant Coordinator, explained that Orange County released a solicitation on September 26, 2013, for Fire and Emergency Services Reporting Software. She noted that staff advertised the Request for Proposal on the County website, in *The Orange County Review*, and on eVA (Virginia's e-procurement website), reaching approximately 2,059 vendors, and that a total of three (3) responses had been received and reviewed by the Selection Committee.

Ms. Straub stated that the Selection Committee reviewed the responses in full and felt it was most advantageous to award a contract to Zoll as Zoll's reporting modules were accurate, flexible, scalable, and proven in the field. She indicated they would host the software solution and provide instant online access to Orange County staff, and if awarded, the following modules would be utilized: RescueNet ePCR and RescueNet FireRMS. She explained that the contract would allow for additional modules to be purchased at a later date if needed and the term of the contract would be for a period of one (1) year with the option to renew annually.

Ms. Straub noted that the implementation price and first year fees totaled \$49,916, and that the funds for this project were available in the CIP.

Discussion ensued among the Board regarding: software changes required on the ToughBooks; the breakdown of the product cost versus the maintenance; and the fact that only three (3) responses were received out of the more than 2,000 vendors that were notified.

Mrs. Abbs moved, seconded by Mr. Frame and carried, to authorize the County Administrator to enter into a contract with Zoll for Fire and Emergency Services Reporting Software for a period of one (1) year.

Ayes: Abbs, White, Goodwin, Crozier, Frame. Nays: None.

RE: SUPPORT LETTER FOR RAPPAHANNOCK-RAPIDAN COMMUNITY SERVICES

R. Bryan David, Interim County Administrator, presented a letter to the Board from Brian Duncan, Executive Director of Rappahannock-Rapidan Community Services (RRCS). He explained that in the letter, Mr. Duncan requested that the Board of Supervisors consider sending a letter of support for efforts to purchase a total of six (6) vans to be used in the RRCS transportation programs. Mr. David noted that the letter of support would be submitted with a

request for funding from the Commonwealth of Virginia's FTA Section 5310 Program, and would not impose any financial commitments from the County.

Mrs. Abbs moved, seconded by Mr. Frame and carried, to authorize the County Administrator to send the draft letter of support to Rappahannock-Rapidan Community Services, as presented, on behalf of the Board of Supervisors regarding their request for funding from the Commonwealth of Virginia to purchase a total of six (6) vans, with the understanding that this letter of support would impose no financial obligation on the County.

Ayes: Abbs, White, Goodwin, Crozier, Frame. Nays: None.

RE: APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

By consensus, the Board appointed Mr. Tony Wilson to serve as the District Four Representative on the Economic Development Authority, filling the unexpired four-year term of James "Jim" P. Crozier, with said term commencing immediately, and expiring on December 31, 2014.

RE: DISCUSSION ITEMS

RE: REQUEST FROM ORANGE DOWNTOWN ALLIANCE REGARDING PARKING FOR THE EDIBLE FOOD FESTIVAL

R. Bryan David, Interim County Administrator, presented an email to the Board from Jeff Curtis, Executive Director of the Orange Downtown Alliance, regarding parking for the Edible Food Festival to be held August 9, 2014. He explained that in past years, the County had received similar requests to utilize the parking lot behind the Gordon Building, and asked the Board how they wished to respond.

Discussion ensued among the Board regarding: ownership of the parking lot versus use of the parking lot.

Mrs. Abbs moved, seconded by Mr. White and carried, to approve the use of the parking lot at the Gordon Building by the Orange Downtown Alliance for the Edible Food Festival 2014 on Friday, August 8, 2014, and Saturday, August 9, 2014, with the understanding that the County did not own the parking lot, but that the County was also not opposed to the ODA's use of the parking lot for this particular event.

Ayes: Abbs, White, Goodwin, Crozier, Frame. Nays: None.

RE: UPDATE ON FUNDING REQUEST FROM RAPPAHANNOCK RIVER BASIN COMMISSION FOR RAIN GAUGES PROJECT

R. Bryan David, Interim County Administrator, provided an update to the Board regarding new information received from the Rappahannock River Basin Commission on their Rain Gauges Project. He explained that the equal cost-share request was made because it was the "easiest" way to divide the cost equally, and that there would be two (2) gauges installed in Orange County. Mr. David also noted that the intended use of the gauges was to provide water flow rates to alert public safety officials with advanced notice of flash flood issues.

Discussion ensued among the Board regarding: duplication of information; location of other river and rain gauges; the equal cost-share proposal; where this could possibly be funded from; and whether or not the information would be beneficial or utilized.

Mr. Frame made a motion to approve the request. Mr. Crozier seconded the motion. The motion was withdrawn to allow for time to determine the balance of the Contingency Fund.

Mr. Frame later re-instated his motion to approve. Mr. Crozier re-instated his second. Following a roll call vote, the motion to approve the funding request from the Rappahannock River Basin Commission for the rain gauges project failed.

Ayes: Goodwin, Frame. Nays: Abbs, White, Crozier.

RE: INFORMATION ITEMS

The Board received the following correspondence for its information:

- Update on Personnel Policy Amendments Regarding VRS Hybrid Employees
- Update on Emergency Communications Systems Project
- Letter from Delegate Ed Scott Regarding the Efforts of the Orange County Youth Council

RE: COMMITTEE REPORTS

The Board received the following Committee Reports for its information:

- December 3, 2013 Culpeper Soil and Water Conservation Minutes
- December 3, 2013 School Board Minutes
- December 4, 2013 School Board Minutes
- December 20, 2013 Route 3 Steering Committee Minutes

RE: CALENDAR

The Board received copies of its calendar for the months of January, February, and March 2014.

RE: BUDGET WORKSESSION – TOPIC TO BE DETERMINED

The Budget Worksession was cancelled with the understanding that the next Budget Worksession would take place following the Regular Meeting on Tuesday, February 11, 2014.

RE: CLOSED MEETING

At 5:46 p.m., Mr. Lacheney read the following motion authorizing Closed Meeting:

WHEREAS, the Board of Supervisors of Orange County desired to discuss in Closed Meeting the following matters:

- Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. - §2.2-3711(A)(5) of the Code of Virginia;
- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(7) of the Code of Virginia;

WHEREAS, pursuant to §§2.2-3711(A)(5), and (A)(7) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Orange County hereby authorized discussion of the aforesated matters in Closed Meeting.

Mr. Frame moved, seconded by Mrs. Abbs and carried, to approve the resolution authorizing Closed Meeting as presented. Ayes: Abbs, White, Goodwin, Crozier, Frame. Nays: None.

RE: CERTIFICATION OF CLOSED MEETING

At 6:40 p.m., Mr. Lacheney read the following resolution certifying Closed Meeting:

WHEREAS, the Board of Supervisors of Orange County has this day adjourned into Closed Meeting in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Orange County hereby certified that to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applied, and ii) only such public business matters as were identified in the motion by which the said Closed Meeting was convened were heard, discussed or considered by it.

Ayes: Abbs, White, Goodwin, Crozier, Frame. Nays: None.

RE: RECESS

At 6:41 p.m., the Board took a brief recess.

RE: RECONVENE

At 7:00 p.m., the Board reconvened for the Public Comment Period.

RE: PUBLIC COMMENT PERIOD FOR ROUTE 3 STRATEGIC VISIONING INITIATIVE: Input Related to the March, 2014 Charette

At 7:00 p.m., Chairman Goodwin opened the floor for public comment.

Ms. Simpson announced that written comments had been received from Mr. Bruce Kay and would be entered into the record.

There being no speakers, public comment was closed at 7:00 p.m.

RE: ADJOURNMENT

There being no further business to discuss, Mr. Frame moved, seconded by Mrs. Abbs and carried, to adjourn the meeting at 7:01 p.m. Ayes: Abbs, White, Goodwin, Crozier, Frame. Nays: None.

S. Teel Goodwin, Chairman

R. Bryan David, Interim County Administrator